

Monday	Tuesday	Wednesday	Thursday	Friday
<p><u>Career Exploration (Virtual)</u> WS Tigard May 20th 12:30-2:30pm</p> <p><i>Computer or Smart phone with internet access is required to participate in virtual workshops.</i></p>	<p><u>Career Boost Information Session (In Person or Virtual)</u> WS Beaverton-Hillsboro, room 107 May 28th, 10:00 -11:00am To register email: irega@caowash.org Ph: 971-470-2960</p> <p><u>High Tech Networking Group (Virtual)</u> WS Beaverton-Hillsboro May 5th, 14th, 21st & 28th 9:30–11:00am See Topics on Back</p> <p><u>Job Corps Information Session (In-Person or Virtual)</u> Every Tuesday, 2pm WS Beaverton-Hillsboro, room 109 Virtual http://tinyurl.com/tpiccorientation</p> <p><u>NCRC (In-Person)</u> WS Beaverton-Hillsboro, room 110 May 14th 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><u>Skilled Trades Apprenticeships- Career Exploration Day 1 (Virtual)</u> May 7th, 3:00-5:00pm To register: https://bit.ly/471NC9z</p> <p><u>Training Information: Resources to Plan and Pay for Training (Virtual)</u> May 7th, 9:00-10:00am– WS Beaverton-Hillsboro May 21st, 9:00-10:00am– Tigard</p> <p><u>WSPM Scholarship Application (Virtual)</u> May 7th, 10:45-12:00pm – WS Beaverton-Hillsboro May 21st, 10:45am-12:00pm – Tigard</p>	<p><u>Career Mapping Lite (In-Person)</u> WS Beaverton-Hillsboro, room 109 May 22nd, 9:00-11:00am</p> <p><u>Skilled Trades Apprenticeships- Skills for Success Day 2 (Virtual)</u> May 8th, 3:00-5:00pm To register: https://bit.ly/3Q14zei</p>	<p><u>NCRC (In-Person)</u> WS Tigard – Computer Lab May 2nd & 16th 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><u>Skilled Trades Apprenticeships- Interview Readiness Day 3 (Virtual)</u> May 9th, 3:00-5:00pm To register: https://bit.ly/3NZLhTA</p> <p><u>Spanish NCRC (In-Person)</u> WS Tigard – Computer Lab May 23rd 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p> <p><u>Spanish NCRC (In-Person)</u> WS Beaverton-Hillsboro, room 110 May 9th 9:00-2:30 Orientation, Workplace Documents, Applied Math, Graphic Literacy</p>	<p><u>High Tech Networking Group (In Person)</u> WS Beaverton-Hillsboro, room 108 May 3rd, 10th, 17th, 24th & 31st 9:30–11:00am See Topics on Back</p>
<p>➤ Pre-registration for Workshops is required. WorkSource Portland Metro customers can register **at www.worksourceportlandmetro.org **Unless noted otherwise under the workshop listing</p> <p>➤ Video Tutorial on how to register for WorkSource workshops https://youtu.be/BE2OgayhIIA</p> <p>➤ If you need assistance registering for a workshop, email: wcskills-training-group@pcc.edu</p> <p>➤ Registered customers will receive an email* Zoom invite 24 hours prior to workshop with instructions and a link to access the workshop.</p>				

Updated 4/24/2024

Career Exploration: Develop your own career goal by exploring a variety of web-based tools to learn about work values, preferred work environments and fit for certain careers in this fun and interactive workshop. You will be provided with resources that will help you identify your workplace values, interests, skills, and the local labor market information for you to effectively job search on your own

Career Boost Information Session: In partnership with WorkSource, Community Action provides Career Boost career coaching and career development for SNAP recipients. Attend an information session to learn more. More information contact: CareerBoost@caowash.org



Career Mapping Lite: Stuck? Stumped? Frustrated? Not sure what to do next? Working with a group of peers, you will self-identify your strengths and abilities and learn how to translate those into a new or refined career path. Begin the process of learning how to set short and long-term career goals and how to develop concrete strategies for meeting these goals. Information will also be provided on community resources available to you

High Tech Networking Group (aka Navigating Job Search) Agenda May 2024

Job search group to support individuals from **all industries** in the process of finding employment. **All are welcome.** In a supportive environment, we will look at job search materials and strategies with a focus on what will be most effective. Weekly topics, guest speakers, Job search skills and job leads shared weekly

