Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, November 9, 2022 | 2pm to 4pm
Virtual Meeting via Zoom

Minutes

Committee – Voting Members					
✓	Jon Briggs		Farin Hajarizadeh	✓	Julianne Sandlin
✓	Kristin Bryant	✓	Jaime Heberlein	✓	Irene Seto
	Laurie Chadwick		Janeen Hull	✓	Stacie Williams (Chair)
	Beth Fitzgerald	✓	Elizabeth McGlasson		
	Ben Foster	✓	Don Ritchie		
✓	Amanda Gallo		Adrian Rodriguez		
Committee Support – Non-Voting Members					
✓	Joshua Andersen	✓	Jessica Morfin	✓	Susan Watson
✓	Anne Haberkern		Nikki Patterson		
Guests					
Aubrey Baldwin (PL)		James Gray (EMT)		Wendie Siverts (CADD)	
Ron Bekey (CIS)		Eric Kirchner (MT)		Cara Tang (CIS)	
Josh Cary (BIT)		Mish Ktejik (DCST)		Sanda Williams (EET)	
Alena Fehr (MA)		Andrew Roessler (Dean)			
Linda Fergusson-Kolmes (Dean)		David Sandrock (LAT)			

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the "Electronic Approval Queue" link under the Faculty Tools menu, and then select "Degrees and Certificates Committee Chair" in the drop-down menu.

Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-BIT: Bioscience Technology AAS Degree – *Represented by* Josh Cary	✓		
2. AAS-CIS: Computer Information Systems AAS Degree – *Represented by* Cara Tang	✓		
3. AAS-CISN: Network Administration AAS Degree – *Represented by* Cara Tang	✓		
4. AAS-CYBR: Cybersecurity AAS Degree – *Represented by* Cara Tang	✓		
5. AAS-WBD: Web Development and Design AAS Degree – *Represented by* Cara Tang	✓		
6. ACERT-CYBF: Cybersecurity Foundations Less Than One-Year Certificate – *Represented by* Cara Tang	✓		
7. ACERT1-CIS: Computer Information Systems One-Year Certificate – *Represented by* Cara Tang	✓		
8. AAS-EMTP: Emergency Medical Technician-Paramedic AAS Degree – *Represented by* James Gray	✓		
9. ACERT1-EMS: Emergency Medical Services One-Year Certificate – *Represented by* James Gray	✓		
10. ACERT1-CAD: Computer Aided Design & Drafting (CADD) One-Year Certificate – *Represented by* Wendie Siverts	✓		
11. ACERT1-DCST: Deaf Cultural Studies One-Year Certificate – *Represented by* Mish Ktejik	✓		
12. AAS-PARA: Paralegal AAS Degree – *Represented by* Aubrey Baldwin	✓		
13. ACERT1-PL: Paralegal One-Year Certificate – *Represented by* Aubrey Baldwin	✓		
14. ACERTP-LAS: Legal Assistant Less Than One-Year Career Pathway Certificate (NEW) – *Represented by* Aubrey Baldwin	✓		
15. PREREQ-EET01: Electronic Engineering Technology Academic Prerequisites and Requirements – *Represented by* Sanda Williams	✓		

16. PREREQ-MA01: Medical Assisting Prerequisites – *Represented by* Alena Fehr	✓		

17. PREREQ-MT01: Microelectronics Technology Academic
    Prerequisites and Requirements
    – *Represented by* Eric Kirchner
	✓		

Standing Policies			
None			

Consent Agenda

Credential	SAC
ACERT-EMTA: Advanced EMT Less Than One-Year Certificate ACERTP-EMSP: Emergency Medical Services Less Than One-Year Career Pathway Certificate	EMS (Emergency Medical Services)
ELECTV-BIT01: Bioscience Basic Science Electives ELECTV-BIT02: Bioscience Degree Electives	BIT (Bioscience Technology)

ELECTV-CIS01: Computer Information Systems Program Electives
ELECTV-CIS02: Computer Information Systems Programming Electives
ELECTV-CIS03: Computer Information Systems Business Electives
ELECTV-CIS04: Computer Information Systems Network Administration
    Degree Electives
ELECTV-CIS14: CIS Cybersecurity Business Electives
ELECTV-CIS15: Computer Information Systems Cybersecurity Degree
    Electives
ELECTV-CIS16: Computer Information Systems First Term Programming
    Elective
ELECTV-WBD01: Web Development and Design 2nd Year Electives
	CIS (Computer Information Systems)

