

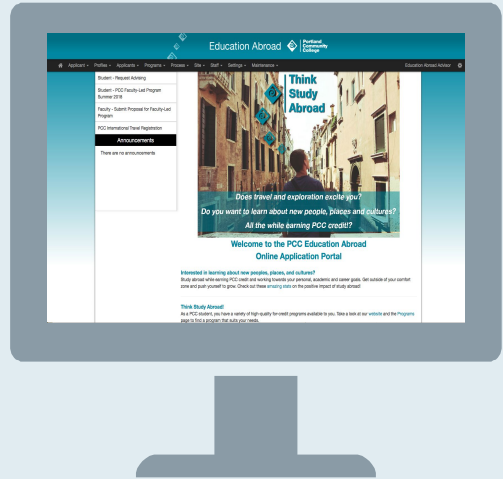
PCC Education Abroad 2024 First Steps Videos: Start Your Application



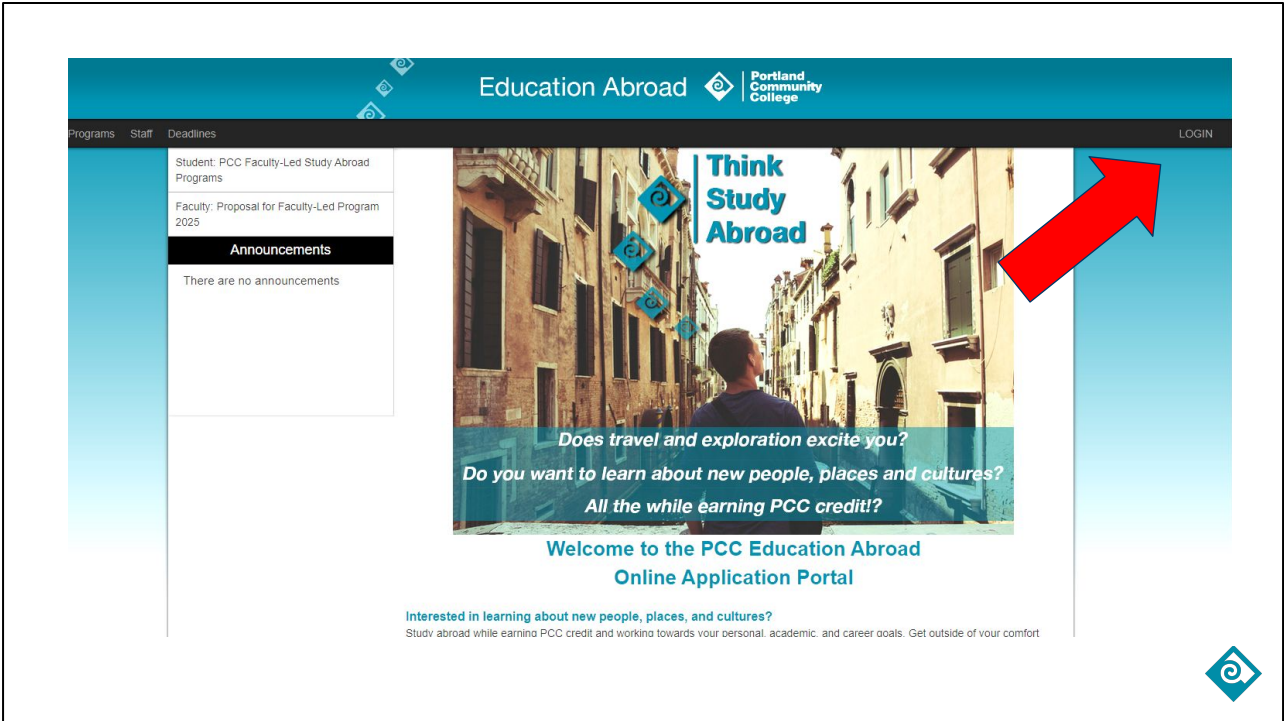
Hello, and welcome. My name is Adriane Bolliger, and I am an advisor in the PCC Education Abroad Office. This is the First Steps Video on how to start your application for a study abroad program at PCC. This video will guide you through the account creation and application process, so let's get started.

