

Meeting notes for RC CHCommittee

Attendees: Evelyn P, Matthew A, Mari G, Jon B, Danijela V

March 17th, 2021

MSDSonline Update - Evelyn notified us about MSDSonline updating their webpage which changes where some of the features are located.

- Navigating – some of the chemical information is on other pages and the search filters have changed. Evelyn showed where to locate inventory information and where the “print labels” options moved to.
- Updated Training – The online training for MSDSonline has been updated to reflect the changes and is now available for all employees.

Return Planning – looking to the future when we will be able to be back on campus and in the lab, what do we need to have in mind for planning.

- Adapting for COVID-19 Procedures – depending on timing, need to consider how to adapt the lab space to accommodate physical distancing. Will students still work in pairs? How will the supplies be distributed in the space?
- Lessoned learned – BIT is already working through the return planning process. Work with them on feedback for what has worked and what needed adapting.

Safety Training – Since we missed the usual annual training at In-service, we need to develop a strategy for ensure employees get safety training before returning to campus.

- Topics for returning to campus – put together a list of what topics will need a refresher after being gone for a year. Emergency equipment and procedures for various situations, not just lab related.
- Annual training topics – EH&S is working to get most of the annual training topics online. Some topics will have both an overview and a more detailed version. Once they are up, deans will be able to assign each curriculum to their employees as is appropriate to their classification.
- Department specific topics – work within each department to determine what will be included in the department specific topics. Depending on if course move from their typical rooms because of physical distancing, the training may need to focus on room specific equipment. Definitely keep the scenarios and group discussion. Determine which scenarios should be priority after a year away.