

IPEDS 2024-25 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.33 : Approval Expires 8/31/2027
User ID: P2097461

12-month Enrollment 2024-25

Institution: Portland Community College (209746)

User ID: P2097461

Overview

12-month Enrollment Overview

The 12-month Enrollment survey component collects unduplicated student enrollment counts and instructional activity data for an entire 12-month period. Using the instructional activity data reported, a full-time equivalent (FTE) student enrollment at the undergraduate and graduate level is estimated (4-year institutions only). Institutions with Doctor's - professional practice students will also report the FTE enrollment of those students (4-year institutions only). NCES uses the FTE enrollment to produce indicators such as expenses by function per FTE as reported in the IPEDS Data Feedback Report.

Data Reporting Reminder:

- All institutions must use the July 1 - June 30 reporting period.
- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

Changes in reporting

The following changes were implemented for the 2024-25 data collection period:

- Added screening question to indicate whether the institution enrolled high school students in college courses for credit during the 12-month reporting period. Note: This screening question originally appeared on the Institutional Characteristics Header component when first added in the 2023–24 data collection. This item was added to the 12-month (E12) component in the 2024–25 data collection to better align the timing of this screening question to the reporting of the enrollment counts. This change was prompted by feedback from the IPEDS Help Desk and IPEDS data reporters that separating the screening question and enrollment count reporting on two different components led to confusion and timing misalignment.
- Revised the Gender Unknown or Another Gender than Provided Categories screen for clarity.
- Removed mention of "non-first-time" on survey screens and instructions when discussing "transfer-in" student enrollment status to clarify the distinction between these two terms. This change was prompted by feedback from the IPEDS data reporters and data users that IPEDS survey materials conflated the concepts of "transfer-in" and "non-first-time," which led to misunderstanding in interpretation. This change will clearly separate these two concepts in the IPEDS survey materials to improve clarity and understanding of these terms.
- Added a new FAQ to better clarify the relationship between "transfer-in" enrollment status on the Fall Enrollment (EF) and 12-month Enrollment (E12) components and the "non-first-time" cohort on the Outcome Measures (OM) component. This change was prompted by feedback from the IPEDS data reporters and data users that the IPEDS survey materials conflated the concepts of "transfer-in" and "non-first-time," which led to misunderstanding in interpretation. This change will clearly separate these two concepts in IPEDS survey materials to improve clarity and understanding of these terms.
- Revised definition for "Transfer-in student" Glossary term to improve clarity. This change was prompted by feedback from the IPEDS data reporters and data users that the current definition for "Transfer-in student" led to misunderstanding in interpretation. This change will clarify this term for greater understanding among the IPEDS audiences.
- Revised definition for "Non-first-time student (undergraduate)" Glossary term to improve clarity. This change was prompted by feedback from the IPEDS data reporters and data users that the current definition for "Non-first-time student (undergraduate)" led to misunderstanding in interpretation. This change will clarify this term for greater understanding among the IPEDS audiences.
- Revised definition for "Continuing/Returning student (undergraduate)" Glossary term to improve clarity. This change was prompted by feedback from the IPEDS data reporters and data users that the current definition for "Continuing/Returning student (undergraduate)" led to misunderstanding in interpretation. This change will clarify this term for greater understanding among the IPEDS audiences.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.


Institution: Portland Community College (209746)

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12-month Enrollment Screening Questions

1. Which instructional activity units will you use to report undergraduate instructional activity?

- Undergraduate instructional activity data in Part B may be reported in units of clock hours or credit hours.
 - ☐ Clock hours
 - ☒ Credit hours
 - ☐ Both clock and credit hours (some undergraduate programs measured in clock hours and some measured in credit hours)

 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

2. Did your institution enroll high school students in college courses for credit during the 12-month Enrollment (E12) reporting period of July 1, 2023 - June 30, 2024?