Ready to Apply?

www.edabroad.pcc.edu

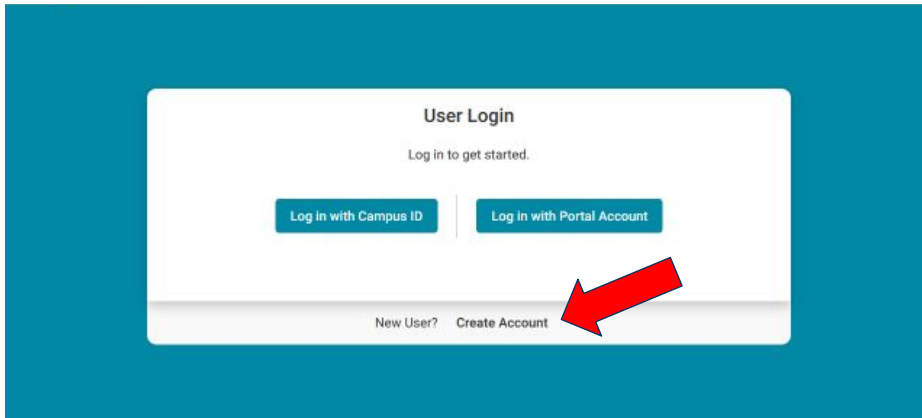


When you are ready to apply to a PCC study abroad program, navigate to the Education Abroad Portal at www.edabroad.pcc.edu.



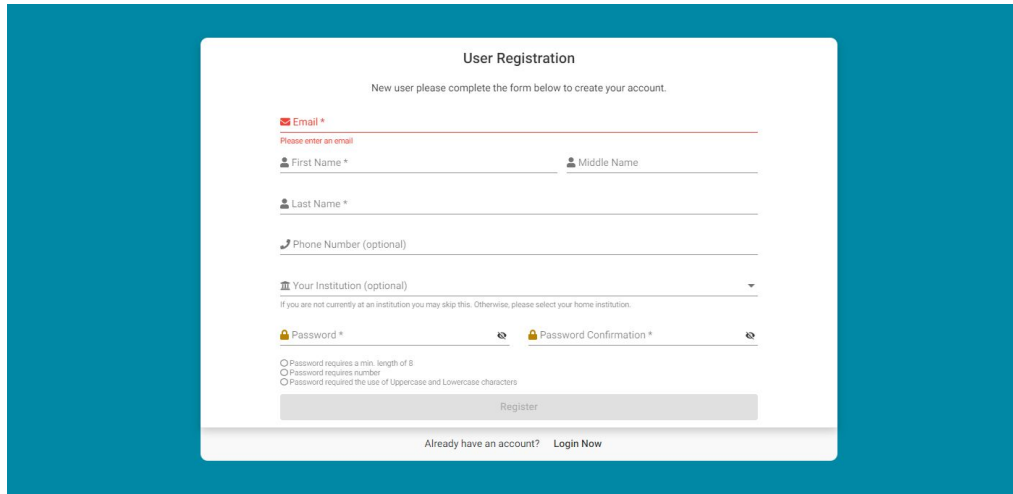
The homepage will look like this, with the PCC Education Abroad logo at the top of the page. To start the application process, click the “Login” button in the upper right-hand corner of the screen.

First time applying? Create Account



If this is the first time you are applying to a PCC study abroad program, you are considered a “new user”. Click on the Create Account link at the bottom of the page to set up your account.

New User Registration



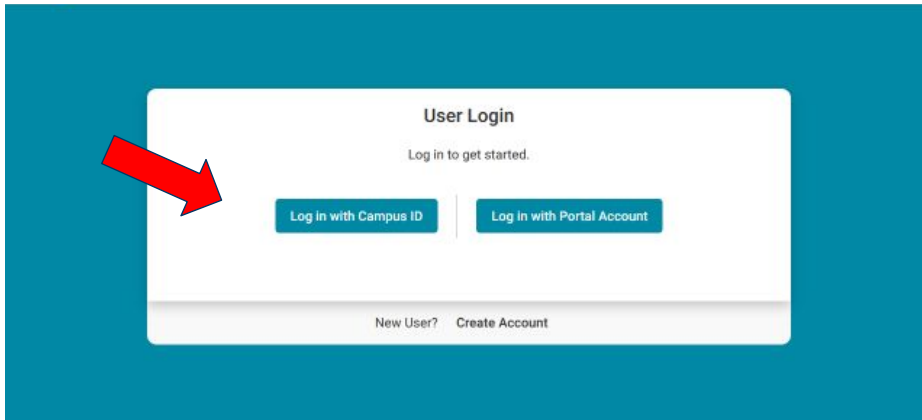
The screenshot shows a 'User Registration' form with the following fields and instructions:

