

# Medical Assisting Program Advising Guide

Portland Community College Cascade Campus – Allied Health

- Applications for the SPRING 2022 program at Willow Creek accepted October 18 – December 10, 2021.
- Applications for the FALL 2022 program at the Cascade Campus accepted April 11 – June 17, 2022.
- See <http://pcc.edu/programs/ma> for program and application information

For additional information contact Admissions: Amanda Gallo 971-722-5667 or [healthca@pcc.edu](mailto:healthca@pcc.edu)

## PREREQUISITE COURSES (MUST BE COMPLETED WITH A 'C' OR 'P' OR BETTER BY CLOSE OF APPLICATION PERIOD)

<input type="checkbox"/> <b>WR 121</b> – English Composition <input type="checkbox"/> <b>MP 111</b> – Medical Terminology <input type="checkbox"/> <b>MTH 60 or MTH 58</b> – Introductory Algebra – 1st term or Math Literacy (Contact admissions if you have questions about which to take)	<input type="checkbox"/> <b>BI 120 – Survey of Body Systems</b> – (or BI 121 or BI 231 & 232*)
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## ADDITIONAL PROGRAM REQUIREMENTS RECOMMENDED TO TAKE PRIOR TO PROGRAM ADMISSION

<input type="checkbox"/> <b>MP 135</b> – Pharmacology for Allied Health <input type="checkbox"/> <b>Human Relations elective</b> – Options: PSY 101, 201A, 202A, 215 or SOC 204 or other approved class – check with admissions for approved list)	<input type="checkbox"/> <b>MP 140</b> – Intro to Health Law and Ethics <input type="checkbox"/> <b>Do you need BI 122 or 233?</b> – If you took BI 121 or 231 and 232 you need to complete the series
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### Mission Statement

The Allied Health Admission Office supports equitable student opportunity and success through a holistic admission review process rooted in assessing applicants' academic promise and accomplishment within the context of their personal and professional experience.

## Point System Used for Admission to the Medical Assisting program

PREREQUISITE COURSEWORK	20 points max
WR 121 (English Composition)	A=4; B=3; C or P =2
MP 111 (Medical Terminology)	A=4; B=3; C or P =2
BI 120 (Survey of Body Systems) or highest grade out of any A&P course)	A=6; B=5; C or P=4
MTH 58 (Math Literacy I) or MTH 60 (Introduction to Algebra) or best grade in a higher math class	A=6; B=5; C or P=4

For each of the below questions, response quality is an important factor in evaluating applicant materials. Responses are assessed on how well they answer all aspects of the question, the clarity of the response, and general writing ability displayed. [PCC has resources](#) to help with developing and writing quality responses.

QUESTION #1: Program Success Attributes (200 – 400 words)	25 points max
Communication, teamwork and empathy are important attributes for success in the MA program. Choose <u>ONE</u> attribute from these that you think is one of your strengths and explain why you consider it a strength and how you believe this will help you to be successful in the program. Provide at least one example to support your response. <i>Things to consider: What past experience(s) (work, home life, volunteer, other) really shows how the attribute is a strength of yours? Did the strength develop over time or did you</i>	Content: up to 20 pts Writing: up to 5 pts

<p>come to important realizations along the way? How do you think this attribute will help you to succeed in the program and/or career?</p>	
<p><b>QUESTION #2: Experience (200 – 400 words)</b></p>	<p>30 points max</p>
<p>Please describe your experience related to healthcare and how this experience led you to apply to this program.</p> <p><i>Things to consider:</i> experience can include paid or volunteer work, community service, caring for a friend or family member, military experience, a personal experience that shaped your views on healthcare, or another experience that helps us understand your background as it relates to this discipline.</p>	<p>Content: up to 25 pts Writing: up to 5 pts</p>
<p><b>QUESTION #3: Diversity, Equity, and Inclusion (200 – 400 words)</b></p>	<p>15 points max</p>
<p>In your own words, please explain why you think a commitment to diversity, equity, and inclusion are important to a successful career in healthcare? As part of your response, please include at least one example of your approach to working with people from different backgrounds or cultures.</p> <p><i>Things to consider:</i> what is unique about healthcare that makes diversity, equity and inclusion so important? For your example(s), think about what experience you have working with people different from yourself? What important lessons or skills has your work, home life, or school experience taught you about collaborating and working effectively with diverse people?</p>	<p>Content: up to 10 pts Writing: up to 5 pts</p>
<p><b>QUESTION #4: Personal Context (200 – 400 words)</b></p>	<p>10 points max</p>
<p>We understand that grades and experience are just one part of who you are. What would you like the admissions committee to know about you that has not been addressed in the other application sections?</p> <p><i>Things to consider:</i> if there's anything you want us to know about you, but didn't find a question or place in the application to tell us, now's your chance. What have you not shared with us that will highlight a skill, talent, challenge or opportunity that you think will help us know you better?</p>	<p>Content: up to 5 pts Writing: up to 5 pts</p>

### What is needed to apply to the program

- Apply to Portland Community College, [www.pcc.edu/enroll](http://www.pcc.edu/enroll)
  - Complete all prerequisite coursework with a "C" or "P" or better.
    - o You may apply if you are concurrently enrolled in prerequisites during the application period but your application will not be considered complete until all prerequisite course grades are recorded and completion is established.
    - o If your prerequisites are being completed at a school other than PCC, you are responsible for getting a new transcript sent for review within a week of the grade being posted.
  - Complete the Medical Assisting Program application
  - Obtain unofficial transcripts from previous schools. Official Transcripts are required if accepted to program
  - Have a plan in place to pay for school. If applying for federal financial aid ([www.fafsa.ed.gov](http://www.fafsa.ed.gov)) please note it can take up to three months to receive an award if eligible.
- For additional information, visit the Medical Assisting website at <http://pcc.edu/programs/ma> or contact Admissions Coordinator Amanda Gallo ([healthca@pcc.edu](mailto:healthca@pcc.edu), 971-722-5667).