

Portland Community College
Sylvania Chemical Hygiene Committee

11/27/12 held at ST Chemistry Lab

2:00 p.m. to 3:00 p.m.

AGENDA

Invitees: Chris Ells, Elaine Hunter, Dietrich Steinmetz, Richard Dawes, Paul Homlitas, Jacob Reams, Patty Maazous, Cathie Cookus

New Business

- 1) Purpose of the Chemical Hygiene Committee
 - a) *Chemical Hygiene Plan* needs to truly reflect laboratory standard operating procedures.
 - b) Participate in self-audits or peer-audits of labs
 - c) Develop a new chemical approval process to ensure appropriate PPE, safety equipment, storage, and disposal of new chemicals
- 2) Oregon OSHA Required Training
 - a) Train staff at the time of hire
 - b) Annual refresher training
- 3) Inspection frequency, maintenance and recordkeeping
 - a) eyewashes, showers
 - b) first aid kits
 - c) spill kits
 - d) fire extinguishers
 - e) fume hoods
- 4) Spill Cleanup
 - a) Need to identify location specific spill response categories, for example:
 - i) Substances lab staff can cleanup if under a certain volume, such as low flammability, low toxic or- nonvolatile
 - ii) Spill situations in which lab staff shouldn't clean up no matter the amount
- 5) Hazardous waste storage area for chemistry lab waste
- 6) Follow-up on fire door issue
- 7) Questions
- 8) Schedule next meeting