Contact **David Squier** for technical assistance:
david.squier15@pcc.edu

Contact **Service Request Center (SRC)** for request assistance:
971-722-4800

_ReADY URL: https://pcc.assetworks.cloud_
Logging into ReADY

• You will be using myPCC login screen (Single Sign On)
In rare situations

• You might be redirected to slightly different login screen shown below. Click on the **Sign in with SSO** (Single Sign On) to be directed to myPCC login screen.
First time user

• If this is your first time logging into ReADY, you will be asked to enter your email address:
First time user – verify email address

- You will receive email from ReADY asking to verify your email. Click on provided link to verify your email.
ReADY request home screen – setup User Profile

• Click on User Profile link
User Profile

• On User Profile screen click Edit button (upper right side)
User Profile - Edit

- Fill out your first/last name fields and click Done.
Going back to ReADY request home page

• Click on ReADY Request link (upper left side) – will take you back to the main request home page
ReADY request home screen

• Now you are ready to turn in SRC requests. Simply click on a tile/image below and answer the questions.