

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, November 12, 2025 | 2pm to 4pm

Virtual Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Jon Briggs	✓	Beth Fitzgerald		Orlando Rivera
✓	Jess Brooks	✓	Ben Foster	✓	Adrian Rodriguez (Chair)
	Kristin Bryant	✓	Amanda Gallo		Julianne Sandlin
✓	Laurie Chadwick	✓	Janeen Hull	✓	Irene Seto
✓	Pat Cottrill	✓	Elizabeth McGlasson		
Committee Support – Non-Voting Members					
✓	Katelyn Goslin		Nikki Patterson	✓	Edmond Wong
	Anne Haberkern	✓	Carmen Seto		
✓	Jessica Morfin	✓	Christy Weigel		
Guests					
Stephen Date (MA)		Jason Johnson (HEP Program Dean)		Nathan Savage (GD)	
Andrew Garland-Forshee (ECE)		Stephanie Karr (MP)		Heidi Sickert (BA)	
James Gray (EMS)		Teresa Langford (BA)		Jennifer Vernon (ECE)	
Heather Griffio (BA)		Hailey Lofdahl (HEP Program Dean)			
Jamie Heberlein (ECE)		Usha Ramanujam (BA)			

Notes: Directions for Accessing CourseLeaf: Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-CON: Construction Trades, General Apprenticeship AAS	✓		

Degree – Represented by: None			
2. AAS-ECH: Early Childhood Education AAS Degree – Represented by: Jamie Heberlein and Jennifer Vernon	✓		
3. AAS-ELE: Electrician Apprenticeship Technologies AAS Degree – Represented by: None	✓		
4. AAS-GD: Graphic Design AAS Degree – Represented by: Nathan Savage	✓		
5. AAS-HUS: Family and Human Services AAS Degree – Represented by: Andrew Garland-Forshee	✓		
6. AAS-IND: Industrial Mechanics and Maintenance Technology Apprenticeship AAS – Represented by: None	✓		
7. AAS-MLT: Medical Laboratory Technology AAS Degree – Represented by: Jason Johnson and Hailey Lofdahl	✓		
8. ACERT-HPC: Healthcare Pathways Certificate – Represented by: Jason Johnson and Hailey Lofdahl	✓		
9. ACERT-INDM: Mechanical Maintenance Apprenticeship Certificate – Represented by: None	✓		
10. ACERT-MAN: Manual Trades Apprenticeship Certificate – Represented by: None	✓		
11. ACERT1-ESB: Entrepreneurship and Small Business Development – Represented by: Heather Griffó, Teresa Langford, Heidi Sickert, Usha Ramanujam	✓		
12. ACERT1-ELES: Electrician Apprenticeship Technologies Certificate – Represented by: None	✓		
13. ACERT1-EMPA: Emergency Medical Services - Paramedic Certificate – Represented by: James Gray	✓		
14. ACERT1-INDC: Industrial Mechanics and Maintenance Technology Apprenticeship Certificate – Represented by: None	✓		
15. ACERT1-MA: Medical Assisting One-Year Certificate – Represented by: Stephen Date	✓		
16. ACERT1-MGLD: Management & Leadership – Represented by: Heather Griffó, Teresa Langford, Heidi Sickert, Usha Ramanujam	✓		
17. ACERTP-ETWA: Electrician Apprenticeship Technologies: Trade Worker Apprenticeship Technologies – Represented by: None	✓		
18. ACERTP-LAS: Legal Assistant Less Than One-Year Career Pathway Certificate – Represented by: None			✓
19. PREREQ-EMTP: Emergency Medical Services - Paramedic		✓	

Certificate Prerequisite Requirements – Represented by: James Gray			
20. PREREQ-HPC: Healthcare Pathways Certificate Academic Prerequisites and Requirements – Represented by: Jason Johnson and Hailey Lofdahl	✓		
Standing Policies			
None			

Consent Agenda

Items
ELECTV-HPC: Healthcare Pathways Certificate Elective List
PREREQ-EMTP: Emergency Medical Services - Paramedic Certificate Prerequisite Requirements (Amended)
PREREQ-HPC: Healthcare Pathways Certificate Academic Prerequisites and Requirements

Business Items

Credential

AAS-CON: Construction Trades, General Apprenticeship AAS Degree

- Changed degree to limited entry.

AAS-ECH: Early Childhood Education AAS Degree

- Removed HE 112
- Added EMS 100

AAS-ELE: Electrician Apprenticeship Technologies AAS Degree

- Degree changed to limited entry.

AAS-GD: Graphic Design AAS Degree

- Revised the “OR” option for BA 239 by replacing BA 223 with BA 235.

AAS-HUS: Family and Human Services AAS Degree

- Added “OR” options to AD 101, AD 104, and AD 160.
- Added “OR” option to ECE 124.
- Added “OR” options for GRN 234.
- Concentration electives reduced from 10 to 9 credits.
- Total degree credits decreased from 91 to 90.

AAS-IND: Industrial Mechanics and Maintenance Technology Apprenticeship AAS

- Degree changed to limited entry.

AAS-MLT: Medical Laboratory Technology AAS Degree

- Removed MLT 271.
- Added EMS 100 as an “OR” option for MP 113.
- Total degree credits decreased from 92 to 91.

ACERT-HPC: Healthcare Pathways Certificate

- New certificate.

ACERT-INDM: Mechanical Maintenance Apprenticeship Certificate

- Certificate changed to limited entry.

ACERT-MAN: Manual Trades Apprenticeship Certificate

- Certificate changed to limited entry.

ACERT1-ESB: Entrepreneurship and Small Business Development

- New certificate.

ACERT1-ELES: Electrician Apprenticeship Technologies Certificate

- Certificate changed to limited entry.

ACERT1-EMPA: Emergency Medical Services - Paramedic Certificate

- New certificate intended for those pursuing paramedic certification who already possess an AAS degree or higher, or those pursuing paramedic licensure outside of Oregon.

ACERT1-INDC: Industrial Mechanics and Maintenance Technology Apprenticeship Certificate

- Certificate changed to limited entry.

ACERT1-MA: Medical Assisting One-Year Certificate

- Added EMS 100 as an “OR” option for MP 113.

ACERT1-MGLD: Management & Leadership

- Added BA 106.
- Removed BA 211 as “OR” option for BA 111.
- Added BA 206 as an “OR” option for MSD 101.
- Added BA 277 as an “OR” option for MSD 200.
- Added BA 224 as an “OR” option for MSD 222.
- Added BA 285.
- Removed CIS 120 OR BA 131.
- Total certificate credits increased from 47 to 48.

ACERTP-ETWA: Electrician Apprenticeship Technologies: Trade Worker Apprenticeship Technologies

- Changed certificate to limited entry.

ACERTP-LAS: Legal Assistant Less Than One-Year Career Pathway Certificate

- Postponed to December meeting.

PREREQ-EMTP: Emergency Medical Services - Paramedic Certificate Prerequisite Requirements

- New academic prerequisites for new ACERT1-EMPA certificate.
- Removed MTH 95.

PREREQ-HPC: Healthcare Pathways Certificate Academic Prerequisites and Requirements

- New academic requirements for new ACERT-HPC certificate.

Standing Policies

- None

Consent Agenda

Items

- Approved

Reports

EAC: Stacie Williams

- To review the latest EAC news, visit:
<https://spaces.pcc.edu/pages/viewpage.action?spaceKey=EAC&title=Educational+Advisory+Council+%28EAC%29+Home>

TLCI: Anne Haberkern

- No report

Discussion

None