

**High School Name: Tualatin High School**  
**Community College Name: Portland Community College**  
**CTE Program of Study Name: Child Development**  
**Date: 3/1/2018**

## Human Services Cluster

**2018**

### **Skills-to-Course Matrix**

**Instructions:** 1) Enter your high school name above. 2) Enter the community college name. 3) Enter the Program of Study name. 4) Enter the date. 5) Click on Course 1, Course 2, etc. below and replace with your POS course names (or numbers). 6) Check those courses that trigger the TSA for this POS. 7) Finally, check those standards that are taught with intent and purpose, and are assessed in each course. Note: You only need to use the optional Focus Area tabs below if you are using those skill sets for multiple options in a Program of Study or if you want to use another set of industry validated standards.

#### Cluster Knowledge and Skills (CTE standards)

CCTC	Code Number	KS Statement	Course 1					
			Child Develop	Child Develop	Child Practice	Child Dev Inv	Course 5	Course 6
HU 1	HU01	Evaluate principles of planning, development, implementation and evaluation to accomplish long-range goals in the human services.	✓	✓	✓			
HU 2	HU02	Evaluate the role of the family, community and human services in society and the economy.	✓	✓	✓			
HU 3	HU03	Use effective communication with human services clients and their families.	✓	✓	✓	✓		
HU 4	HU04	Demonstrate ethical and legal conduct in human services settings.	✓	✓	✓	✓	✓	
HU 5	HU05	Evaluate career opportunities in each of the Human Services Career Pathways.	✓	✓				
HU 6	HU06	Explain how human development principles enhance the well-being of individuals and families.	✓	✓	✓	✓		

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## **Consumer Services Focus Area**

**2018**

### **Skills-to-Course Matrix**

#### **Focus Area Knowledge and Skills (CTE standards)**

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CCTC	Code Number	KS Statement	Child Dev I	Child Dev II	Child Practice	Child Dev III	Course 5	Course 6
HU-CSM 1	HUCS01	Obtain necessary credentials, licensures or state-specific requirements to prepare for a career in consumer services.			<input checked="" type="checkbox"/> Yes			
HU-CSM 2	HUCS02	Communicate product or equipment features that meet the needs of clients and consumers.			<input checked="" type="checkbox"/> Yes			
HU-CSM 3	HUCS03	Make consumer services recommendations meeting the needs of clients or customers.			<input checked="" type="checkbox"/> Yes			
HU-CSM 4	HUCS04	Analyze financial/economic situations when making recommendations about consumer services.			<input checked="" type="checkbox"/> Yes			
HU-CSM 5	HUCS05	Use standard business processes or procedures to create consumer service information and facilitate client interactions.			<input checked="" type="checkbox"/> Yes			
HU-CSM 6	HUCS06	Use a variety of methods to educate audiences about consumer			<input checked="" type="checkbox"/> Yes			
HU-CSM 7	HUCS07	Demonstrate knowledge of ethical and legal responsibilities associated with providing consumer services.			<input checked="" type="checkbox"/> Yes			
HU-CSM 8	HUCS08	Apply business procedures and utilize equipment and facilities to produce satisfying client outcomes.			<input checked="" type="checkbox"/> Yes			

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## Counseling & Mental Health Services Focus Area

2018

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## Focus Area Knowledge and Skills (CTE standards)

CCTC	Code Number	KS Statement			Yes		TSA?	TSA?
HU-CMH 1	HUMH01	Use clear written, spoken and non-verbal messages when communicating with clients about mental health services and the counseling process.						
HU-CMH 2	HUMH02	Utilize functional and specialized assessments to evaluate needs and solutions for counseling and mental health.						
HU-CMH 3	HUMH03	Evaluate client motivation, strengths and weaknesses to develop a client treatment program.						
HU-CMH 4	HUMH04	Demonstrate knowledge of an operational mental health or counseling program that meets organizational goals.						
HU-CMH 5	HUMH05	Demonstrate the ethical and legal responsibilities of counseling and mental health services.						
HU-CMH 6	HUMH06	Choose appropriate counseling and therapy techniques to serve identified needs.						

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## Early Childhood Development & Services Focus Area

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#### **Focus Area Knowledge and Skills (CTE standards)**

CCTC	Code Number		Child Develop	Child Develop	Child Practi	Child Practi	Course 5	Course 6
HU-EC 1	HUEC01	Demonstrate communication techniques with children to facilitate ongoing development and enhance learning.	✓	✓	✓	✓		
HU-EC 2	HUEC02	Communicate effectively with fellow staff members to facilitate child development activities.	✓	✓	✓	✓		
HU-EC 3	HUEC03	Maintain working knowledge of child development licensing and certification organizations to keep abreast of current procedures and changes.	✓	✓				
HU-EC 4	HUEC04	Create and maintain relationships between staff and parents/family members to encourage involvement and facilitate child development and learning.	✓	✓	✓	✓		
HU-EC 5	HUEC05	Evaluate safety and sanitation procedures associated with the early childhood education environment to assure compliance and prevent potential hazards.	✓	✓	✓			
HU-EC 6	HUEC06	Adhere to ethical and legal responsibilities, laws and regulations to protect children and families.	✓	✓	✓	✓		
HU-EC 7	HUEC07	Apply principles of child growth and development, including social, emotional, physical and cognitive milestones, to provide comprehensive program offerings.	✓	✓	✓	✓		
HU-EC 8	HUEC08	Evaluate curriculum for inclusiveness of children with special needs.	✓		✓			

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## **Family & Community Services Focus Area**

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#### **Focus Area Knowledge and Skills (CTE standards)**

Child Dev I  
Child Dev II  
Child Pract  
Child Dev II  
Course 5  
Course 6

CCTC	Code Number	KS Statement			Yes		TSA?	TSA?
HU-FAM 1	HUFC01	Use formal and informal assessment practices to create and evaluate a prevention and/or treatment plan.						
HU-FAM 2	HUFC02	Identify community resources to provide family and community services.						
HU-FAM 3	HUFC03	Communicate effectively to gain support from the client's family and other support groups.						
HU-FAM 4	HUFC04	Comply with laws and procedures that govern abuse, neglect, confidentiality and other health and safety situations.						
HU-FAM 5	HUFC06	Evaluate crisis prevention, intervention and resolution techniques to formulate emergency plans.						

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## Personal Care Services Focus Area

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#### Focus Area Knowledge and Skills (CTE standards)

CCTC	Code Number	KS Statement	Child Dev	Child Dev	Independent	Child Pract	Course 5	Course 6
HU-PC	HUPC01	Analyze basic principles of biology, chemistry and human anatomy for safe and effective utilization and selection of personal care products and services.						
HU-PC 2	HUPC02	Evaluate an individualized personal care plan that reflects client preferences, needs and interests for a course of treatment/action.						
HU-PC 3	HUPC03	Utilize data and information to maintain electronic records of client services and make recommendations for personal care services.						
HU-PC 4	HUPC04	Demonstrate policies and procedures to achieve a safe and healthy environment for personal care services.						
HU-PC 5	HUPC05	Develop organizational policies, procedures and regulations that establish personal care organization priorities, accomplish the mission, and provide high-quality service to a diverse set of clients and families.						
HU-PC 6	HUPC06	Identify personal care business opportunities enhanced by community involvement, self-improvement and current trends.						
HU-PC 7	HUPC07	Apply methods of obtaining feedback to understand expectations and promote high-quality personal care services standards.						