

PCC DUAL CREDIT SITE VISIT OBSERVATION FORM

High School Instructor Name: _____ Date: _____

High School Name: _____

High School Course Name: _____ PCC Course: _____

PCC Dual Credit Liaison Name: _____

I visited the Dual Credit high school faculty's class on the date noted above, and have completed the evaluation according to the rubric included here. I affirm that:

The curriculum, pedagogical, theoretical and philosophical approach in this Dual Credit course is consistent with the college course at PCC, and that Dual Credit students are held to the same assessment methods and grading standards as those expected in on-campus sections.

The course is not substantially the same. Follow-up recommendations are listed below. A follow-up visit and/or meeting should occur within the current Articulation Agreement time period and issues should be discussed and understood (if not remedied) before the class can be offered again for Dual Credit.

Use this space to offer suggestions for remediation if course does not align substantially to a similar course offered at the campus:

Issues with alignment	Suggestions for change	How/when will this change happen? Timeline to affect change
1)	1)	1)
2)	2)	2)

PCC Dual Credit Liaison Signature: _____ Date: _____

I have reviewed the evaluation and comments written by the PCC liaison and acknowledge the liaison's visit on the specified date noted above.

Dual Credit High School Faculty Signature: _____ Date: _____

Performance Level » » »	Exemplary	Standard	Needs Improvement	Unsatisfactory
<p>Assessment Dual Credit standard DC-A1 or SDC A1 & SDC C5: Students are held to comparable standards of achievement, are graded similarly and are assessed using comparable methods as students in on-campus.</p>	<input type="radio"/> Instructor's assessments and grading methods are exactly like those used on campus.	<input type="radio"/> Instructor's assessments and grading methods are similar to those used on campus.	<input type="radio"/> Instructor's assessments and grading methods are somewhat like those used on campus.	<input type="radio"/> Instructor's assessments and grading methods are not like those used on campus and a revision to these methods is necessary.
<p>NOTES (HIGHLIGHTS / SUGGESTIONS / COMPLIMENTS)</p>				
<p>Course Rigor & Alignment Dual Credit standard DC-C3 or SDC C3: Articulated courses must provide the same content, course materials and outcomes as a PCC course.</p>	<input type="radio"/> Course rigor exceeds PCC standards.	<input type="radio"/> Course rigor matches PCC standards.	<input type="radio"/> Course rigor slightly below PCC standards but can be brought to alignment with minor changes.	<input type="radio"/> Course rigor substantially below PCC standards and would require major revision to align course rigor at high school level.
<p>NOTES (HIGHLIGHTS / SUGGESTIONS / COMPLIMENTS)</p>				
<p>Pedagogical Alignment Dual Credit standard DC-C3 or SDC C3: Articulated courses must reflect the pedagogical orientation of the college's academic department.</p>	<input type="radio"/> Course pedagogical orientation matches that of the PCC department (SAC).	<input type="radio"/> Course pedagogical orientation somewhat matches that of the PCC department (SAC).	<input type="radio"/> Course pedagogical orientation does not match that of the PCC department (SAC).	<input type="radio"/> Course pedagogical orientation is completely different from that of the PCC department (SAC) and a major revision is necessary.
<p>NOTES (HIGHLIGHTS / SUGGESTIONS / COMPLIMENTS)</p>				
<p>Course Delivery Dual Credit standard DC-C3 or SDC C3: Required software used? Required contact hours/match on campus? Is approved syllabus the one presented to students? Textbook appropriate and relevant?</p>	<input type="radio"/> Course delivery exceeds PCC standards.	<input type="radio"/> Course delivery matches PCC standards.	<input type="radio"/> Course delivery slightly below PCC standards but can be brought to alignment with minor changes.	<input type="radio"/> Course delivery well below PCC standards and would require major revision to align course rigor at high school level.
<p>NOTES (HIGHLIGHTS / SUGGESTIONS / COMPLIMENTS)</p>				

Please return completed forms to Dual Credit.
Email to dualcredit@pcc.edu or mail to RC 3-226.