**PCC Library. Access from on- or off-campus at www.pcc.edu/library**

**BASIC SEARCH**

On the library home page find the search box. There you can enter search terms like a book title, an author, or a phrase (for example, “global warming”).

The search box has two **tabs**. By clicking on a tab, you can search for an item in:

- **PCC Library & Summit**: items in all PCC campus and Summit Libraries. Checking the **checkbox** finds items put on reserve at the library by your instructor.
- **Articles**: newspaper, magazine, and academic journal articles in EBSCO Academic Search Premier and Master Premier databases. Checking the **checkbox** limits your search to peer reviewed articles from academic journals.

**SEARCH RESULTS**

Your search results will likely be a mix of books, eBooks, and other materials.

- **Print books** Click “Availability & Request Options”, to see a book’s call number and campus location.
- **eBooks** Click “View It”, you will see a link to the book in one of our digital library collections.

**Dot Colors**

- **Green** = available
- **Yellow** = Summit & ILL
- **Grey** = checked out
SIGN IN! To request an item from another campus library, through SUMMIT or Interlibrary Loan (ILL), you will need to sign in with your MyPCC username and password.

SUMMIT lists holdings from academic libraries in Oregon and Washington. Click “Request from another Summit library” to order the book.

Heads up: You may find eBooks listed in your results for Other Libraries that you are able to access. To see a list of eBooks you have access to, click “advanced search,” choose eBooks from the Material Type list and PCC Library from the Search Scope list.

Course Reserves
Search by course number (e.g., “BI 101”), campus, instructor’s name, or book title. “Availability & Request Options” tells you which campus library check out desk holds the item on reserve.

Heads up: You may find eBooks listed in your results for Other Libraries that you are able to access. To see a list of eBooks you have access to, click “advanced search,” choose eBooks from the Material Type list and PCC Library from the Search Scope list.

IMPORTANT: DON’T FORGET TO SIGN OUT!
If you’re on a public computer, sign out and close the browser window when you’re done.