Topics:

Tuesdays -Virtual

5/7 **Matt Youngquist** – LinkedIn Optimization
5/14 **Matt Hanson** – Recruiter – Actalent Service
5/21 Writing Strong Cover Letters
5/28 Practice Interviewing - Bring a job and resume you want to use

Fridays – In Person

PCC Willow Creek Center, Beaverton, OR, Room 108

5/3 Interviewing Practice with Hard Questions
5/10 **Dinah Nicholson, CFP** – Budgeting and other Financial Ideas
5/17 **Connie Plowman** - Using project management principles on organizing your job search
5/24 Networking
5/31 **Paul Brown** - Cinder Staffing

Job Corps Information Session: Largest free residential education and job training program for young adults ages 16 to 24

NCRC - National Career Readiness Certificate: document your skills with a certificate recognized by employers across the country. All sessions are required to be taken on the same date. Register for all 4 of the following: Orientation, Graphic Literacy, Applied Math, & Workplace Docs.

Spanish – NCRC: Certificado Nacional de Preparación para la Carrera: Documente sus habilidades con un certificado reconocido por empleadores de todo el país. Todas las sesiones deben realizarse en la misma fecha. Regístrese para los cuatro siguientes: Orientación, Evaluación de Matemáticas Aplicadas, Evaluación de Localización de Información y Evaluación de Comprensión de Lectura.

Skills Trades Apprenticeship Virtual Workshop Series:

Career Explore (Day 1) - Identify your vocational strengths to match to the right trade and learn the basics about applying for an apprenticeship.

Skills for Success (Day 2) - Learn what employers are looking for and the characteristics and traits you need to be successful in the trades.

Interview Readiness (Day 3) - Prepare and practice for an apprenticeship interview so that you can make a great impression that leads to a new career.

Training Information: Resources to Plan and Pay for Training: Overview of what you should know to consider when pursuing training. Information on accessing funding training through the community resources, Federal Financial Aid & the WorkSource Scholarships.

WSPM Scholarship Application: Learn about the occupational training funds available through WorkSource Portland Metro. Reviews types of training available and process for applying for training tuition support. Must live or work in Multnomah or Washington county to be eligible.

WorkSource Oregon Virtual Workshops

Welcome to WorkSource Oregon's virtual workshops! These workshops help you build and enhance your job-seeking skills by providing you with relevant information in areas such as resume writing, interviewing, and networking. The skills you gain from these events can help you in your job search efforts. Our team of experienced facilitators is looking forward to meeting you!

Each workshop is delivered through your computer or mobile device using a program called Microsoft Teams.

[Register Here](#)

<https://go.oncehub.com/WSOWorkshops>

Interview Workshop: Mondays, 1:30 – 3 pm

Study what to do before, during and after your interview to maximize your chance of a job offer. Prepare for common questions and create a strategy for success.

Successful State Applications: Every other Tuesday, 10:30 am-12 pm

Are you interested in applying to jobs with the State of Oregon? Review how to research State of Oregon job announcements, agencies and job classifications. Discover how to tailor your resume to the job description, all while networking with live State Agents.

Virtual Interview Workshop: Tuesdays, 3:00 – 4:30 pm

Are you ready to take on a virtual interview? Is your lighting, dress, background, voice and tone ideal for the virtual setting? Do you know what it's like to pre-record your interview questions? Are you adept at moving about in a virtual space? If not, let us help you build skill and confidence for your next virtual interview.

Soft Skills Workshop: Wednesdays, 1:30 – 3 pm

It's been said, "You're hired for your hard skills and fired for your soft skills—but what is a soft skill and why it is important in finding, and keeping, a great job? In this workshop, we will introduce soft skills, as well as help you discover which soft skills are your strengths.

Introduction to Resumes Workshop: Thursdays, 10:30 am-12 pm

Learn about different resume types and used for each of the formats. Discuss potential red flags to avoid, and tips on information to include.

Networking Workshop: Fridays, 10:30 am-12 pm

Are you landing interviews, but not your dream job? Are situational questions keeping you up at night? How do you answer a question about your last employer if you were terminated? Let us help answer all these and more.