- Email ***: A text input field with a red error message below it: 'Please enter an email'.
- First Name *** and **Middle Name**: Two text input fields.
- Last Name ***: A text input field.
- Phone Number (optional)**: A text input field.
- Your Institution (optional)**: A dropdown menu with a small 'i' icon. Below it, a note reads: 'If you are not currently at an institution you may skip this. Otherwise, please select your home institution.'
- Password *** and **Password Confirmation ***: Two text input fields, each with a small eye icon to toggle visibility.
- Registration Requirements**: Three radio buttons with the following labels:
 - Password requires a min. length of 8
 - Password requires number
 - Password required the use of Uppercase and Lowercase characters
- Register**: A grey button.
- Already have an account? Login Now**: A link at the bottom of the form.



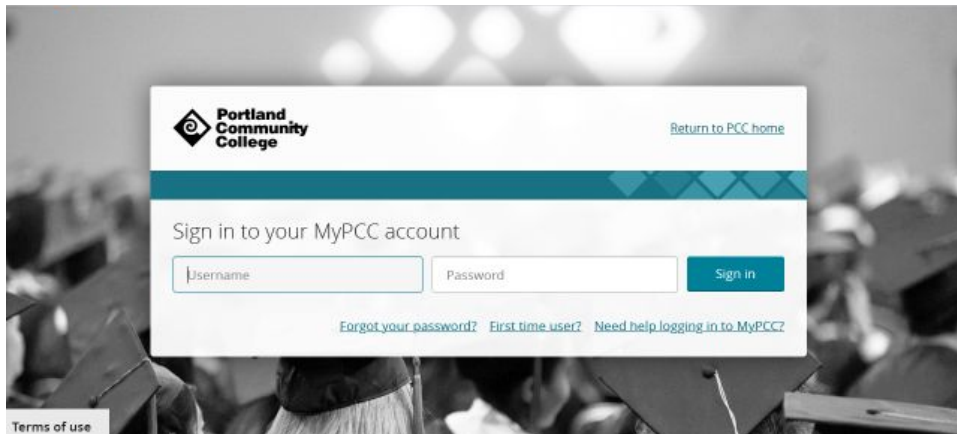
A new User Registration window will appear. As you fill out your new account information, please make sure to use your PCC email address. Note: If you are not currently enrolled in PCC classes, please use your preferred email address. Once you are finished, click the Register button at the bottom of the screen. A confirmation email will be sent to the email address you used to create your account, so check your inbox and complete the instructions to activate your account.

PCC Students: Use Campus ID Link



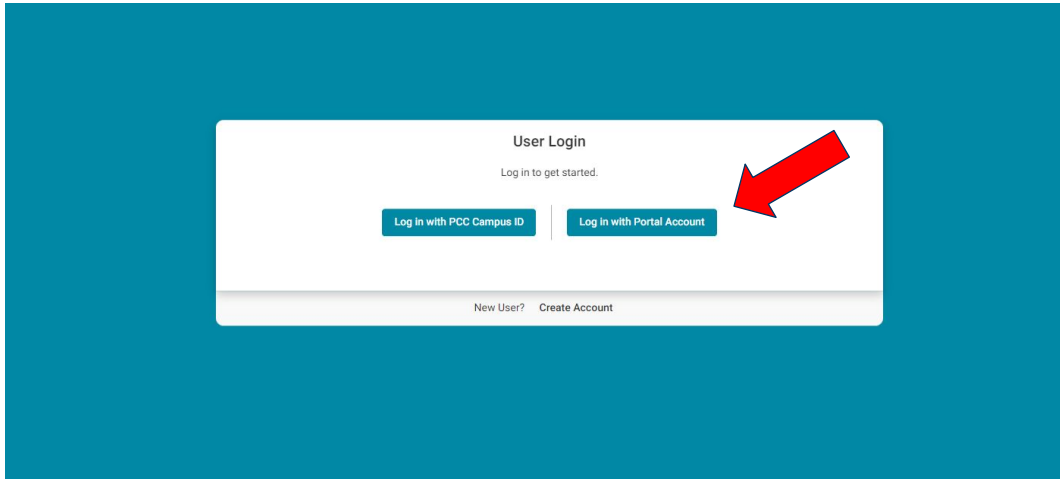
After you have activated your account, you can now log into the Education Abroad Portal. If you are currently enrolled in PCC classes, choose the “Log in with Campus ID” button on the left.

