

Instructions:

1. A cutting and welding Permit may be issued only by a SUPERVISOR and must be used for all cutting and welding done outside of an approved shop.
2. Complete the checklist below before issuing the Permit - [Sample PERMIT](#)
3. Display the Permit in a highly visible location at the job site.
4. The Permit is to be picked up by the supervisor who issued the Permit 2 to 4 hours after the work is completed. In the event of a change of shifts, it is the responsibility of the supervisor who issued the Permit to notify the next shift supervisor that a Permit was issued and will need to be picked up.
5. If a Permit is issued late in the work shift and the work site is down the following shift, notify the next shift supervisor to pick up the Permit.
6. If a Permit is issued for an unstaffed area of the work site, notify the next shift supervisor so that he or she can check the area more frequently.
7. All Permits are to be turned into the Safety Office after the final checkup has been completed.

CHECKLIST OF REQUIRED PRECAUTIONS:

- _____ Floor swept clean of combustibles.
- _____ Floor wet down.
- _____ Flammable liquids removed; other combustibles, if not removed, we down or protected with fire-resistant tarpaulins or metal shields.
- _____ Explosive atmospheres in area are eliminated.
- _____ All wall and floor openings covered or provide an additional fire watch at the lower level.
- _____ Fire watch will be provided during and for at LEAST 30 minutes after work and during any coffee or lunch breaks.
- _____ Fire watch is supplied with a charged fire hose.
- _____ Fire watch is trained in the use of this equipment.

JOB DATE: _____ **LOCATION:** _____

NATURE OF JOB: _____

WELDER'S NAME: _____

TIME STARTED: _____ **TIME FINISHED:** _____

FIREWATCH NAME: _____

FINAL CHECKUP BY PLANT SERVICES: Work area and all adjacent areas to which sparks and heat might have spreads (e.g., floors above and below and opposite side of walls) were inspected after the work was completed and found to be fire safe. **PROJECT MANAGER'S SIGNATURE:** _____

FINAL CHECKUP BY SUPERVISOR: 2 to 4 hours after work is completed
DATE and TIME: _____
SIGNATURE OF PERSON RESPONSIBLE: _____

DATE: _____

LOCATION: _____

WORK TO BE DONE:

MAINTENANCE:

INSTRUCTIONS TO FIREWATCH:

FIREWATCH NAME(S):
