Landscape Design Cooperative Education Guidelines
PCC Landscape Technology Program

Students working towards their Associates Degree in Landscape Design are required to enroll in the 3 credit hour class LAT 280C – Cooperative Education in Landscape Design during their last term in the design program. In this capstone experience, design students apply the knowledge and experience of the design process to carry out complete landscape design projects for 2 unique clients over the course of the term.

Scope of Work
- Students will work with the faculty adviser to identify 2 potential clients. Ideally students have no previous connection or relationship with the clients they select as the cooperative work experience is intended to mimic the future work environment.
- The two designs must be completed within the term period, with each design taking an average of 45 hours. Student designers often require more hours so plan ahead!
- Complete the full design process (detailed on back) with each client.

Property Guidelines
- Residential--typical residential (100' x 50') preferred
- No steeply-sloping or similarly technically-challenging properties (wetlands, special zoning, etc)
- Acreage or larger properties can be considered but design work may be limited to the house proper. Scope must be reviewed and approved by faculty adviser.
- Small properties will be considered on a case by case basis
- Existing residence in place. Houses under construction must be framed and in the final stages of completion.

Client Expectations
- The client will be asked to provide the student a stipend to cover the cost of the course and fee compensatory with a beginning professional design (Usually between $600-$800 depending on the scope of the project).
- Prospective clients should expect a 10-12 week turnaround for a design and must commit to timely response to emails and correspondence and be available to meet with designers at 2-3 design meetings during the course of the project.

How to sign up:
Review Cooperative Education for Students link on the LAT webpage. Contact the faculty adviser no later than 6 weeks before the term you wish to take co-op to set up a meeting to discuss and get required paperwork.
Design Process with Client(s)

- Initial client meeting to discuss design scope, fill out course paperwork, fill out client questionnaire
- Contract with student
- Site visit by student to execute site analysis and site measurements to generate a base map. Designer retains as working documents.
- Second client meeting to review preliminary plan. Plan proposal will show location of proposed site elements and (existing features to remain) such as walks, driveways, decking, fences and general planting areas. Discuss modifications if necessary. The preliminary plan, related sketches and notes will be retained by designer as working documents.
- Final meeting with client to present master plan. Master plan will contain all refined hardscape design and a planting plan with a plant materials list showing quantity, size and plant names.
- Exclusions: Landscape designers are limited in the scope of their work by Oregon landscape architect's and Oregon landscape contractor's practice laws. Therefore, students can only do work that does not require details or specifications for hardscapes (decks, patios, walkways, etc.).