PCC Students: Log in with MyPCC Credentials



This will take you to the MyPCC login page where you can use your PCC username and password to access the Education Abroad Portal.

Not currently enrolled? Log in with Portal Account



If you are not currently enrolled in classes at PCC, click the “Log in with Portal Account” button on the right side.

Not currently enrolled? Log in with Portal Account

User Login

Log in to get started.

Log In with Campus ID | Log In with Portal Account

Username *

Password *

Remember Username?

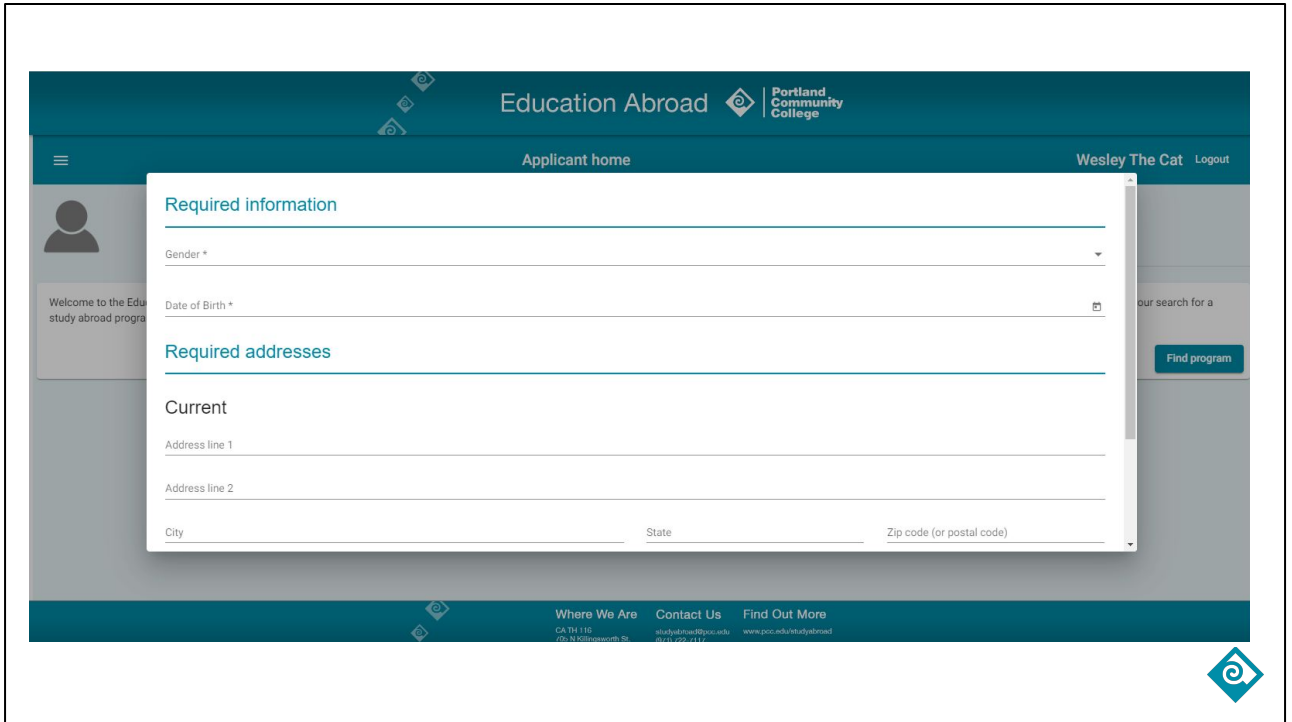
Login

[Forgot your password?](#)

