

Monday	Tuesday	Wednesday	Thursday	Friday
<p><i>Computer or Smart phone with internet access is required to participate in virtual workshops.</i></p>	<p><b><u>Career Boost Information Session (In Person or Virtual)</u></b> WS Beaverton-Hillsboro, room 109 Jan. 23<sup>rd</sup>, 10:00 -11:00am To register email: <a href="mailto:irega@caowash.org">irega@caowash.org</a> Ph: 971-470-2960</p> <p><b><u>High Tech Networking Group (Virtual)</u></b> WS Beaverton-Hillsboro Jan. 2<sup>nd</sup>, 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup> &amp; 30<sup>th</sup> 9:30–11:00am <i>See Topics on Back</i></p> <p><b><u>Training Information: Resources to Plan and Pay for Training (Virtual)</u></b> Jan. 16<sup>th</sup>, 9:00-10:15am– WS Beaverton-Hillsboro</p> <p><b><u>WSPM Scholarship Application (Virtual)</u></b> Jan. 9<sup>th</sup>, 9:00-10:15am – WS Beaverton-Hillsboro Jan. 23<sup>rd</sup>, 9:00-10:15am – WS Tigard</p> <p><b><u>NCRC (In-Person)</u></b> WS Beaverton-Hillsboro, room 110 Jan. 9<sup>th</sup> &amp; 23<sup>rd</sup> 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><b><u>Job Corps Information Session (In-Person or Virtual)</u></b> Every Tuesday, 2pm WS Beaverton-Hillsboro, room 109 Virtual <a href="http://tinyurl.com/tpiccorientation">http://tinyurl.com/tpiccorientation</a></p> <p><b><u>Skilled Trades Apprenticeships- Career Exploration Day 1 (Virtual)</u></b> Jan. 9<sup>th</sup>, 3:00-5:00pm To register: <a href="https://bit.ly/471NC9z">https://bit.ly/471NC9z</a></p>	<p><b><u>Skilled Trades Apprenticeships- Skills for Success Day 2 (Virtual)</u></b> Jan. 10<sup>th</sup>, 3:00-5:00pm To register: <a href="https://bit.ly/3Q14zei">https://bit.ly/3Q14zei</a></p>	<p><b><u>NCRC (In-Person)</u></b> WS Tigard – Computer Lab Jan. 4<sup>th</sup> &amp; 18<sup>th</sup> 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><b><u>Spanish NCRC (In-Person)</u></b> WS Beaverton-Hillsboro, room 110 Jan. 11<sup>th</sup> 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><b><u>Spanish NCRC (In-Person)</u></b> WS Tigard – Computer Lab Jan. 25<sup>th</sup> 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><b><u>Skilled Trades Apprenticeships- Interview Readiness Day 3 (Virtual)</u></b> Jan. 11<sup>th</sup>, 3:00-5:00pm To register: <a href="https://bit.ly/3NZLhTA">https://bit.ly/3NZLhTA</a></p>	<p><b><u>High Tech Networking Group (In Person)</u></b> WS Beaverton-Hillsboro, room 108 Jan. 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup> &amp; 26<sup>th</sup> 9:30–11:00am <i>See Topics on Back</i></p>

- Pre-registration for Workshops is required. WorkSource Portland Metro customers can register \*\*at [www.worksourceportlandmetro.org](http://www.worksourceportlandmetro.org) \*\*Unless noted otherwise under the workshop listing
- Video Tutorial on how to register for WorkSource workshops <https://youtu.be/BE2Ogayh1IA>
- If you need assistance registering for a workshop, email: [wcskills-training-group@pcc.edu](mailto:wcskills-training-group@pcc.edu)
- Registered customers will receive an email\* Zoom invite 24 hours prior to workshop with instructions and a link to access the workshop.

Updated 1/3/2024

**Career Boost Information Session:** In partnership with WorkSource, Community Action provides Career Boost career coaching and career development for SNAP recipients. Attend information to learn more. [www.careerboost.worksourceportlandmetro.org](http://www.careerboost.worksourceportlandmetro.org) More information contact: [CareerBoost@caowash.org](mailto:CareerBoost@caowash.org)

### **High Tech Networking Group Agenda January 2024**

Job search group to support individuals from **all industries** in the process of finding employment. **All are welcome.** In a supportive environment, we will look at job search materials and strategies with a focus on what will be most effective. Weekly topics, guest speakers, Job search skills and job leads shared weekly

#### **Topics:**

#### **Tuesdays -Virtual**

1/2 **Matt Youngquist** - LinkedIn Networking Tips & Tricks  
1/9 **Daniel Brewer** – Performance Based Interviewing  
1/16 Video, Zoom, and Telephone Interviewing  
1/23 **Recruiter**  
1/30 Salary Negotiations

#### **Fridays – In Person**

1/5 Using Chat GPT in Job Search  
1/12 Developing Behavioral Interview Answers  
1/19 **Daniel Brewer** – Free Google Tools to Assist the Job Seeker  
1/26 **Connie Plowmen** – Strength Finders 2.0

**Job Corps Information Session:** Largest free residential education and job training program for young adults ages 16–24

**NCRC - National Career Readiness Certificate:** document your skills with a certificate recognized by employers across the country. All sessions are required to be taken on the same date. Register for all 4 of the following: Orientation, Graphic Literacy, Applied Math, & Workplace Docs.

**Spanish – NCRC:** Certificado Nacional de Preparación para la Carrera: Documente sus habilidades con un certificado reconocido por empleadores de todo el país. Todas las sesiones deben realizarse en la misma fecha. Regístrese para los cuatro siguientes: Orientación, Evaluación de Matemáticas Aplicadas, Evaluación de Localización de Información y Evaluación de Comprensión de Lectura.

### **Skills Trades Apprenticeship Virtual Workshop Series:**

**Career Explore (Day 1)** - Identify your vocational strengths to match to the right trade and learn the basics about applying for an apprenticeship.

**Skills for Success (Day 2)** - Learn what employers are looking for and the characteristics and traits you need to be successful in the trades.

**Interview Readiness (Day 3)** - Prepare and practice for an apprenticeship interview so that you can make a great impression that leads to a new career.

**Training Information: Resources to Plan and Pay for Training:** Overview of what you should know to consider when pursuing training. Information on accessing funding training through the community resources, Federal Financial Aid & the WorkSource Scholarships.

**WSPM Scholarship Application:** Learn about the occupational training funds available through WorkSource Portland Metro. Reviews types of training available and process for applying for training tuition support. Must live or work in Multnomah or Washington county to be eligible.