2019

Skills-to-Course Matrix

Paraeducator

[High School Name]
Portland Community College
Mar-19

Education & Training Cluster

Instructions: 1) Enter the Program of Study name above. 2) Enter your high school name. 3) Enter the community college name. 4) Enter the date. 5) Click on the cell for Course 1 Name, Course 2 Name, etc., and replace with your POS course names--secondary and first year of post-secondary. 6) Enter school course numbers. 7) Enter NCES code for the course (secondary only). 8) Enter number of credits awarded. 9) Identify those courses that trigger the TSA for this POS. 10) Finally, check those standards that are <u>taught with intent and purpose</u>, and are <u>assessed</u> in each course. Note: The optional Focus Area tabs below are included for those POSs that have a very specific industry fociusare using those skill sets for multiple options in a Progam of Study or if you want to use another set of industry validated standards.

			Introduction to Education for Paraeduc-	Displays and Graphics for Educators	Instructional Strategies: Reading	Instructions Strategies: Mathematics/S-	Applied learning Theory	Learning with Technology	Classroom Management	Foundations fo Education	Overview of Exeptional Learners
			ED 100	ED 102	Ed 123	ED 124	ED 131	ED 136	ED 217	ED 224	ED 251
			[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]
\<center\>**Cluster** Knowledge and Skills (CTE standards)\</center\>			3	3	3	3	3	3	3	3	3
CCTC*	Code Number	KS Statement	[TSA--Y or N?]	[TSA--Y or N?]	3	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]
ED 01	ED01	Apply communication skills with students, parents and other groups to enhance learning and a commitment to learning.	X								
ED 02	ED02	Demonstrate effective oral, written and multimedia communication in multiple formats and contexts.	X								
ED 03	ED03	Use critical thinking to process educational communications, perspectives, policies and/or procedures.									
ED 04	ED04	Evaluate and manage risks to safety, health and the environment in education and training settings.									
ED 05	ED05	Demonstrate group collaboration skills to enhance professional education and training practice.									
ED 06	ED06	Analyze ethical and legal policies of professional education and training practice.									
ED 07	ED07	Explain legal rights that apply to individuals and practitioners within education and training settings.									
ED 08	ED08	Demonstrate ethical and legal behavior within and outside of education and training settings.									
ED 09	ED09	Describe state-specific professional development requirements to maintain employment and to advance in an education and training career.									
ED 10	ED10	Apply organizational skills and logic to enhance professional education and training practice.	X								
ED 11	ED11	Demonstrate group management skills that enhance professional education and training practice.									

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Paraeducator
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Administration & Administrative Support Focus Area

			Applied learning Theory	Learning with Technology	Classroom Management	Foundations fo Education	Overview of Exeptional Learners	[Course 10 Name]
			ED 131	**ED 136**	**ED 217**	**ED 224**	**ED 251**	**[Course Number]**
			[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]
	Cluster Knowledge and Skills (CTE standards)		**3**	**3**	**3**	**3**	**3**	**[# of Credits]**
CCTC*	**Code Number**	**KS Statement**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**
ED-ADM 1	EDAD01	Use research-based practices to develop, communicate and enlist support for a vision of success for all learners.	x	x	x	x	x	
ED-ADM 2	EDAD02	Identify behaviors necessary for developing and sustaining a positive learning culture.	x		x	x	x	
ED-ADM 3	EDAD03	Create instructional programs to meet the learning organization's objectives.					x	
ED-ADM 4	EDAD04	Identify instructional practices that meet the learning organization's objectives.	x			x		
ED-ADM 5	EDAD05	Model leadership skills for personnel in order to improve the performance of the learning organization.			x			
ED-ADM 6	EDAD06	Identify operations to meet the learning organization's objectives.				x		
ED-ADM 7	EDAD07	Plan strategically to meet the learning organization's objectives.						
ED-ADM 8	EDAD08	Apply internal and external resources to meet the learning organization's objectives and learner needs.		x		x	x	
ED-ADM 9	EDAD09	Describe advocacy strategies to promote the learning organization's needs.			x	x		

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Professional Support Services Focus Area

