

Powered Industrial Trucks, Material Handling Vehicles and Powered Mobile Equipment – Form 2: Powered Industrial Truck Training Checklist Record

Assigned Employee: _____ Date: _____

Type of Vehicle: _____ Instructor: _____

Part 1: Forklift Safety Policy: Check if Reviewed _____

PCC's written Forklift Safety Policy was reviewed with the employee and the written forklift test was given and reviewed.

Part 2: Machine Operator Pre-Shift Checklist: Check if Reviewed _____

The pre-shift vehicle checklist was reviewed and the employee was shown and demonstrated the visual inspection procedures performed (see attached).

Part 3: Driver Skill Demonstration: Check if Reviewed _____

The vehicle operation and controls were demonstrated. The employee was observed during operation of the vehicle, which included the following driving skill test:

1. Handling of the vehicle included: forward, backwards driving while unloaded
2. Handling the vehicle with banded or unbanded material: stacking and unstacking
3. Hauling unbanded material while negotiating an obstacle course
4. Demonstrating the ability to keep the load under control and following vehicle driving procedures as outlined in the OR-OSHA rules and basic safety procedures.
5. Demonstrating the proper method for parking the vehicle.

Comments on Driving Ability: