

Chapter 10 – Form 3: Lockout / Tagout Documenting Specific Energy-Control

Use this checklist process for documenting a specific energy-control.

Use this form to document a specific energy-control procedure for machines and equipment at PCC.

Department: _____

Equipment: _____

Equipment manufacturer: _____

Equipment serial number or other identifier: _____

Equipment location: _____

Equipment lockout: _____

Contact person: _____

Authorized employee(s): _____

1. _____

2. _____

3. _____

Purpose: _____

Hazardous Energy Type	Lockout Steps, Magnitude	Verification Steps	Return to Service Steps
<i>(example) Electrical</i>	<i>Lockout & Tagout</i>	<i>Zero energy</i>	<i>Neutral, clear, return</i>
		1.	1.
		2.	2.
		3.	3.
		4.	4.
		5.	5.
		6.	6.

Notify ALL affected employees before this procedure is used.

(Attach additional pages if needed)