*If you answer **Yes** to this question, you will be able to report the unduplicated count of high school students enrolled in college courses for credit on Part C of the 12-month Enrollment (E12) survey component.*

- ☒ Yes.
 - ☒ Within a dual enrollment program.
 - ☒ Outside a dual enrollment program.
- ☐ No

Note:

Within a dual enrollment program is defined as within an organized system with special guidelines that allows high school students to take college-level courses. The guidelines might have to do with entrance or eligibility requirements, funding, limits on course taking, etc.

Outside a dual enrollment program is defined as high school students who simply enroll in credit courses through your institution, and are treated as regularly enrolled college students.

Institution: Portland Community College (209746)

User ID: P2097461

Part A - Unduplicated Count for Full-time Undergraduate Students

12-month Unduplicated Count by Race/Ethnicity and Gender - Full-time Undergraduate Students

July 1, 2023 – June 30, 2024

Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Men

Students enrolled for <u>credit</u>	Degree/certificate-seeking				Non-degree/ non-certificate- seeking	Total, Full-time undergraduate students
	<u>First-time</u>	<u>Transfer- in</u>	<u>Continuing/ Returning</u>	Total degree/certificate- seeking		
<u>U.S. Nonresident</u>	11	4	41	56	6	62
<u>Hispanic/Latino</u>	390	76	494	960	12	972
<u>American Indian or Alaska Native</u>	15	6	16	37	1	38
<u>Asian</u>	124	41	198	363	5	368
<u>Black or African American</u>	98	19	166	283	1	284
<u>Native Hawaiian or Other Pacific Islander</u>	13	2	13	28	0	28
<u>White</u>	803	249	1,311	2,363	80	2,443
Two or more races	109	29	182	320	16	336
<u>Race and ethnicity unknown</u>	103	22	125	250	40	290
Total men	1,666	448	2,546	4,660	161	4,821
Total men prior year	1,323	376	2,452	4,151	166	4,317

Women

Students enrolled for <u>credit</u>	Degree/certificate-seeking				Non-degree/ non-certificate- seeking	Total, Full-time undergraduate students
	<u>First-time</u>	<u>Transfer- in</u>	<u>Continuing/ Returning</u>	Total degree/certificate- seeking		
<u>U.S. Nonresident</u>	15	3	52	70	5	75
<u>Hispanic/Latino</u>	459	111	738	1,308	21	1,329
<u>American Indian or Alaska Native</u>	12	3	26	41	0	41
<u>Asian</u>	109	42	247	398	21	419
<u>Black or African American</u>	107	25	175	307	2	309
<u>Native Hawaiian or Other Pacific Islander</u>	15	1	22	38	1	39
<u>White</u>	731	295	1,503	2,529	72	2,601
Two or more races	109	56	229	394	16	410
<u>Race and ethnicity unknown</u>	93	18	136	247	42	289
Total women	1,650	554	3,128	5,332	180	5,512
Total women prior year	1,505	525	3,051	5,081	153	5,234

Grand total (2023-24)	3,316	1,002	5,674	9,992	341	10,333
Prior year data:						
Grand total (men+women) prior year	2,828	901	5,503	9,232	319	9,551
Total Full-time undergraduate enrollment Fall 2023 <i>NOTE: Grand total (2023-24) calculated above is expected to be greater than total Full-time undergraduate enrollment Fall 2023.</i>	2,134	583	5,224	7,941	175	8,116

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Part A - Unduplicated Count for Part-time Undergraduate Students

12-month Unduplicated Count by Race/Ethnicity and Gender - Part-time Undergraduate Students

July 1, 2023 – June 30, 2024

Reporting Reminders:

- The 12-month unduplicated count must be equal or greater than the corresponding prior year fall enrollment.
- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students.

