

# Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, April 8, 2026 | 2pm to 4pm  
Virtual Meeting via Zoom

## Minutes

Committee – Voting Members					
✓	Jon Briggs	✓	Beth Fitzgerald		Orlando Rivera
✓	Jess Brooks		Ben Foster	✓	Adrian Rodriguez (Chair)
	Kristin Bryant	✓	Amanda Gallo	✓	Julianne Sandlin
✓	Laurie Chadwick		Janeen Hull	✓	Irene Seto
	Pat Cottrill	✓	Elizabeth McGlasson		
Committee Support – Non-Voting Members					
✓	Katelyn Goslin	✓	Nikki Patterson	✓	Edmond Wong
	Anne Haberkern	✓	Carmen Seto		
✓	Jessica Morfin	✓	Christy Weigel		
Guests					
Ann Cary (Program Dean)		Renee Lawson (DA)		Michael Reis (Executive Dean)	
Linda Fergusson-Kolmes (Program Dean)		Tanya Littrell (Associate Dean)		Wendie Siverts (CADD)	
Mish Ktejik (ITP)		Melissa Manolas (WR)		Stacie Williams (COMM)	

Notes: Directions for Accessing CourseLeaf: Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

## Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-INTP: ASL/English Interpreting Program AAS Degree – Represented by: <i>Mish Ktejik</i>	✓		
2. ACERT1-DAS: Dental Assisting One-Year Certificate – Represented by: <i>Renee Lawson</i>	✓		
Standing Policies			
None			

## Consent Agenda

Items
PREREQ-MLT01: Medical Laboratory Technology Academic Prerequisites and Requirements – CH 103 change
ACERT-MRI: Magnetic Resonance Imaging Less Than One Year Certificate - Inactivation
ELECTV-BIT02: Bioscience Degree Electives
ELECTV-CADD02: Computer Aided Design & Drafting Electives
NONACPREREQ-EMS: Fire/Paramedic AAS & Emergency Medical Services - Paramedic Certificate
ELECTV-PL01: Paralegal Program Electives
ACERT1-EMS: Emergency Medical Services One-Year Certificate - Inactivation
ACERT1-DA: Dental Assisting One-Year Certificate (old program) - Inactivation
ELECTV-MCH01: Machine Manufacturing Technology Degree Electives
ELECTV-FP01: Fire Protection Degree Electives
ELECTV-MM02: Multimedia Support Electives

## Business Items

### Credential

#### **AAS-INTP: ASL/English Interpreting Program AAS Degree**

- Added ITP 244.
- Removed ITP 179.
- Removed ITP 181.

#### **ACERT1-DAS: Dental Assisting One-Year Certificate**

- DA 117 credit increased from 1 credit to 1.5 credits.
- DA 120 credits decreased from 3 credits to 2.5 credits.

### Standing Policies

- None

## Consent Agenda

### Items

- Approved

## Reports

### EAC: Stacie Williams

- To review the latest EAC news, visit:  
<https://spaces.pcc.edu/pages/viewpage.action?spaceKey=EAC&title=Educational+Advisory+Council+%28EAC%29+Home>

### TLCI: Michael Reis

- No report

## Discussion

### HECC's Developmental Education Reform – Michael Reis & Ann Cary

HECC has made the decision to sunset developmental courses with a shift to adult basic education, this will occur July 1<sup>st</sup> of 2027 so we need to focus on how this impacts DAC and how this affects the degrees offered at PCC. This means that we need to think about how students can move forward with a corequisite path if they don't place into college-level math or reading/writing course. The working definition of a corequisite course is a course that's taught concurrently with a college-level gateway course. IRW 115, RD 115, and WR 115 will still be offered, and support labs for WR 121 courses will be added. MTH 20, MTH 58, MTH 60, MTH 70, and MTH 98 won't be offered as of Fall 2027, but a new MTH 110 course is being developed. Research has shown that students are more likely to succeed if they start college-level courses with a support course instead of beginning with a developmental class. Students will also use less financial aid and other resources if they start with college-level courses.

While no work is required from the DAC immediately, SACs and faculty have objectives that need to be completed before 2027:

- Courses with a developmental math class as a prerequisite needs to update prerequisites by December 2026 (for Fall 2027 implementation).
- Every degree/certificate with a developmental math class as a program prerequisite or program requirement needs to update prerequisites/requirements by December 2026 (for Fall 2027 implementation).

### Updates About DAC Charge - Stacie Williams & Melissa Manolas

There are two things being presented today, an update to the S701 policy and introduction of a Faculty Council. The S701 policy hasn't been updated for quite some time, it is especially important to update it now since there has been changes to how the college is structured (previously campus-based and currently more unified one-college model). Another issue with the current policy is fragmentation of

faculty authority, with items spread across the policy itself, the contract (Article 26), and in EAC Bylaws. The link to the current policy can be found at <https://catalog.pcc.edu/handbook/s701-subjectareacommittees>. The updated policy will clearly define what faculty have authority over (in one central location), align with the 10+1 framework, and be anchored to accreditation standards. The DAC is part of the workflow to approve the new version of S701, we will likely be voting on this in May.

In the EAC, only 29 percent of members are faculty. There is a need for a faculty-specific place that allows for deeper conversations, because some instances call for a level of subject level expertise that only faculty can provide. The newly proposed Faculty Council will allow faculty to exercise authority and expertise over items that are defined in the new S701 policy. This is especially important as there is currently no unified faculty body across departments, standing committees, and college-wide governance. While SACs do meet to work together and facilitate conversations, they only meet twice a year which can result in duplicate work being done across multiple SACs. Creation of a Faculty Council affects DAC by releasing DAC from EAC bylaws and instead adhering to Faculty Council bylaws. What this means for EAC is that there will be less faculty majority and removal of the curricular aspect. Committees may be asked to craft a committee statement of support to be released from the EAC bylaws. If approved, this new Faculty Council will be implemented next year.