



PCC Student ID (G#)

Using the rubric on the reverse side of this page, please give an honest appraisal of the applicant in each category listed.

Relationship to applicant

Phone Number

Date _____

- ☐ I do not recommend this student
- ☐ I am unsure that I can recommend this student
- ☐ I recommend this student with some reservations
- ☐ I recommend this student without reservations
- ☐ I strongly recommend this student

Additional Comments:

POOR / UNSATISFACTORY Questionable skills or capability to improve	BELOW AVERAGE 25%- 50% or less consistent	AVERAGE / SATISFACTORY 51%- 84% or less consistent	ABOVE AVERAGE / CONSISTENTLY EXCELS 85%-94% consistent	EXCELLENT/ SUPERIOR 95%-100 consistent	Not Observed or Not Applicable			
1	2	3	4	5	N			
RESPONSIBILITY / DEPENDABILITY: Ability to complete assignments, work, obligations. Honors commitments.			1	2	3	4	5	N
Comments:								
INITIATIVE / MOTIVATION: Extent to which individual initiates actions, applies self, completes tasks, asks for assistance when needed.			1	2	3	4	5	N
Comments:								
MATURITY: Conducts self in a mature, adult manner, displaying ability to maintain composure under all circumstances.			1	2	3	4	5	N
Comments:								
ATTITUDE: Type of attitude the individual projects toward school, work, life, rules, decision making.			1	2	3	4	5	N
Comments:								
ATTENDANCE/TIME MANAGEMENT: Punctuality, regular attendance and utilization of time to accomplish tasks.			1	2	3	4	5	N
Comments:								
PROBLEM SOLVING/INDEPENDENT THINKING: Ability of the individual to identify and solve problems.			1	2	3	4	5	N
Comments:								
SELF-CONTROL: Ability to deal with stressful, anxiety-producing situations appropriately.			1	2	3	4	5	N
Comments:								
COMMUNICATION: Communicates clearly concisely both verbally and written.			1	2	3	4	5	N
Comments:								
INTERPERSONAL RELATIONSHIPS: Cooperates and adapts as needed to get along with peers, co-workers, and teachers. Willing to participate with others.			1	2	3	4	5	N
Comments:								
ACCEPTANCE OF PERSONAL FEEDBACK: Ability to handle and adjust to positive or negative criticism or feedback. Is not reactionary to input or feedback.			1	2	3	4	5	N
Comments:								
CONCENTRATION/FOCUS: Ability of the individual to stay on task and finish projects or assignments within specified time limits.			1	2	3	4	5	N
Comments:								
ADAPTABILITY TO CHANGE: Ability of the individual to adapt to changes in protocols and assignments. Willingness to cover other shifts as needed.			1	2	3	4	5	N
Comments:								
PATIENT CARE: Provides consistent care and attention to their patients. Is willing to assist patients with all tasks. Communicates instructions clearly.			1	2	3	4	5	N
Comments:								
PROFESSIONALISM: Conducts themselves professionally. Maintains confidentiality of patient records. Supports goals and mission of their department and institution.			1	2	3	4	5	N
Comments:								