Men

Students enrolled for <u>credit</u>	Degree/certificate-seeking				Non-degree/ non-certificate-seeking	Total, Part-time undergraduate students
	<u>First-time</u>	<u>Transfer-in</u>	<u>Continuing/ Returning</u>	Total degree/certificate-seeking		
<u>U.S. Nonresident</u>	5	5	17	27	5	32
<u>Hispanic/Latino</u>	404	92	904	1,400	144	1,544
<u>American Indian or Alaska Native</u>	15	3	29	47	24	71
<u>Asian</u>	143	38	416	597	298	895
<u>Black or African American</u>	123	28	289	440	89	529
<u>Native Hawaiian or Other Pacific Islander</u>	15	2	34	51	13	64
<u>White</u>	1,077	304	2,760	4,141	1,741	5,882
Two or more races	142	34	302	478	240	718
<u>Race and ethnicity unknown</u>	131	21	229	381	595	976
Total men	2,055	527	4,980	7,562	3,149	10,711
Total men prior year	2,013	481	4,990	7,484	2,913	10,397

Women

Students enrolled for <u>credit</u>	Degree/certificate-seeking				Non-degree/ non-certificate-seeking	Total, Part-time undergraduate students
	<u>First-time</u>	<u>Transfer-in</u>	<u>Continuing/ Returning</u>	Total degree/certificate-seeking		
<u>U.S. Nonresident</u>	5	1	38	44	3	47
<u>Hispanic/Latino</u>	584	175	1,554	2,313	279	2,592
<u>American Indian or Alaska Native</u>	26	6	38	70	25	95
<u>Asian</u>	230	53	629	912	383	1,295
<u>Black or African American</u>	129	38	386	553	138	691
<u>Native Hawaiian or Other Pacific Islander</u>	22	3	48	73	14	87
<u>White</u>	1,231	491	3,411	5,133	2,033	7,166
Two or more races	171	57	479	707	295	1,002
<u>Race and ethnicity unknown</u>	149	39	249	437	757	1,194
Total women	2,547	863	6,832	10,242	3,927	14,169
Total women prior year	2,435	816	7,035	10,286	3,924	14,210

Grand total (2023-24)	4,602	1,390	11,812	17,804	7,076	24,880
Prior year data:						
Grand total (men+women) prior year	4,448	1,297	12,025	17,770	6,837	24,607
Total Part-time undergraduate enrollment Fall 2023 <i>NOTE: Grand total (2023-24) calculated above is expected to be greater than total Part-time undergraduate enrollment Fall 2023.</i>	1,985	558	7,881	10,424	1,493	11,917

Institution: Portland Community College (209746)

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Part A - Unduplicated Count for Undergraduate Students

12-month Unduplicated Count by Race/Ethnicity and Gender - Undergraduate Student Total

July 1, 2023 – June 30, 2024

Men

Enrolled for credit	Total full-time undergraduate students	Total part-time undergraduate students	Grand total, all undergraduate students
<u>U.S. Nonresident</u>	62	32	94
<u>Hispanic/Latino</u>	972	1,544	2,516
<u>American Indian or Alaska Native</u>	38	71	109
<u>Asian</u>	368	895	1,263
<u>Black or African American</u>	284	529	813
<u>Native Hawaiian or Other Pacific Islander</u>	28	64	92
<u>White</u>	2,443	5,882	8,325
Two or more races	336	718	1,054
<u>Race and ethnicity unknown</u>	290	976	1,266
Total men	4,821	10,711	15,532

Women

Enrolled for credit	Total full-time undergraduate students	Total part-time undergraduate students	Grand total, all undergraduate students
<u>U.S. Nonresident</u>	75	47	122
<u>Hispanic/Latino</u>	1,329	2,592	3,921
<u>American Indian or Alaska Native</u>	41	95	136
<u>Asian</u>	419	1,295	1,714
<u>Black or African American</u>	309	691	1,000
<u>Native Hawaiian or Other Pacific Islander</u>	39	87	126
<u>White</u>	2,601	7,166	9,767
Two or more races	410	1,002	1,412
<u>Race and ethnicity unknown</u>	289	1,194	1,483
Total women	5,512	14,169	19,681
Grand Total (men+women)	10,333	24,880	35,213

Part A - Gender Unknown or Another Gender than Provided Categories

12-month Unduplicated Count by Gender Unknown or Another Gender than Provided Categories

Reporting Reminders:

- The purpose of this supplemental section is to determine whether institutions are able to report the number of students for whom gender is unknown and the number of students for whom gender does not align with the 'Men' and 'Women' categories. Note that these students must still be allocated into the 'Men' and 'Women' categories in all other sections of the survey component.
- Institutions should not ask students that do not select a binary gender to allocate themselves to a binary gender category; it is up to the institution to allocate unknown students and students that indicate another gender into the binary categories throughout the forms where required. One method commonly used by institutions is to allocate these students to the binary categories required in other parts of the form using the proportion of men to women reported.
- The 'gender unknown' category is to report students for whom the institution does not know a gender.

