

# Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, October 12<sup>th</sup>, 2022 | 2pm to 4pm

Virtual Meeting via Zoom

## Minutes

Committee – Voting Members					
✓	Jon Briggs		Farin Hajarizadeh	✓	Julianne Sandlin
✓	Kristin Bryant		Jaime Heberlein	✓	Irene Seto
	Laurie Chadwick	✓	Janeen Hull	✓	Stacie Williams (Chair)
✓	Beth Fitzgerald	✓	Elizabeth McGlasson		
✓	Ben Foster	✓	Don Ritchie		
✓	Amanda Gallo		Adrian Rodriguez		
Committee Support – Non-Voting Members					
✓	Joshua Andersen	✓	Jessica Morfin	✓	Susan Watson
✓	Anne Haberkern	✓	Nikki Patterson		
Guests					
Elizabeth Brewster		Mish Ktejik		David Sandrock (LAT)	

Notes: **Directions for Accessing CourseLeaf:** Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

## Business Items

Credential	Recommend	Recommend w/ amendments	Postpone
1. AAS-LATD: Landscape Technology: Design AAS Degree – Represented by David Sandrock	✓		

2. ACERTP-LSST: Landscape Service Technician Less Than One-Year Career Pathway Certificate – Represented by David Sandrock	✓		
3. ACERT1-DCST: Deaf Cultural Studies One-Year Certificate – Represented by			✓
<b>Standing Policies</b>			
None			

## Consent Agenda

Credential	SAC
ELECTV-CADD02: Computer Aided Design & Drafting Electives	CADD (Computer Aided Design and Drafting)
ELECTV-DFST: Deaf Studies Electives	ASL/English Interpreting
ELECTV-MM01: Multimedia Program Electives	MM (Multimedia)
<b>Inactivation</b>	
None	
<b>Focus Awards</b>	
None	

## Business Items

### Credential

#### AAS-LATD: Landscape Technology: Design AAS Degree

- LAT 115A is increasing from 1 to 2 credits.
- Total credits for the degree are increasing from 95 to 96 credits.

#### ACERTP-LSST: Landscape Service Technician Less Than One-Year Career Pathway Certificate

- CSS 200 is being replaced with LAT 115.
- Total credits for the certificate are decreasing from 33 to 32 credits.

#### ACERT1-DCST: Deaf Cultural Studies One-Year Certificate

- Postponed per SAC request.

## **Standing Policies**

- None

## **Consent Agenda** – *Approved*

### **Credential**

**ELECTV-CADD02: Computer Aided Design & Drafting Electives**

**ELECTV-DFST: Deaf Studies Electives**

**ELECTV-MM01: Multimedia Program Electives**

### **Inactivation**

- None

### **Focus Awards**

- None

## **Reports**

### **EAC: Stacie Williams**

- EAC chair transition: Magda, who was the chair-elect for this academic year, accepted an interim managerial position before the start of fall. The EAC standing committee chairs have been filling in and sharing the duties of EAC chair. However, Doug Jones has volunteered to be the interim chair for fall term only. The EAC will then have an election for a new chair for the remaining academic year by the end of fall term.
- Committee members can pass their recommendations for a new chair to Stacie.

### **APS: Elizabeth McGlasson**

- The committee is looking at the policy on registration holds and how some holds, for example, library fine holds, can create barriers for students. Can some of these holds be eliminated so they do not impede a student's academic journey?
- Syllabus policy: how are course modalities reflected in course syllabi? It is not clear from a policy perspective. This is under review.
- SAC Policy S701: SACs are an institutional creation of PCC. Should they continue to exist and function as they do? If so, then what should be their role? Or should PCC, now on a one-college model, retire SACs and distribute SAC responsibilities throughout their respective departments, like other colleges do?

**TLCI:** Anne Haberkern

- The college is still reviewing its new program development process. There is a current pause on new programs, including new degrees and certificates within currently existing SACs. Some exceptions may be made, but the pause will continue until the college determines what standards are appropriate for deciding which programs to keep and which ones not keep. Those standards would include an intentional focus on program viability / sustainability and what that means here at PCC.

## **Discussion**

### **Pathway representation on the committee**

- Gaps still remain in the committee's membership structure. Math representation is still needed on the committee, plus a few more representatives from the CTE-heavy pathways would also be helpful.
- Please speak to your SACs and direct any questions or recommendations to Stacie.