

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Monday, December 8, 2025 | 2pm to 4pm Virtual
Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Jon Briggs		Beth Fitzgerald	✓	Orlando Rivera
✓	Jess Brooks	✓	Ben Foster	✓	Adrian Rodriguez (Chair)
	Kristin Bryant		Amanda Gallo	✓	Julianne Sandlin
✓	Laurie Chadwick		Janeen Hull	✓	Irene Seto
✓	Pat Cottrill		Elizabeth McGlasson		
Committee Support – Non-Voting Members					
✓	Katelyn Goslin		Nikki Patterson	✓	Edmond Wong
✓	Anne Haberkern	✓	Carmen Seto		
✓	Jessica Morfin	✓	Christy Weigel		
Guests					
Aubrey Baldwin (PL)		Megan Dorton (PL)		Ais Krueger (AVS)	

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. ACERTP-LAS: Legal Assistant Less Than One-Year Career Pathway Certificate – Represented by: Aubrey Baldwin and Megan Dorton	✓		
2. PREREQ-AVS01: Aviation Science Academic Prerequisites and Requirements – Represented by: Ais Krueger	✓		
3. PREREQ-VET01: Veterinary Technology Academic Prerequisites and Requirements – Represented by: None			✓

Standing Policies

None			
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Consent Agenda

Items
None

Business Items

Credential

ACERTP-LAS: Legal Assistant Less Than One-Year Career Pathway Certificate

- Made BA 169Z an “OR” option for BA 116, BA 169Z was previously a separate required course.
- Added PL 102.
- Certificate credits decreased from 35 to 34 credits.

PREREQ-AVS01: Aviation Science Academic Prerequisites and Requirements

- Added “Completion of AVS 117 with a passing grade.”
- Added “Completion of AVS 127 with a passing grade.”

PREREQ-VET01: Veterinary Technology Academic Prerequisites and Requirements

- Postponed to next meeting.

Standing Policies

- None

Consent Agenda

Items

- N/A

Reports

EAC: Stacie Williams

- To review the latest EAC news, visit:
<https://spaces.pcc.edu/pages/viewpage.action?spaceKey=EAC&title=Educational+Advisory+Council+%28EAC%29+Home>

TLCI: Anne Haberkern

- No report

Discussion

None