Is your institution able to report another gender for the July 1, 2023 - June 30, 2024 reporting period?
If you indicate 'No, my institution is not able to report another gender,' leave the cells in the rows for 'Another gender' blank (i.e., do not report 0). If you indicate 'No, some cells will have a value of less than 5 students,' your institution collects data on another gender, but some cells have a value of less than 5 students, do not report the data and leave the cells in the rows for 'Another gender' blank. If you indicate 'Yes', but no students identified as another gender, please enter '0'.

Undergraduate students:

- ☐ No, my institution is not able to report another gender (do not report)
- ☐ No, some cells will have a value of less than 5 students (do not report)
- ☒ Yes

Of the total students reported, how many students did you allocate to a binary gender category (Men/Women) because their gender was unknown or another gender than the provided categories?

		Number of students	
		Undergraduate students	
		Current Year	Prior year
Grand total		35,213	34,158
	Gender unknown (i.e., gender information is not known or not collected).	268	426
	Another gender (i.e., gender information is known but does not fall into either of the mutually exclusive binary categories provided [Men/Women]).	2,022	1,580
	Total of Gender unknown + Another gender	2,290	2,006
	Total of Students for whom gender is known and falls into one of the mutually exclusive binary categories provided [Men/Women]	32,923	32,152

You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

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Part A – 12-month Enrollment by Distance Education Status

12-month Unduplicated Count - Distance Education Status

July 1, 2023 – June 30, 2024

	Undergraduate Students	
	Degree/certificate-seeking	Non-degree/non-certificate-seeking
Students <i>enrolled exclusively</i> in <u>distance education courses</u>	12,585	999
Students <i>enrolled in at least one but not all</i> distance education courses	11,797	500
Students <i>not enrolled in any</i> distance education courses	3,414	5,918
Total (Carried forward from part A)	27,796	7,417

 You may use the box below to provide additional context for the data you have reported above. Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).

Part B - Instructional Activity


12-month Instructional Activity
July 1, 2023 - June 30, 2024

- Instructional Activity Reporting Reminder:
- Instructional activity is used to calculate an IPEDS FTE based on the institution's reported calendar system.
- FTE Reporting Reminder:
- Institutions need not report their own calculations of undergraduate FTE unless IPEDS FTE calculations would be misleading for comparison purposes among all IPEDS reporting institutions.

Instructional Activity

	2023-24 total activity	Prior year data
Undergraduate level:		
<u>Credit hour activity</u>	599,952	574,948

Full-Time Equivalent (FTE) of Students

Calendar system (as reported on the prior year IC survey component):	Quarter		
If the IPEDS <u>calculated</u> FTE estimates below are not reasonable, AND you have reported the correct instructional activity hours above, enter your best FTE estimate in the "Institution reported FTE" column below and save the page. This option should be used ONLY if the calculated estimate is not reasonable for your institution and IPEDS comparisons.			
Please provide your best estimate of undergraduate FTE for the 12-month reporting period only if the calculated FTE estimate below is not reasonable for IPEDS comparison purposes . Please provide an explanation in the context box if the option is used due to Coronavirus Pandemic.			
	Calculated FTE 2023-24	Institution reported FTE 2023-24	Prior year FTE 2022-23
Undergraduate student FTE	13,332	13,332	12,777
 Context notes will be posted on the College Navigator website. Therefore, you should write all context notes using proper grammar (e.g., complete sentences with punctuation) and common language that can be easily understood by students and parents (e.g., spell out acronyms).			
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Part C – Unduplicated Count of Dual Enrolled Students

