

Health Information Management Advising Guide

Portland Community College Cascade Campus – Allied Health

- **Deadline extended** - Applications for the FALL 2021 program will be accepted January 19 – May 7, 2021
 - See <http://pcc.edu/programs/him> for program and application information
- For additional information contact Admissions: Amanda Gallo 971-722-5667 or healthca@pcc.edu

PREREQUISITE COURSES (DEADLINE EXTENDED - COMPLETED BY THE END OF SUMMER TERM WITH A 'C' OR 'P' OR BETTER)

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| <input type="checkbox"/> WR 121 – English Composition
<input type="checkbox"/> MP 111 – Medical Terminology
<input type="checkbox"/> MTH 58 or MTH 65 – Math Literacy or Introductory Algebra – 2nd term (questions? contact admissions) | <input type="checkbox"/> CAS 133 – Basic Computer Skills (or similar course that includes Microsoft Office Suite)
<input type="checkbox"/> CIS 120 – Computer Concepts I |
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ADDITIONAL PROGRAM REQUIREMENTS YOU CAN TAKE TO TAKE PRIOR TO PROGRAM ADMISSION

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| <input type="checkbox"/> BI 121 – Intro to Human A & P (replaces HIM 128)
<input type="checkbox"/> BI 122 – Intro to Human A & P (replaces HIM 129)
<input type="checkbox"/> HIM 182 – Healthcare Delivery Systems
<input type="checkbox"/> Social Science General Education* - 4 credit class
<input type="checkbox"/> Arts and Letters General Education* – 4 credit class
<small>* for General Education options see AAS degree worksheet</small> | <input type="checkbox"/> Another General Education** class from any of the 3 areas – 4 credit class
<input type="checkbox"/> CIS 121 - Computer Concepts II
<input type="checkbox"/> CIS 125D – Database Application Dev I
<small>**BI 121 or 122 can count for your "Another General Education" requirement. See advisor for questions.</small> |
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Mission Statement

The Allied Health Admission Office supports equitable student opportunity and success through a holistic admission review process rooted in assessing applicants' academic promise and accomplishment within the context of their personal and professional experience.

Point System Used for Admission to the Health Information Management program

PREREQUISITE COURSEWORK	20 points max
WR 121 (English Composition)	A=4; B=3; C or P =2
MP 111 (Medical Terminology)	A=4; B=3; C or P =2
CAS 133 (Basic Computer Skills)	A=6; B=5; C or P=4
MTH 58 (Math Literacy I) or MTH 60 (Introduction to Algebra) or best grade in a higher math class	A=6; B=5; C or P=4

For each of the below questions, response quality is an important factor in evaluating applicant materials. Responses are assessed on how well they answer all aspects of the question, the clarity of the response, and general writing ability displayed. [PCC has resources](#) to help with developing and writing quality responses.

QUESTION #1: Program Success Attributes (200 – 400 words)	30 points max
<p>Attention to detail, Task Management/Multitasking and Communication are important attributes for success in the HIM program. Choose <u>ONE</u> of these attributes you consider a strength and explain why you consider it a strength and how you believe this will help you to be successful in the program. Provide at least one example to support your response.</p> <p><i>Things to consider:</i> What past experience(s) (work, home life, volunteer, other) really shows how the attribute is a strength of yours? Did the strength develop over time or did you come to important realizations along the way? How do you think this attribute will help you to succeed in the program and/or career?</p>	<p>Content: up to 20 pts Writing: up to 10 pts</p>

QUESTION #2: Experience (200 – 400 words)	25 points max
<p>Please describe your experience related to healthcare and how this experience led you to apply to this program.</p> <p><i>Things to consider: experience can include paid or volunteer work, community service, caring for a friend or family member, military experience, a personal experience that shaped your views on healthcare, or another experience that helps us understand your background as it relates to this discipline.</i></p>	Content: up to 20 pts Writing: up to 5 pts
QUESTION #3: Diversity, Equity, and Inclusion (200 – 400 words)	10 points max
<p>In your own words, please explain why you think a commitment to diversity, equity, and inclusion are important to a successful career in healthcare? As part of your response, please include at least one example of your approach to working with people from different backgrounds or cultures.</p> <p><i>Things to consider: what is unique about healthcare that makes diversity, equity and inclusion so important? For your example(s), think about what experience you have working with people different from yourself. What important lessons or skills has your work, home life, or school experience taught you about collaborating and working effectively with diverse people?</i></p>	Content: up to 5 pts Writing: up to 5 pts
QUESTION #4: Personal Context (200 – 400 words)	20 points max
<p>We understand that grades and experience are just one part of who you are. What would you like the admissions committee to know about you that has not been addressed in the other application sections?</p> <p><i>Things to consider: if there's anything you want us to know about you, but didn't find a question or place in the application to tell us, now's your chance. What have you not shared with us that will highlight a skill, talent, challenge or opportunity that you think will help us know you better?</i></p>	Content: up to 15 pts Writing: up to 5 pts

What is needed to apply to the program

- Apply to Portland Community College.
- Complete all prerequisite coursework with a "C" or "P" or better.
 - You may apply if you are concurrently enrolled in prerequisites during the application period, but your application will not be considered complete until all prerequisite grades are recorded.
 - Prerequisites in progress Spring and Summer Term will get points for a C grade.
 - If you are completing your prerequisites at a school other than PCC, you are responsible for getting a new transcript sent for review within a week of the grade being posted.
- Review components of the application here
- Complete the Health Information Management program application.
- Obtain unofficial transcripts from previous schools. Official Transcripts are required upon acceptance.
- Have a plan in place to pay for school. If applying for federal financial aid (www.fafsa.ed.gov) please note it can take up to three months to receive an award if eligible.
- To view the Health Information Management application or for additional information, please go the Health Information Management website <http://pcc.edu/programs/him> or contact Admissions Coordinator Amanda Gallo at healthca@pcc.edu or 971-722-5667