

PORTLAND COMMUNITY COLLEGE SYLVANIA PERFORMING ARTS CENTER
PAC Personnel Fees

Rate Sheet – effective – January 1, 2024

Position	Hourly Rate	Overtime Rate	Position Description
	4 hr minimum	After 40 hrs	
Event Supervisor	\$35.00	\$52.50	<i>required with any PAC venue use.</i>
House Manager	\$35.00	\$52.50	<i>required for all PAC Auditorium events</i>
Light Designer	\$35.00	\$52.50	<i>required for events with ANY lighting needs</i>
Electrician	\$35.00	\$52.50	<i>required at the discretion of the PAC for light plot restores.</i>
Spot Operator	\$35.00	\$52.50	<i>required with use of follow spot.</i>
Sound Designer	\$35.00	\$52.50	<i>required for events with ANY audio needs.</i>
Sound Assistant	\$35.00	\$52.50	<i>required at the discretion of the PAC or w/ SD for events with live sound.</i>
Projectionist	\$35.00	\$52.50	<i>required at the discretion of PAC with use of a projector.</i>
Rigger	\$35.00	\$52.50	<i>required if hanging any items from the fly line. (i.e.: banners, drops, etc..)</i>
Flyperson	\$35.00	\$52.50	<i>required if using fly rail (i.e.: moving drops or other curtains, etc..)</i>
Crew	\$35.00	\$52.50	<i>required at the discretion of the PAC for load in, run of show, strike and/or safety</i>
Stage Manager	\$35.00	\$52.50	<i>required at the discretion of the PAC.</i>
Technical Director	\$40.00	\$60.00	<i>required at the discretion of the PAC (4 hr minimum does not apply)</i>
Carpenter	\$40.00	\$60.00	<i>per hour for construction or build work (4 hr minimum does not apply)</i>

PAC Personnel Policies:

- All events require a minimum of one PAC Supervisor present during all hours Client is on PCC premises.
- PCC Supervisor/Crew call is 30 minutes prior to Client entering the building.
- Supervisor/Crew call is 90 minutes prior to Curtain during performance/event dates
- All crew calls are 4-hour minimum.
- Paper Tech meeting is REQUIRED for all events, unless otherwise determined by the PAC.
- Crew call for Paper Tech is 4-hour minimum.
- PCC House Manager is required for ALL PAC Auditorium events. House Manager call is no less than 90 minutes prior to Curtain.
- PCC does not provide Box Office staff or Ushers. PCC Does not provide ticket sales services.

Federal Labor Laws for Breaks and Meals:

- 1-hour meal break is required after every 6-hour shift. NO EXEPTIONS.
- 15 minute break is required every two hours (excluding rehearsals and performances).

Meals and Breaks Policy:

- 1-hour meal break, PAC is closed during break (clients can not be in building when closed) and crew remains off the clock.
- 30-minute meal break, PAC is open during break and crew remains on the clock.

PAC Contact Information:

Emailing the PAC is the best way to get a hold of PAC Staff. Please email us at pac@pcc.edu.