12-month Unduplicated Count of Dual Enrolled Students
July 1, 2023 – June 30, 2024

- Reporting Reminders:
- The number of high school students enrolled in college courses for credit was reported in Part A as part of the non-degree/non-certificate-seeking unduplicated enrollment.
 - The number of high school students enrolled in college courses for credit reported in Part C will have some duplication with the non-degree/non-certificate-seeking enrollment students reported in Part A.
 - The number of high school students enrolled in college courses for credit reported in Part C should be less than the number of non-degree/non-certificate-seeking students reported in Part A unless all these students at your institution are high school students enrolled in college courses for credit.
 - Report Hispanic/Latino individuals of any race as Hispanic/Latino
 - Report race for non-Hispanic/Latino individuals only

In Part A, your institution reported the following number of students in the non-degree/non-certificate-seeking unduplicated headcount.	7,417
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	High school students enrolled in college courses for credit		
	Men	Women	Total
<u>U.S. Nonresident</u>	<input type="text" value="0"/>	<input type="text" value="0"/>	0
<u>Hispanic/Latino</u>	<input type="text" value="66"/>	<input type="text" value="133"/>	199
<u>American Indian or Alaska Native</u>	<input type="text" value="18"/>	<input type="text" value="16"/>	34
<u>Asian</u>	<input type="text" value="226"/>	<input type="text" value="272"/>	498
<u>Black or African American</u>	<input type="text" value="50"/>	<input type="text" value="81"/>	131
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text" value="10"/>	<input type="text" value="9"/>	19
<u>White</u>	<input type="text" value="1,411"/>	<input type="text" value="1,478"/>	2,889
Two or more races	<input type="text" value="201"/>	<input type="text" value="237"/>	438
<u>Race and ethnicity unknown</u>	<input type="text" value="502"/>	<input type="text" value="655"/>	<input checked="" type="checkbox"/> 1,157
Total	2,484	2,881	5,365
Total prior year	2,205	2,623	4,828

Prepared by

Prepared by

- Reporting Reminders:
- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
 - The Keyholder will be copied on all email correspondence to other preparers.
 - The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
 - Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
 - Thank you for your assistance.

This survey component was prepared by:			
<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact
<input type="radio"/>		<input checked="" type="radio"/>	HR Contact
<input type="radio"/>		<input type="radio"/>	Other
Name:		<input type="text" value="Djambel Unkov"/>	
Email:		<input type="text" value="djambel.unkov@pcc.edu"/>	

How many staff from your institution only were involved in the data collection and reporting process of this survey component?	
<input type="text" value="3.00"/>	Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="2.00"/> hours	<input type="text" value="4.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

12-Month Enrollment Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

12-Month Unduplicated Headcount and Full-Time Equivalent Students		
Total 12-month unduplicated headcount enrollment		
	Undergraduate student unduplicated headcount enrollment	35,213
Total 12-month full-time equivalent (FTE) student enrollment		
	Undergraduate student FTE enrollment	13,332

Total 12-month Undergraduate Student Characteristics		
Percent of undergraduate students who are female		56 %
Percent of undergraduate students who are full-time		29 %
Percent of undergraduate students who are enrolled exclusively in distance education courses		39 %
Percent of undergraduate students by U.S. resident status and race/ethnicity: Note: Race/ethnicity is not collected for U.S. Nonresidents.		
U.S. Resident		99 %
	American Indian or Alaska Native	1 %
	Asian	8 %
	Black or African American	5 %
	Hispanic/Latino	18 %
	Native Hawaiian or Pacific Islander	1 %
	White	51 %
	Two or More Races	7 %
	Race and ethnicity unknown	8 %
U .S. Nonresident		1 %

Edit Report

12-month Enrollment

Source	Description	Severity	Resolved	Options
Screen: Dual Enrolled Students				
Screen Entry	The percentage of dual enrolled students (men + women) whose race and ethnicity are unknown is greater than expected. Please correct your data or explain. (Error #9382)	Explanation	Yes	
Reason	Students are increasingly not submitting race/ethnicity information.			