

# 2019

## Skills-to-Course Matrix

### Community Leadership

Creekside Community High School

Portland Community College

12-Jun-19

### Human Services Cluster

**Instructions:** 1) Enter the Program of Study name above. 2) Enter your high school name. 3) Enter the community college name. 4) Enter the date. 5) Click on the cell for Course 1 Name, Course 2 Name, etc., and replace with your POS course names--secondary and first year of post-secondary. 6) Enter school course numbers. 7) Enter NCES code for the course (secondary only). 8) Enter number of credits awarded. 9) Identify those courses that trigger the TSA for this POS. 10) Finally, check those standards that are taught with intent and purpose, and are assessed in each course. Note: The optional Focus Area tabs below are included for those POSs that have a very specific industry focus are using those skill sets for multiple options in a Program of Study or if you want to use another set of industry validated standards.

Cluster Knowledge and Skills (CTE standards)			Foundations of Community Leadership	Special Topics in Community Leadership	Community Leadership and Facilitation	Community Leadership Capstone
			22101IN	22106	22101	22101IS
			22101	22106	22101	22101
			0.25	0.25	0.25	1
CCTC*	Code Number	KS Statement	N	N	N	Y
HU 1	HU01	Evaluate principles of planning, development, implementation and evaluation to accomplish long-range goals in the human services.				
HU 2	HU02	Evaluate the role of the family, community and human services in society and the economy.		X		
HU 3	HU03	Use effective communication with human services clients and their families.			X	
HU 4	HU04	Demonstrate ethical and legal conduct in human services settings.				
HU 5	HU05	Evaluate career opportunities in each of the Human Services Career Pathways.				
HU 6	HU06	Explain how human development principles enhance the well-being of individuals and families.	X	X	X	X

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Consumer Services Focus Area

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Focus Area Knowledge and Skills (CTE standards)			Foundations of Community Leadership	Special Topics in Community Leadersh..	Community Leadership and Facilitation	Community Leadership Capstone				
			22101IN	22106	22101	22101IS				
			22101	22106	22101	22101				
			0.25	0.25	0.25	1				
CCTC*	Code Number	KS Statement	N	N	N	Y				
HU-CSM 1	HUCS01	Obtain necessary credentials, licensures or state-specific requirements to prepare for a career in consumer services.								
HU-CSM 2	HUCS02	Communicate product or equipment features that meet the needs of clients and consumers.								
HU-CSM 3	HUCS03	Make consumer services recommendations meeting the needs of clients or customers.								
HU-CSM 4	HUCS04	Analyze financial/economic situations when making recommendations about consumer services.								
HU-CSM 5	HUCS05	Use standard business processes or procedures to create consumer service information and facilitate client interactions.								
HU-CSM 6	HUCS06	Use a variety of methods to educate audiences about consumer								
HU-CSM 7	HUCS07	Demonstrate knowledge of ethical and legal responsibilities associated with providing consumer services.								
HU-CSM 8	HUCS08	Apply business procedures and utilize equipment and facilities to produce satisfying client outcomes.								

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12-Jun-19

### Counseling & Mental Health Services Focus Area

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			Foundations of Community Leadership	Special Topics in Community Leadership	Community Leadership and Facilitation	Community Leadership Capstone
			22101IN	22106	22101	22101IS
			22101	22106	22101	22101
			0.25	0.25	0.25	1
			N	N	N	Y
Focus Area Knowledge and Skills (CTE standards)						
CCTC*	Code Number	KS Statement				
HU-CMH 1	HUMH01	Use clear written, spoken and non-verbal messages when communicating with clients about mental health services and the counseling process.				X
HU-CMH 2	HUMH02	Utilize functional and specialized assessments to evaluate needs and solutions for counseling and mental health.				X
HU-CMH 3	HUMH03	Evaluate client motivation, strengths and weaknesses to develop a client treatment program.				X
HU-CMH 4	HUMH04	Demonstrate knowledge of an operational mental health or counseling program that meets organizational goals.				X
HU-CMH 5	HUMH05	Demonstrate the ethical and legal responsibilities of counseling and mental health services.				X
HU-CMH 6	HUMH06	Choose appropriate counseling and therapy techniques to serve identified needs.				X

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**Portland Community College**

12-Jun-19

## Family & Consumer Sciences Focus Area

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<div>Instructions: 1) Enter the Program of Study name above. 2) Enter your high school name. 3) Enter the community college name. 4) Enter the date. 5) Click on the cell for Course 1 Name, Course 2 Name, etc., and replace with your POS course names--secondary and first year of post-secondary. 6) Enter school course numbers. 7) Enter NCES code for the course (secondary only). 8) Enter number of credits awarded. 9) Identify those courses that trigger the TSA for this POS. 10) Finally, check those standards that are taught with intent and purpose, and are assessed in each course. Note: The optional Focus Area tabs below are included for those POSs that have a very specific industry focusare using those skill sets for multiple options in a Program of Study or if you want to use another set of industry validated standards.</div>			Foundations of Community Leadership		Special Topics in Community Leadershi		Community Leadership and Facilitation		Community Leadership Capstone		[Course 10 Name]				
			22101IN		22106		22101		22101IS		[Course Number]				
			22101		22106		22101		22101		[NCES Code]				
			0.25		0.25		0.25		1		[# of Credits]				
			CCTC*		Code Number		KS Statement		N		N		N		Y
HU-FAM 1		HUFC01		Use formal and informal assessment practices to create and evaluate a prevention and/or treatment plan.											
HU-FAM 2		HUFC02		Identify community resources to provide family and community services.											
HU-FAM 3		HUFC03		Communicate effectively to gain support from the client's family and other support groups.											
HU-FAM 4		HUFC04		Comply with laws and procedures that govern abuse, neglect, confidentiality and other health and safety situations.											
HU-FAM 5		HUFC06		Evaluate crisis prevention, intervention and resolution techniques to formulate emergency plans.											

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# Portland Community College

12-Jun-19

## Personal Care Services Focus Area

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**Foundations of Community Leadership**

Special Topics in Community Leadership

Community Leadership and Facilitation

**Community Leadership Capstone**

**[Course 10 Name]**

[illegible]