ELECTV-LAT01: Landscape Technology Degree Electives ELECTV-LAT03: Landscape Design Degree Electives ELECTV-LAT05: Environmental Landscape Degree Electives ELECTV-LAT07: Landscape Service Technician Electives ELECTV-LATE: LAT Entry Level Career Pathway Electives	LAT (Landscape Technology)
ELECTV-PL02: Paralegal Support Electives	PL (Paralegal)
Inactivation	
None	
Focus Awards	
None	

Business Items

Credential

AAS-BIT: Bioscience Technology AAS Degree

- CAS 170 has been replaced with BA 216A or CIS 121 as new options for the computer requirement.

AAS-CIS: Computer Information Systems AAS Degree

- CS 140U has been replaced with CIS 140L.

AAS-CISN: Network Administration AAS Degree

- CS 140U has been replaced with CIS 140L.
- Added new course CIS 182 Intro Cloud Computing.
- Updated elective lists.

AAS-CYBR: Cybersecurity AAS Degree

- CS 140U has been replaced with CIS 140L.

AAS-WBD: Web Development and Design AAS Degree

- CS 140U has been replaced with CIS 140L.

ACERT-CYBF: Cybersecurity Foundations Less Than One-Year Certificate

- CS 140U has been replaced with CIS 140L.

ACERT1-CIS: Computer Information Systems One-Year Certificate

- CS 140U has been replaced with CIS 140L.
- Added CIS 184C.
- Revised certificate outcomes.

AAS-EMTP: Emergency Medical Technician-Paramedic AAS Degree

- EMS 114 has been inactivated.
- Total degree credits reduced from 102 to 101 credits.

ACERT1-EMS: Emergency Medical Services One-Year Certificate

- EMS 114 has been inactivated.
- Course content from EMS 114 is now embedded in EMS 105/106 and EMS 240.
- Total certificate credits reduced from 54 to 53 credits.

ACERT1-CAD: Computer Aided Design & Drafting (CADD) One-Year Certificate

- ENGR 105 can now be substituted for CADD 175.
- ARCH 126 can now be substituted for CADD 126.

ACERT1-DCST: Deaf Cultural Studies One-Year Certificate

- Added ASL 160, ASL 230, and ASL 220.

AAS-PARA: Paralegal AAS Degree

- CIS 120 or CIS 125D now satisfy the computer elective requirements.

ACERT1-PL: Paralegal One-Year Certificate

- CIS 120 or CIS 125D now satisfy the computer elective requirements.

NEW: ACERTP-LAS: Legal Assistant Less Than One-Year Career Pathway Certificate

- The elimination of the CAS program and its Administrative Assistant Certificate, and lack of regulation in the legal industry over positions such as "legal assistant" or "paralegal" lead to the development of this new certificate.

PREREQ-EET01: Electronic Engineering Technology Academic Prerequisites and Requirements

- Updated the writing requirements.

PREREQ-MA01: Medical Assisting Prerequisites

- Removed MTH 58 and MTH 60 as prerequisites.
- Per an accreditation change, the math prerequisite for admission into the program has been eliminated, since the relevant course content is embedded in MA 123 and MA 124.

PREREQ-MT01: Microelectronics Technology Academic Prerequisites and Requirements

- Removed the content in the academic prerequisites section because they are really advising statements and not required academic content.

Standing Policies

- None

Consent Agenda

Credentials

- All approved

Inactivation

- None

Focus Awards

- None

Reports

EAC: Stacie Williams

- Doug Jones has accepted the position of interim EAC Chair through fall term. Elections for a new chair are underway and a vote will happen in December.
- A Chair can serve for up to 5 years and receive 50% release time for chair responsibilities.

APS: Elizabeth McGlasson

- SAC policy is still under review.

TLCI: Anne Haberkern

- Common course numbering – Anne will send out updates on what is happening with this as she herself receives them in something like a monthly e-newsletter. She will also give quarterly updates to the EAC.

Discussion

Curriculum Cycle Workgroup

- The Degrees & Certificates Committee Chair and the Curriculum Committee Chair are serving as co-chairs to lead this work group.
- The focus of the group will be on how to develop a holistic and student-centered curriculum review process that would allow SACs ample time to review all CCOGs in their disciplines and to make it easier for students in conjunction with academic advisors to plan future coursework.
- Email Stacie Williams if you have an interest in serving on this committee work group.