| Key |
|---|
| Carrer PAthway Academic Required Courses |
| Career Pathway Recommended Courses/Learner Activities |
| Articulated Courses |
| 1-year Certificate |
| AAS Degree |
| University |
| Proposed Pathway Course |

# _____ High School

## _____Management_____

***This program of study should serve as a guide, along with other career planning materials, as you continue your career path. Courses listed within this plan are only recommended coursework and should be individualized coursework to meet each learner's educational and career goals.***

| Education Levels | Grade | English / Language Arts | Math | Science | Social Studies / Sciences | Other Required Courses and Electives | Career Pathway Core Classes | Recommended Courses and/or Learning Activities | Degree or Diploma |
|---|---|---|---|---|---|---|---|---|---|
| | **Grade Level** | **PROGRAM OF STUDY** | | | | | | | |
| HS | **9** | Lit and Comp 9 | AGS I | STEM Physics, | American in Global Context I | Health/PE 1 | *Introduction to Business & Management* | | Diploma |
| | **10** | Lit and Comp 10 | AGS II | STEM Chemistry | America in a Global Context II | Health/PE 2 | *Management*<br>*Marketing 1*<br>*Accounting 1* | | |
| | **11** | Lit and Comp 11 | AGS III | Biology | IB Global Politics SL/HL I | Language Acquisition 1 | *Management*<br>*Accounting 1* | | |
| | **12** | Lit and Comp 12 | IB Math Applications SL | IB Environmental Systems | IB Global Politics SL/HL II | Language Acquistion 2 Elective Courses | *Management*<br>*Marketing 1*<br>*Entrepreneurship* | | |
| PCC | **TERM** | **PROGRAM OF STUDY** | | | | | | **Certificates/Degrees/Occupations** | |
| | **FIRST TERM** | BA 101 Introduction to Business | BA 111 Introduction to Accounting | BA131 Introduction to Business Technology | OS 131 10 Key on Calculators | | | **1-year Certificate** | |
| | **SECOND TERM** | BA 177 Payroll Accounting | BA 205 Business Communication Using Technology | BA 211 Principles of Accounting 1 | Accounting Econ Electives | | | Minimum 48 credits for Accounting Clerk. As an accounting clerk or bookkeeper you will be responsible for maintaining accounting records of a business, analyze financial records, manage budgets, or may be responsible for specific parts of the records such as accounts payable, accounts receivable or payroll. | |
| | **THIRD TERM** | BA 212 Principles of Accounting 2 | BA228 Computer Accounting Applications | BA 285 Human Rleations-Organizations | Accounting Clerk Electives | | | | |
| | **FOURTH TERM** | CAS 122 or CAS 121 Keyboarding | WR 121 English Composition | Business Program Electives | | | | | |
| | **TERM** | **PROGRAM OF STUDY** | | | | | **TERM** | **Certificates/Degrees/Occupations** | |
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|---|---|---|---|---|---|---|---|---|
| PCC | **FIRST TERM** | BA 101 Introduction to Business | BA 131 Introduction to Business Technology | CAS 216 Beginning Word | BA 205 Business Communication Using Technology | CAS 170 Beginning Excel | BA 211 Principles of Accounting | **Associate of Applied Science** |
| | **SECOND TERM** | BA 213 Managerial Accounting | BA 223 Principles of Marketing | BA 150 Intro to Entrepreneuships | BA 226 Business Law | BA 206 Management Fundamentals | | Minimum of 94 Credits<br>The Business two-year applied sciend degrees in Accounting, Management, and Marketing emphasize skills to be used on the job upon completion of the degree requirements and are not designed for students intending to transfer to four-year schools. If transferability of courses is a concern, students should consult with the institution of their choice regarding transfer possibilities.<br><br>Due to the rapid changes in employment opportunities, technological advances and certifying agency regulations, Business programs are subject to change. Students must meet PCC's writing and math competencies prior to graduation. See Comprehensive Degree Requirements in this catalog. Placement tests are available for writing and math. Additional requirements for individual business courses are listed in the Course Description section of this catalog. |
| | **THIRD TERM** | Management Elective | EC 201 Principles of Economics: Microeconomics | WR 121 English Compostion | Management Elective | BA 285 Human Relations - Oreganizations | | |
| | **FOURTH TERM** | Management Elective | General Education | Management Elective | BA 224 Human Resource Management | | | |
| | **FIFTH TERM** | BA 280A Cooperative Education Experience | BA 280B Cooperative Education Experience Seminar | Management Elective | | | | |
| | **SIXTH TERM** | General Education | BA 295 Management Capstone | | | | | |
| UNI | | | | | | | | |