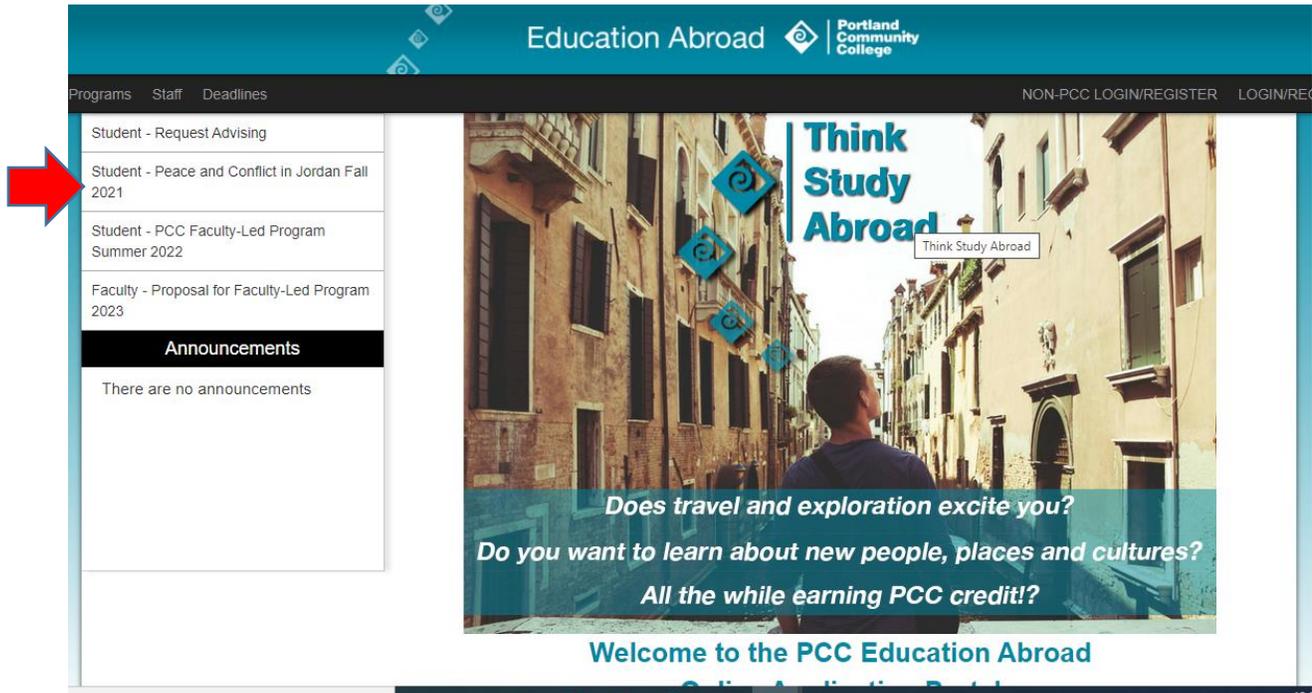


# How to Apply to a PCC Faculty-Led Program

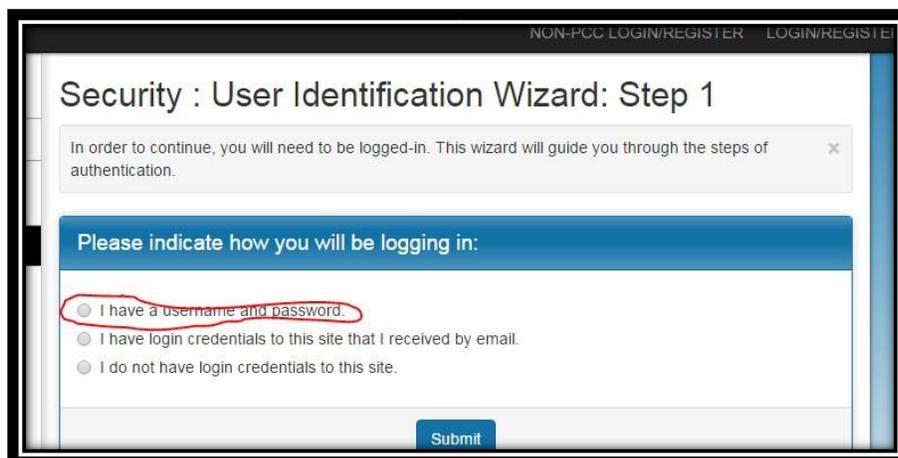
## Application Phase

Visit “[edabroad.pcc.edu](http://edabroad.pcc.edu)”. From Program “Brochure” Select “Student – Peace and Conflict in Jordan Fall 2021” from left hand menu.