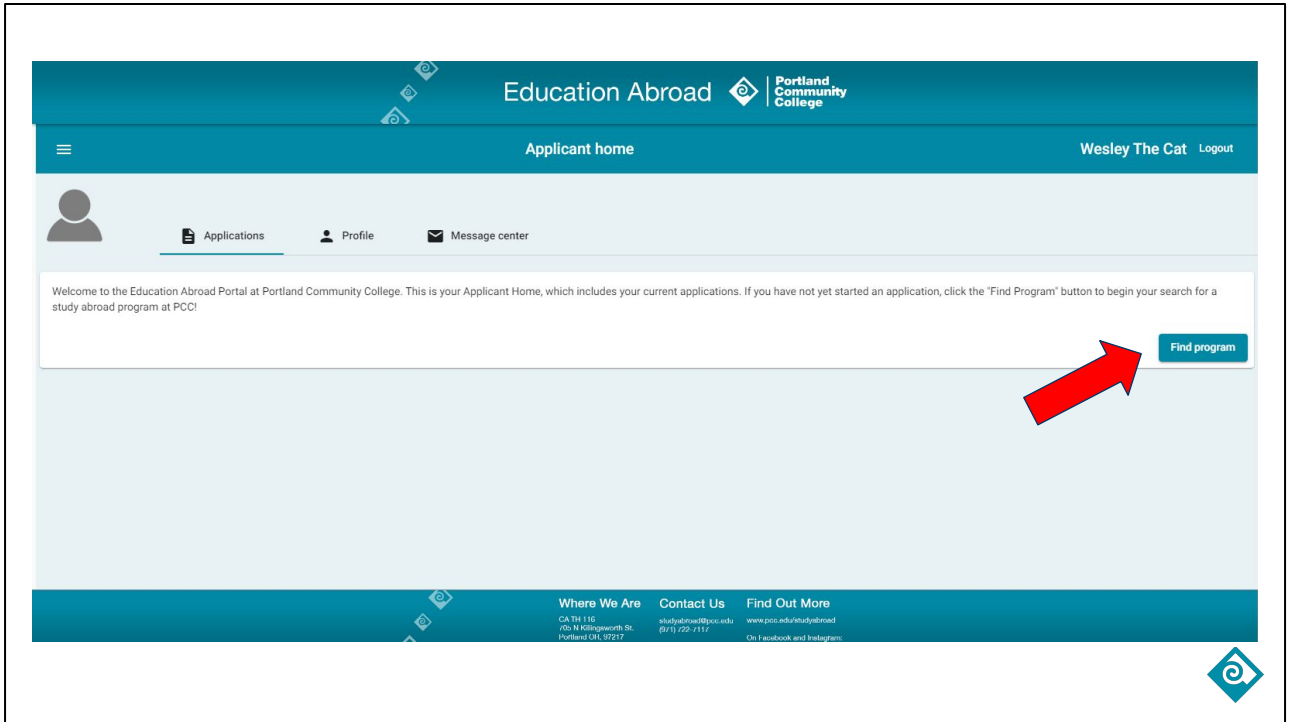
[New User?](#) [Create Account](#)



You will be prompted to type in your login credentials on this page. Remember to type the same username and password that you used to set up your account. This is how you will log in each time you access your application. If you can't recall your password, you can reset it by clicking the "Forgot your password" link below the "login" button.



After you successfully log in, you will be prompted to complete your account profile. This information will be included as part of your program application.




This brings you to your Applicant Homepage, which serves as the dashboard for your program applications, profile information, and message center. To apply for your program, click the “Find Program” button on the right side of the page to search for your study abroad program.

On this search page, there are two ways to view your study abroad program options. If you want to view all available program options, click the “Student” button in the menu bar on the left side of the page. If you know the name or location of the program you are interested in, type that into the text box labeled “Program Name”, then scroll down to the bottom of the page and click Search.

es ▾ Applicants ▾ Programs ▾ Process ▾ Site ▾ Staff ▾ Settings ▾ Maintenance ▾

Adriane B

Field Ecology and Environmental Science in Costa Rica



Program Overview Academics **Program Description and Highlights** Process & Timeline Program Costs & Scholarships

[Apply Now](#)

[Request Info](#)

Program Description and Highlights:

