Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, October 8, 2025 | 2pm to 4pm
Virtual Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Jon Briggs		Ben Foster	✓	Adrian Rodriguez (Chair)
✓	Kristin Bryant	✓	Amanda Gallo	✓	Julianne Sandlin
	Laurie Chadwick	✓	Janeen Hull	✓	Irene Seto
	Pat Cottrill	✓	Elizabeth McGlasson		
✓	Beth Fitzgerald	✓	Orlando Rivera		
Committee Support – Non-Voting Members					
✓	Katelyn Goslin	✓	Nikki Patterson	✓	Edmond Wong
	Anne Haberkern	✓	Carmen Seto		
✓	Jessica Morfin	✓	Christy Weigel		
Guests					
Jess Brooks (MTH)		Christine Fletcher (VT)		Teresa Langford (BA)	
Rebeca Cotera (ARCH)		Marc Goodman (CIS)		Scott Lowrey (EET)	
Kris Cowan (BCT)		Heather Griffo (BA)		Bobga Tachu (CIS)	
Michelle du Bois (OMT)		Michaeal Hohn (BA)		Camille Walker (HIM)	

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the "Electronic Approval Queue" link under the Faculty Tools menu, and then select "Degrees and Certificates Committee Chair" in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-ACCT : Accounting AAS Degree – *Represented by: Michael Hohn, Teresa Langford, Irene Seto*	✓		
2. AAS-BCO: Construction Management AAS Degree – *Represented by: Kris Cowan*	✓		

3. AAS-BCT: Building Construction Technology AAS Degree – *Represented by: Kris Cowan*	✓		
4. AAS-BCTD: Design/Build Remodeling AAS Degree – *Represented by: Kris Cowan*	✓		
5. AAS-BMET: Biomedical Engineering Technology AAS Degree – *Represented by: Scott Lowrey*	✓		
6. AAS-EET: Electronic Engineering Technology AAS Degree – *Represented by: Scott Lowrey*	✓		
7. AAS-EETM: Mechatronics/Automation/Robotic AAS Degree – *Represented by: Scott Lowrey*	✓		
8. AAS-EETR: Renewable Energy Systems AAS Degree – *Represented by: Scott Lowrey*	✓		
9. AAS-HIM: Health Information Management AAS Degree – *Represented by: Camille Walker*	✓		
10. AAS-MGMT: Business AAS Degree – *Represented by: Heather Griffo, Michael Hohn, Teresa Langford, Irene Seto*	✓		
11. AAS-VET: Veterinary Technology AAS Degree – *Represented by: Christine Fletcher*	✓		
12. ACERT-ACC: Accelerated Accounting Less Than One-Year Certificate – *Represented by: Heather Griffo, Michael Hohn, Teresa Langford, Irene Seto*	✓		
13. ACERT-ADIT: Counselor In Training Less Than One-Year Certificate – *Represented by: Orlando Rivera*	✓		
14. ACERT-BCT: Building Construction Technology Less Than One-Year Certificate – *Represented by: Kris Cowan*	✓		
15. ACERT-NETC: Cisco Networking Less Than One-Year Certificate – *Represented by: Marc Goodman*	✓		
16. ACERT-PYTH: Python Application Programming Less Than One-Year Certificate – *Represented by: Marc Goodman*	✓		
17. ACERT1-ACZZ: Accounting Clerk One-Year Certificate – *Represented by: Heather Griffo, Michael Hohn, Teresa Langford, Irene Seto*	✓		
18. ACERT1-EYE: Eye Technician One-Year Certificate – *Represented by: Michelle Du Bois*	✓		
19. ACERTP-RSMP: Residential Plans Examination Less Than One-Year: Career Pathway Certificate – *Represented by: Rebeca Cotera*	✓		

Standing Policies			
None			

Consent Agenda

Items
AAS-AAC: Associate Addiction Counselor
ELECTV-AAC01: Associate Addiction Counselor & Counselor in Training Elective List
ELECTV-EET: Renewable Energy Systems Elective List
ELECTV-EET: Soft Skills Elective List
PREREQ-AD01: Addiction Counselor Program Academic Prerequisites and Requirements
PREREQ-DA01: Dental Assisting Academic Prerequisites and Requirements
PREREQ-EYE01: Eye Technician Academic Prerequisites and Requirements

Business Items

Credential

AAS-ACCT: Accounting AAS Degree

- Removed BA 285.
- Removed BA 292.
- Added BA 231.
- BA 222 credit increase from 3 to 4 credits.
- Total degree credits decreased from 94 to 92 credits.