Click “Apply Now” from button on the next page.

Select “I have a username and password.” You will be redirected to login via MyPCC. Use your regular MyPCC login credentials. (**PLEASE NOTE:** if you are not currently enrolled as a PCC student, please contact the Education Abroad office for directions to apply.)



Once logged in, you will be redirected back to the Education Abroad application portal. It will ask you to select the term for which you are applying. Select “Fall, 2021” and click “Apply.”

You will see your Study Abroad online home page. Follow the Application instructions listed on the left hand side, which will be your guide for the Application found under “Application Questionnaires”.

**Program Application Page (Pre-Decision)**

**Alison Garfinkle**

**Program:** Math Literacy II and Statistics I in England

**Term/Year:** Summer, 2019

**Deadline:** 02/15/2019

**Dates:** TBA

**Application Instructions**

For your application to be considered complete and for the Education Abroad Office to review your application, you must submit the PCC Faculty-Led Program Application questionnaire. This application is found under "Application Questionnaires" in the right-hand column. Your application is considered complete and under review when the checkmark appears in the "Received" column on the right-hand side.

Once you have submitted this application:

- + the Education Abroad Office will review your eligibility for the program
- + once your eligibility is confirmed, your application will be "conditionally approved" and you will receive an email with directions for your next steps
- + your application will stay in the "conditionally approved" status until you pay a non-refundable \$500 deposit for the program which will reserve your spot
- + your application will be moved into the "committed" status

(The deadline to pay this deposit is February 22, 2019 and directions as to how to pay this deposit are located in the Learning Content section of your application.)

Please read and acknowledge the remaining documents under the "Learning Content" and "Signature Documents" located within the right hand column.

Please keep in mind the following eligibility requirements:

- + 18 years of age or older by program start date.
- + Good academic and disciplinary standing.

**Learning Content**

Click the following to view, read, and mark these learning content pages as having been read.

Title	Received
\$500 Deposit Directions and Information	<input type="checkbox"/>

**Application Questionnaire(s)**

Click the following to view and complete the following online questionnaire(s). You may begin a questionnaire and save it for later completion, but note that you must click Submit in order for the questionnaire to be logged as complete and ready for review.

Title	Received
PCC Faculty-Led Program Application	<input type="checkbox"/>

**Material Submissions**

Click the following to view instructions and/or printable forms which require the physical submission of materials.

Title	Received
\$500 Deposit	<input type="checkbox"/>

**Signature Documents**

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Title	Received
Withdrawal and Cancellation Policy	<input type="checkbox"/>

When you are ready to submit your PCC Faculty-Led Program Application, you will need to click the “submit” button at the bottom of the application page.

11. Please describe a time when you did something outside of your comfort zone. (?)

What did you learn about yourself? Please answer in 3 - 4 sentences.

You may enter information on this form and use the Save button to keep your information until you are ready to submit it. Please note that your application questionnaire is not considered complete and cannot be reviewed until you click the Submit button to finalize your answers.

[Save](#) [Submit](#) [Cancel](#)

Once you have submitted the application, the Education Abroad office will confirm your eligibility for the program. You will receive notification that your application status is now “Conditionally Accepted”.

Please review the Withdrawal and Cancellation Policy (listed under the “Signature Documents” on the right hand side of your online portal), as well as the \$500 Deposit Directions and Information (listed under the “Learning Content” section of your online portal). When you are ready to reserve your spot on the program, please pay the \$500 non-refundable deposit according to the directions. Once we receive your deposit, we will mark off the \$500 Deposit as received (listed under the “Material Submissions” section of your online portal).

## Logging Back Into the System

When you would like to return to your online portal or application, visit the portal homepage (edabroad.pcc.edu). Use the “LOGIN/REGISTER” button in the upper right hand corner. This will take you to your MyPCC login page. Once you login with your MyPCC information, you will be taken to your study abroad online portal. To find your current application page, look in the **Fall, 2021** box for your program title (clickable blue text). Clicking on the title of your program will take you to your current study abroad application. (**Please note:** if you are not currently enrolled as a PCC student, please contact the Education Abroad office for directions.)