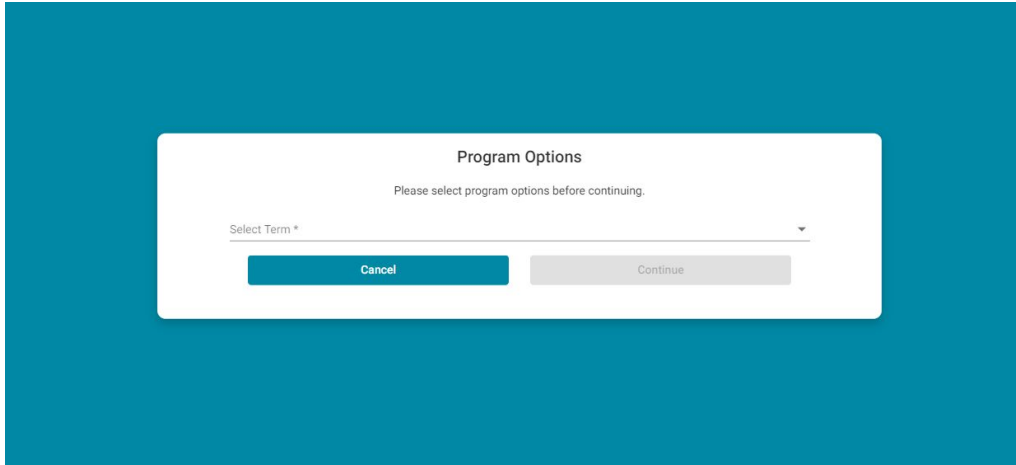
Study ecosystems, the human impact on the environment, and sustainability in a large variety of life zone sites in ecologically diverse Costa Rica. Together these courses will offer students the opportunity to experience and reflect on the natural history of native flora and fauna across several different types of ecosystems, such as wet tropical forests, dry forests, cloud forests, mangrove forests, and coastal habitats.

Program highlights include:

- Forest Night hike
- Coffee plantation tour

Here is an example of a program page for Costa Rica. Each program page includes an “Apply Now” button on the left side of the page. Click this button to start an application for this program.

Select your Program Term



The screenshot shows a white dialog box titled "Program Options" centered on a teal background. Below the title is the instruction "Please select program options before continuing." A dropdown menu is labeled "Select Term *". At the bottom of the dialog are two buttons: a teal "Cancel" button and a grey "Continue" button.



Begin by selecting your program term from the drop down menu, then click Continue.

Follow the Instructions

The screenshot displays a web application interface for a study abroad program. At the top, the header reads "Field Ecology and Environmental Science in Costa Rica - Summer, 2024" and includes a user profile "Wesley The Cat" with a "Logout" link. A navigation bar contains three items: "Requirements" (with a notification icon), "Program info", and "Itinerary". On the left, a sidebar shows the program dates: "Start date: 08/01/2024" and "End date: 09/12/2024", with a "View program" button. The main content area is titled "Instructions" and is divided into three sections: "How to Apply", "Application Timeline and Deadlines", and "Online application". The "How to Apply" section provides instructions on clicking "Get Started" and "Submit" buttons, and mentions that there is no application fee. The "Application Timeline and Deadlines" section lists key dates: applications open in September 2023, a deadline of February 15, 2024, and a requirement for a \$500 non-refundable deposit by February 22, 2024. The "Online application" section lists two options: "Applicant Profile" and "Faculty-Led Program Application". A large blue "Get Started!" button is positioned in the center of the page. A circular image of a tree is visible on the right side of the "Instructions" section. A small logo is located in the bottom right corner of the page.

Read through the instructions at the top of the application, then click Get Started to complete each of the requirements.

Complete Each Requirement

Field Ecology and Environmental Science in Costa Rica - Summer, 2024 Wesley The Cat Logout

Requirements 2 Program info Itinerary

Online application

Applicant Profile


Please answer the questions in this section to complete your applicant profile as part of your program application.

- 1) First Name (Legal) (REQUIRED)

- 2) Preferred Name

- 3) Last Name (REQUIRED)

- 4) Are you a currently enrolled student at PCC?



Some requirements, like the Applicant Profile, will ask for short answers...

Complete Each Requirement

Field Ecology and Environmental Science in Costa Rica - Summer, 2024 Wesley The Cat Logout

Requirements Program info Itinerary

Faculty-Led Program Application

In 3-4 sentences, please respond to each question below.

1) Describe a time when you did something that was outside of your comfort zone. (REQUIRED)

2) What knowledge, skills, or experiences will you draw on to meet the challenges of being abroad? (REQUIRED)

3) What do you hope to gain personally, professionally, or academically from this experience? (REQUIRED)

...while others, like the Faculty-Led Program Application, will ask for longer answers. These short essay questions are designed for you to share your background and personal experiences. There are no “right” or “wrong” answers, so please take the time to respond thoughtfully to each question.

