

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, February 8, 2023 | 2pm to 4pm
Virtual Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Jon Briggs		Farin Hajarizadeh		Julianne Sandlin
✓	Kristin Bryant	✓	Jaime Heberlein	✓	Irene Seto
✓	Laurie Chadwick	✓	Janeen Hull	✓	Stacie Williams (Chair)
✓	Beth Fitzgerald	✓	Elizabeth McGlasson		
✓	Ben Foster	✓	Don Ritchie		
	Amanda Gallo	✓	Adrian Rodriguez		
Committee Support – Non-Voting Members					
✓	Joshua Andersen	✓	Jessica Morfin		Susan Watson
✓	Anne Haberkern	✓	Nikki Patterson		
✓	Stacey Holland	✓	Carmen Seto		
Guests					
Denise Roy (INSP)		Rebeca Cotera (ARCH / INSP)			

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-INSP: Building Inspection Technology AAS Degree – Represented by Denise Roy	✓		

Standing Policies			
None			

Consent Agenda

Credential	SAC
ELECTV-ARCH02: Residential Electives	ARCH (Architectural Design & Drafting)
ELECTV-INSP02: INSP/ARCH Electives	INSP (Building Inspections Tech)
ELECTV-HUS01: Family and Human Services Concentration Area Electives	HUS (Family and Human Services)
Inactivation	
None	
Focus Awards	
None	

Business Items

Credential

AAS-INSP: Building Inspection Technology AAS Degree

- INSP 201 and INSP 203 were changed from electives to required courses.

Standing Policies

- None

Consent Agenda

Credential – *Approved*

ELECTV-ARCH02: Residential Electives

ELECTV-INSP02: INSP/ARCH Electives

ELECTV-HUS01: Family and Human Services Concentration Area Electives

Inactivation

- None

Focus Awards

- None

Reports

EAC: Stacie Williams

- No report

APS: Elizabeth McGlasson

- No report

TLCI: Anne Haberkern

- No report

Discussion

Degree Requirements Overview

Basis for Degree Requirements

- Former DAC chair Eriks Puris started this conversation with a document that looks similar. Anne and Ryan Clark (former Registrar) went through and made any needed updates.

Types of Degrees Requirements

- Types of degree requirements: limit requirements & category requirements
- Drivers of degree requirements: internal drivers & external drivers
 - External drivers can be characterized further as mandates & guardrails
- Keep in mind that these degree requirements are college-level requirements, not discipline / major requirements.

PCC Degree/Certificate Policies and Barriers to Completion

- This document is from the TLCI Dean/Registrar perspective. Meaning it's from a policy perspective not necessarily representing pedagogical viewpoints.

Degree Requirements and Student Post-Completion Goals

- Should be read in conjunction with the “Policies and Barriers” document above.
- Student Post-Completion Goal (some general stats)
 - *Employment:* about 25-30% of students
 - *Transfer to a 4-year institution:* about 45% of students
 - Of that percentage, in general about 70% transfer to PSU, and about 20% transfer to another OPU. (For an example of a specific academic year, see the Transfer Data document distributed during the meeting.)
 - About 10% of students transfer to an institution outside of Oregon

- *No specific employment or transfer goal*: about 10% of students

Degree Requirements Review Process

- PCC does not have a process to review degree requirements.
- Historically, there has been a lack of documentation on the rationales for specific requirements. For example, PCC added PE requirements to the AAOT, something PCC is not supposed to do, but the state so far has not said anything, and we do not know what the rationale for that addition was.
- What should standard review criteria look like?
 - Every x number of years make a comprehensive review of all degree requirements
 - PCC could try to align its process with process of all the OPUs.
(In the last 10 years, the OPUs have made at least one change (if not more) to their degree requirements.)
 - Because students often change degrees while still at PCC, understanding how changes to one degree path impact another degree paths should be essential – a holistic, student-centered review process.
- The DAC seems like the right place for such a process. The committee ought to be mindful of not adding additional responsibilities onto SACs and disciplines.
- More data is needed on how many students declare and obtain different degrees, take certain courses, and on what they do after PCC. See data examples below.
 - Degrees Awarded (document distributed during the meeting)
 - Grad Plan & Transfer Report – a student perspective (document distributed during the meeting)
- The March DAC meeting will look at available data and begin to draft a review process

Curriculum Cycle Workgroup

- [Stacie Williams](#) (DAC) & [Joanna Sullivan](#) (CC) are beginning work on a curriculum review cycle, which should be completed by the end of June.
- CTE representatives are wanted; contact Joanna or Stacie.