			Introduction to Education for Paraeduc	Learning with Technology	Classroom Management	Foundations fo Education	Overview of Exeptional Learners	[Course 10 Name]
			ED 100	ED 136	ED 217	ED 224	ED 251	[Course Number]
			[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]
	Cluster Knowledge and Skills (CTE standards)		3	3	3	3	3	[# of Credits]
CCTC*	Code Number	KS Statement	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]	[TSA--Y or N?]
ED-PS 1	EDPS01	Identify strategies, techniques and tools used to determine the needs of diverse learners.		x	x	x	x	
ED-PS 2	EDPS02	Implement methods to enhance learner success.			x		x	
ED-PS 3	EDPS03	Identify resources and support services to meet learners' needs.		x	x	x	x	
ED-PS 4	EDPS04	Identify resources and support services available in the learning organization to enhance the learning environment.		x	x	x	x	

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Teaching & Training Focus Area

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			Introduction to Education for Paraeduc-	Classroom Management	Foundations fo Education	Overview of Exeptional Learners	[Course 10 Name]
			ED 100	ED 217	ED 224	ED 251	[Course Number]
			[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]	[NCES Code]
		Cluster Knowledge and Skills (CTE standards)	3	3	3	3	[# of Credits]
CCTC*	**Code Number**	**KS Statement**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**
ED-TT 01	EDTT01	Use foundational knowledge of subject matter to plan and prepare effective instruction and design courses or programs.	X		X	X	
ED-TT 02	ERX02	Employ knowledge of learning and developmental theory to describe individual learners.		X	X	X	
ED-TT 03	EDTT03	Use content knowledge and skills of instruction to develop standards-based goals and assessments.			X		
ED-TT 04	EDTT04	Identify materials and resources needed to support instructional plans.		X	X	X	
ED-TT 05	EDTT05	Establish a positive climate to promote learning.	X	X	X	X	
ED-TT 06	EDTT06	Identify motivational, social and psychological practices that guide personal conduct.		X	X	X	
ED-TT 07	EDTT07	Demonstrate organizational and relationship building skills used to manage instructional activities and related procedures.		X	X		
ED-TT 08	EDTT08	Demonstrate flexibility and adaptability in instructional planning.			X	X	
ED-TT 09	EDTT09	Utilize assessment and evaluation tools and data to advance learner achievement and adjust instructional plans.		X	X		
ED-TT 10	EDTT10	Evaluate teaching and training performance indicators to determine and improve effectiveness of instructional practices and professional development.			X	X	
ED-TT 11	EDTT11	Implement strategies to maintain relationships with others to increase support for the organization.		X	X		

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Early Learning Focus Area

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		Focus Area Knowledge and Skills (CTE standards)	Introduction to Education for Paraeducat...	Classroom Management	Foundations fo Education	Overview of Exeptional Learners	[Course 10 Name]
			ED 100	**ED 217**	**ED 224**	**ED 251**	**[Course Number]**
			[NCES Code]	**[NCES Code]**	**[NCES Code]**	**[NCES Code]**	**[NCES Code]**
			3	**3**	**3**	**3**	**[# of Credits]**
CCTC*	**Code Number**	**KS Statement**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**	**[TSA--Y or N?]**
ED-EL 2	EDEL02	Communicate effectively with fellow staff members to facilitate child development activities.	X	X		X	
ED-EL 3	EDEL03	Maintain working knowledge of child development licensing and certification organizations to keep abreast of current procedures and changes.					
ED-EL 4	EDEL04	Create and maintain relationships between staff and parents/family members to encourage involvement and facilitate child development and learning.		X			
ED-EL 5	EDEL05	Evaluate safety and sanitation procedures associated with the early childhood education environment to assure compliance and prevent potential hazards.				X	
ED-EL 6	EDEL06	Adhere to ethical and legal responsibilities, laws and regulations to protect children and families.		X	X	X	
ED-EL 7	EDEL07	Apply principles of child growth and development, including social, emotional, physical and cognitive milestones, to provide comprehensive program offerings.		X	X	X	
ED-EL 8	EDEL08	Evaluate curriculum for inclusiveness of children with special needs.		X		X	