Completed Requirements

The screenshot displays a web application interface for a study abroad program. The header includes the program name 'Field Ecology and Environmental Science in Costa Rica - Summer, 2024' and the user name 'Wesley The Cat' with a 'Logout' link. The main content area is divided into three tabs: 'Requirements' (active), 'Program info', and 'Itinerary'. The 'Requirements' tab shows a question: '3) What do you hope to gain personally, professionally, or academically from this experience? (REQUIRED)'. Below the question is a text input area with a rich text editor toolbar and a 'Done' button. A red arrow points to the 'Completed Requirements' section at the bottom of the page, which contains a table with the following data:

Type	Name	Date Submitted	Actions
	First Steps Videos: Study Abroad Application Process and Timeline	09/08/2023	

The footer of the page includes contact information for CA 19116, 100 N Hollingsworth St, Portland OR, 97217, and links for 'Where We Are', 'Contact Us', and 'Find Out More'. There are also social media links for Facebook and Instagram.

As you finish each requirement, it will move to the “Completed Requirements” section at the bottom of the page. If you need to edit your responses or review any information, you can do so here.

Progress Wheel

Field Ecology and Environmental Science in Costa Rica - Summer, 2024

Wesley The Cat Logout

Application deadline: 02/15/2024

Start date: 08/01/2024

End date: 09/12/2024

View program

Requirements 2 Program info Itinerary

Instructions

How to Apply

To apply for this program, click the "Get Started" button. After completing all your requirements, click the "Submit" button. There is no application fee.

Once your application has been reviewed, you will receive an email from the PCC Education Abroad staff about next steps.

Application Timeline and Deadlines

- Applications open in September 2023
- Deadline: February 15, 2024
- If accepted, students must submit a \$500 non-refundable deposit by February 22, 2024

If you have questions about the application process, please contact the Education Abroad Office via phone 971-722-7117 or email at studyabroad@pcc.edu.

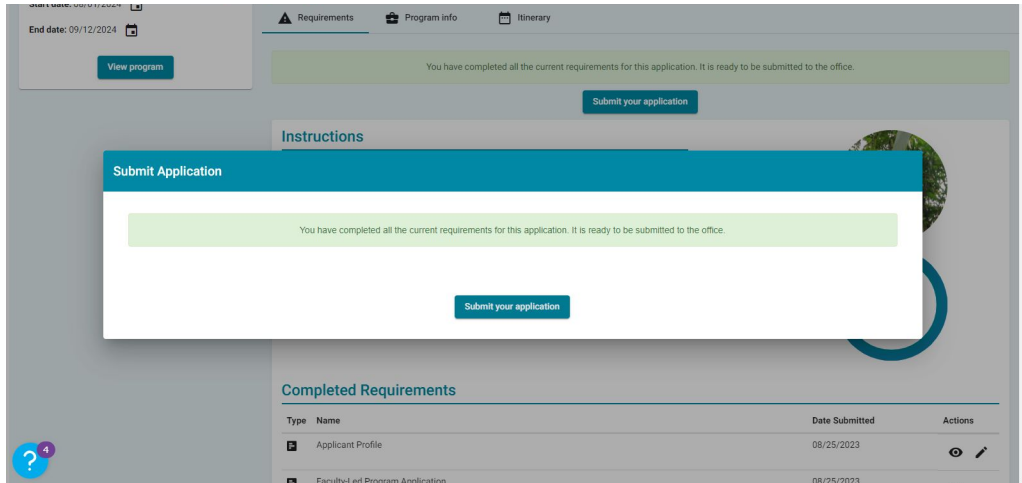
Online application

- ▣ Applicant Profile
- ▣ Faculty-Led Program Application

1 of 3

Each time you complete a requirement, the progress wheel at the top of the page will update to show you how many items you have completed, and how many remain in your application.

Submit your Application



When you have completed all the requirements, you will be prompted with a “Submit Your Application” box. Click the button to finalize and submit your application. Remember, there is no fee to apply for a PCC study abroad program. Education Abroad Advisors will review your application and communicate via email with your next steps and additional documentation for the next phase of your process.

Questions? Meet with an Ed Abroad Advisor



Ali Garfinkle
Education Abroad
Specialist



Adriane Bolliger
Education Abroad
Specialist



Joshua Andersen
Experiential
Learning Assistant

**Weekly Advising
Meetings**

**Individual
Appointments**

**Prefer to meet in
person?**

Ed Abroad Office
Cascade Campus,
Terrell Hall, Room 116

971-722-7117
studyabroad@pcc.edu



The Education Abroad Advisors are available to support you during your study abroad experience at PCC. If you have questions, please reach out via email, phone, or in-person. Thank you for watching.