AAS-BCO: Construction Management AAS Degree

- Removed ARCH 110.
- Added BCT 137.

AAS-BCT: Building Construction Technology AAS Degree

- Removed ARCH 110.
- Added BCT 137.

AAS-BCTD: Design/Build Remodeling AAS Degree

- Removed ARCH 110.
- Added BCT 137.

AAS-BMET: Biomedical Engineering Technology AAS Degree

- Added BI 120 OR BI 121 OR BI 122 option.

- Added MP 111.
- Removed CIS 179.
- Total degree credits increased from 101 to 106.

AAS-EET: Electronic Engineering Technology AAS Degree

- Replaced EET 256A OR EET 280A with Soft Skills Elective option.
- Replaced EET 256B OR EET 280A with Soft Skills Elective option.

AAS-EETM: Mechatronics/Automation/Robotic AAS Degree

- Replaced EET 256A OR EET 280A with Mechatronics/Automation/Robotics Elective option.
- Replaced EET 256B OR EET 280A with Mechatronics/Automation/Robotics Elective option.

AAS-EETR: Renewable Energy Systems AAS Degree

- Replaced EET 110 with Renewable Energy Systems Elective option.
- Replaced EET 256A OR EET 280A with Renewable Energy Systems Elective option.
- Replaced EET 256B OR EET 280A with Renewable Energy Systems Elective option.

AAS-HIM: Health Information Management AAS Degree

- Removed HIM 136.
- Added MP 135.

AAS-MGMT: Business AAS Degree

- BA is in the process of consolidating three degrees (AAS-MGMT, AAS-MKTG, AAS-MSD) into a single degree with elective options that allows student specializations.
- Added BA 106.
- Added BA 255.
- Added BA 260.
- Added BA 277.
- Added BA 280A as an OR option for BA 295.
- Removed BA 213.
- Management Degree Electives decreased from 17 to 12 credits.
- Total degree credits increased from 92 to 96.

AAS-VET: Veterinary Technology AAS Degree

- Removed VT 203.
- Added VT 212.
- Replaced Co-Op courses with Clinical Practicum courses.
- Total degree credits decreased from 95 to 94 credits.

ACERT-ACC: Accelerated Accounting Less Than One-Year Certificate

- Removed CIS 120.
- Added BA 106.
- Total certificate credits increased from 30 to 32.

ACERT-ADIT: Counselor In Training Less Than One-Year Certificate

- Added equivalent courses to existing courses in certificate.
- AD 121E decreased from 4 to 3 credits.
- AD 122E decreased from 4 to 3 credits.
- AD 124E decreased from 4 to 3 credits.
- AD 141E decreased from 4 to 3 credits.
- AD 144E decreased from 4 to 3 credits.
- Added Associate Addiction Counselor & Counselor in Training elective list.
- Removed AD 140E.

ACERT-BCT: Building Construction Technology Less Than One-Year Certificate

- Removed ARCH 110.
- Added BCT 137.

ACERT-NETC: Cisco Networking Less Than One-Year Certificate

- Changed certificate to limited entry.

ACERT-PYTH: Python Application Programming Less Than One-Year Certificate

- Changed certificate to limited entry.

ACERT1-ACZZ: Accounting Clerk One-Year Certificate

- This certificate will replace the current Accounting Clerk certificate, the changes are greater than 30% so it's considered a new certificate.

ACERT1-EYE: Eye Technician One-Year Certificate

- Correcting data entry error.

  Does the degree/certificate exceed the normal maximum limit of "P" (Pass) grades that can apply to the degree/certificate? Yes No

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ACERTP-RSMP: Residential Plans Examination Less Than One-Year: Career Pathway Certificate

- Added COMM 100Z as an OR option with COMM 140.

Standing Policies

- None

Consent Agenda

Items

- Approved

Reports

EAC: Stacie Williams

- To review the latest EAC news, visit: https://spaces.pcc.edu/pages/viewpage.action?spaceKey=EAC&title=Educational+Advisory+Council+%28EAC%29+Home

TLCI: Anne Haberkern

- No report

Discussion

None