

# Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, January 18, 2023 | 2pm to 4pm  
Virtual Meeting via Zoom

## Minutes

Committee – Voting Members					
✓	Jon Briggs		Farin Hajarizadeh	✓	Julianne Sandlin
✓	Kristin Bryant	✓	Jaime Heberlein		Irene Seto
	Laurie Chadwick	✓	Janeen Hull	✓	Stacie Williams (Chair)
✓	Beth Fitzgerald	✓	Elizabeth McGlasson		
	Ben Foster	✓	Don Ritchie		
✓	Amanda Gallo	✓	Adrian Rodriguez		
Committee Support – Non-Voting Members					
✓	Joshua Andersen	✓	Jessica Morfin	✓	Susan Watson
✓	Anne Haberkern	✓	Nikki Patterson		
✓	Stacey Holland	✓	Carmen Seto		
Guests					
Ellie Bessarab (OMT)		Mike Faber (GRN)		Tanya Littrell (EXS)	
Kristopher Chew (AD)		Alena Fehr (MA)		Orlando Rivera (AD)	
Gerardo Cifuentes (Dean)		Eric Kirchner (MT)			

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

## Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-EXS : Exercise Science AAS Degree – Represented by Tanya Littrell	✓		

<b>2. ACERTP-EXPT : Personal Trainer Less Than One-Year Career Pathway Certificate</b> – Represented by Tanya Littrell	✓		
<b>3. AAS-FP : Fire Protection Technology AAS Degree</b> – Represented by Janeen Hull	✓		
<b>4. AAS-GREN : Gerontology AAS Degree</b> – Represented by Mike Faber	✓		
<b>5. ACERTP-GRP : Gerontology Professional Less Than One-Year Career Pathway Certificate</b> – Represented by Mike Faber	✓		
<b>6. AAS-MICA : Automated Manufacturing Technology AAS Degree</b> – Represented by Eric Kirchner	✓		
<b>7. AAS-MICS : Solar Voltaic Manufacturing Technology AAS Degree</b> – Represented by Eric Kirchner	✓		
<b>8. AAS-MICT : Microelectronics Technology AAS Degree</b> – Represented by Eric Kirchner	✓		
<b>9. ACERT-MEC : Mechatronics Less Than One-Year Certificate</b> – Represented by Eric Kirchner	✓		
<b>10. ACERTP-SOV : Solar Voltaic Manufacturing Technology: Career Pathway Certificate</b> – Represented by Eric Kirchner	✓		
<b>11. AAS-OMT : Ophthalmic Medical Technology AAS Degree</b> – Represented by Ellie Bessarab	✓		
<b>12. AAS-VEM : Video Production &amp; Emerging Media AAS Degree</b> – Represented by Beth Fitzgerald	✓		
<b>13. NEW: ACERT-ADIT : Counselor In Training Less Than One-Year Certificate</b> – Represented by Kristopher Chew	✓		
<b>14. ACERT1-MA : Medical Assisting One-Year Certificate</b> – Represented by Alena Fehr	✓		
<b>Standing Policies</b>			
None			

## Consent Agenda

Credential	SAC
ELECTV-CJA01	Criminal Justice
ELECTV-GRN01	Gerontology
Inactivation	
None	
Focus Awards	
None	

## Business Items

### Credential

#### AAS-EXS : Exercise Science AAS Degree

- New EXS Degree and Certificate Outcomes were developed to ensure that the EXS program is staying relevant to the needs of the industry and industry partners, aligning with current best practices, and meeting educational and career student goals.
- Added PE 250 as a ProAct option.

#### ACERTP-EXPT : Personal Trainer Less Than One-Year Career Pathway Certificate

- New EXS Degree and Certificate Outcomes were developed to ensure that the EXS program is staying relevant to the needs of the industry and industry partners, aligning with current best practices, and meeting educational and career student goals.
- Added PE 250 as a ProAct option.

#### AAS-FP : Fire Protection Technology AAS Degree

- Removed the CTE stand-alone course of FP and replaced it with SOC 213.
- This course fulfills the following GE requirement: Cultural Literacy, Cultural Literacy/DIV, Social Sciences/SS allowing students the opportunity to double dip with this required course and work towards the Black Studies Focus Award, Peace and Conflict Focus Award & Social Justice Focus Award.
- Total credits increased from 90 to 91 credits.

#### AAS-GREN : Gerontology AAS Degree

- Changes relate to the elimination of courses based on certificate discontinuations within our program.
- The decrease in the number of required GRN 280A Gerontology Internship credits is based on revised industry standards from the Academy of Gerontology in Higher Education.

**ACERTP-GRP : Gerontology Professional Less Than One-Year Career Pathway Certificate**

- Changes relate to the elimination of courses based on certificate discontinuations within our program.
- Total credits decreased from 41 to 38 credits.

**AAS-MICA : Automated Manufacturing Technology AAS Degree**

- Adjusted course content to align with new course offerings.
- Total credits decreased from 98 to 90 credits.

**AAS-MICS : Solar Voltaic Manufacturing Technology AAS Degree**

- Adjusted course content to align with new course offerings.
- Total credits decreased from 99 to 91 credits.

**AAS-MICT : Microelectronics Technology AAS Degree**

- Adjusted course content to align with new course offerings.
- Total credits decreased from 103 to 95 credits.

**ACERT-MEC : Mechatronics Less Than One-Year Certificate**

- Merged content from MT150 into MT151.
- Total credits decreased from 42 to 38 credits.

**ACERTP-SOV : Solar Voltaic Manufacturing Technology: Career Pathway Certificate**

- Adjusted course content to align with new course offerings.

**AAS-OMT : Ophthalmic Medical Technology AAS Degree**

- Added new course OMT 260.
- OMT 232 and OMT 233 Seminar courses have been reduced to 1 credit each.

**AAS-VEM : Video Production & Emerging Media AAS Degree**

- Added several additional classes as 'or' to provide flexibility.

**NEW: ACERT-ADIT : Counselor In Training Less Than One-Year Certificate**

- The courses in the certificate map to the Mental Health and Addiction Certification Board of Oregon (MHACBO) level 1 certification and were developed with industry partners. These courses and this certificate were created to help fill the gap of Spanish speaking counselors and counselors in training in the Portland metro area.
- This certificate is designed for people who are working in the substance use field but are not certified.

**ACERT1-MA : Medical Assisting One-Year Certificate**

- Added MP 111 and MA 114.

- Total credits increased from 47 to 52 credits.

## **Standing Policies**

- None

## **Consent Agenda**

### **Credential** – *Approved*

**ELECTV-CJA01**

**ELECTV-GRN01**

### **Inactivation**

- None

### **Focus Awards**

- None

## **Reports**

### **EAC:** Stacie Williams

- The EAC is gathering faculty input on what standing committees should focus on in the future.
- More policy and procedure discussion topics to come in the future from the EAC.

### **APS:** Elizabeth McGlasson

- No report.

### **TLCI:** Anne Haberkern

- The Executive Dean for Teaching and Learning Support position is moving forward with HR approval and recruitment.

## **Discussion**

### **DAC Membership**

- There are 3 compensated membership position on the DAC for part-time faculty and 2 of them are currently open! The committee would really like to have someone from the Math SAC as a member on the committee, but if anyone knows of someone who might be interested in joining the committee, please contact Stacie Williams.