

Chapter 14 – Form 6: Utility Vehicle Operator Department Training Log

This form is to be completed at the department level for each utility vehicle an employee is authorized to operate. Successful completion of the online Utility Vehicle Training course is a prerequisite to department level training. This form is to document that the supervisor has reviewed the operator's manual, inspection form and safe operating principals for each utility vehicle the employee will be authorized to operate. The review of safe operating principals will include the employee successfully demonstrating the inspection and operation of each utility vehicle for which they are receiving authority to operate. This includes any accessories to be used with the vehicle (e.g., plows, trailers, spray units).

Department: _____

Utility Vehicle: _____

Employee: _____

Supervisor: _____

Indicate Date Completed:

Operator's Manual reviewed Date: _____

Inspection form reviewed and properly completed Date: _____

Employee demonstrated safe operation of vehicle Date: _____

Employee authorized to operate equipment Date: _____

Employee signature: _____ Date: _____

Supervisor signature: _____ Date: _____