

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, February 10th, 2021 | 2pm to 4pm

Virtual Meeting via Zoom

Minutes

Committee – Voting Members ✓					
✓	Kristin Bryant	✓	Jaime Heberlein		Adrian Rodriguez
✓	Laurie Chadwick	✓	Janeen Hull	✓	Julianne Sandlin
✓	Beth Fitzgerald	✓	Deb Lippoldt		Cheryl Scott
✓	Ben Foster	✓	Elizabeth McGlasson	✓	Irene Seto
✓	Amanda Gallo	✓	Poulami Mitra	✓	Stacie Williams (Chair)
✓	Farin Hajarizadeh	✓	Don Ritchie		
Committee Support – Non-Voting Members ✓					
✓	Joshua Andersen	✓	Anne Haberkern	✓	Nichole Reding
	Emily Biskey	✓	Joy Killgore	✓	Susan Watson
✓	Ann Cary	✓	Jessica Morfin		
✓	Tom Farrenkopf	✓	Nikki Patterson		
Guests					
Jan Abushakra (GRN)		Amanda Davis (ID)		Eric Kirchner (MT)	
Aubrey Baldwin (PL)		Mike Faber (GRN)		Jim Parks (CJA)	
Bill Benjamin (FP)		Jason Johnson (OMT)			

Directions for Accessing CourseLeaf:

CourseLeaf can only be accessed via the MyPCC portal. Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

BUSINESS ITEMS

Credential	Recommended	Recommended w/ amendments	Postponed
1. AAS-CJA: Criminal Justice AAS Degree – Represented by Jim Parks	✓		
2. AAS-FP: Fire Protection Technology AAS Degree – Represented by Bill Benjamin	✓		
3. ACERTP-GREN: Gerontology Professional Less Than One-Year Career Pathway Certificate – Represented by Mike Faber	✓		
4. AAS-ID: Interior Design AAS Degree – Represented by Amanda Davis	✓		
5. ACERT-IDK: Kitchen and Bath Less Than One-Year Certificate – Represented by Amanda Davis	✓		
6. AAS-AUT: Automated Manufacturing Technology AAS Degree – Represented by Eric Kirchner	✓		
7. AAS-MT: Microelectronics Technology AAS Degree – Represented by Eric Kirchner	✓		
8. AAS-SOL: Solar Voltaic Manufacturing Technology AAS Degree – Represented by Eric Kirchner	✓		
9. ACERTP-SV: Solar Voltaic Manufacturing Technology: Career Pathway Certificate – Represented by Eric Kirchner	✓		
10. AAS-OMT: Ophthalmic Medical Technology AAS Degree – Represented by Jason Johnson	✓		
11. PREREQ-OMT01: Ophthalmic Medical Technology Academic Prerequisites and Requirements – Represented by Jason Johnson	✓		
12. AAS-PARA: Paralegal AAS Degree – Represented by Aubrey Baldwin	✓		
13. ACERTI-PL: Paralegal One-Year Certificate – Represented by Aubrey Baldwin	✓		
14. ELECTV-PL04: Paralegal Accounting Elective – Represented by Aubrey Baldwin	✓		
15. ELECTV-PL05: Paralegal Computer Elective – Represented by Aubrey Baldwin	✓		
Inactivations			
1. ELECTV-BA05 : Accounting Clerk Computer Applications Electives			
2. ELECTV-BA06 : Accounting Clerk Economics Electives			
3. ELECTV-BA11 : Business Administration Writing Electives			

CONSENT AGENDA

- | |
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| 1. ELECTV-CIS01: Computer Information Systems Program Electives |
| 2. ELECTV-CIS03: Computer Information Systems Business Electives |
| 3. ELECTV-CIS14: Computer Information Systems Cybersecurity Business Electives |
| 4. ELECTV-FP01: Fire Protection Degree Electives |
| 5. ELECTV-GIS02: Geographic Information Systems Certificate Technical Electives |
| 6. ELECTV-ID01 : Interior Design Degree Electives |
| 7. ELECTV-PL02: Paralegal Support Electives |

Business Items –

AAS-CJA: Criminal Justice AAS Degree

- This change in line with the changes made over the last three years to better align our degree and certificates with Justice Studies and also to make sure the degree is addressing the knowledge, skills and abilities necessary to work in the contemporary Criminal Justice field.

AAS-FP: Fire Protection Technology AAS Degree

- Reduced total credits from 98 to 90 by consolidating redundant curriculum to help student save money and time.

ACERTP-GREN: Gerontology Professional Less Than One-Year Career Pathway Certificate

- This certificate will be deactivated and is already replaced ACERTP-GRP.

AAS-ID: Interior Design AAS Degree

- Removed ART 116 from the degree and added it to the elective list.

ACERT-IDK: Kitchen and Bath Less Than One-Year Certificate

- Removed ID 280A to give students more flexibility and choice towards completion.

AAS-AUT: Automated Manufacturing Technology AAS Degree

- MTH 58/63/65, or a MTH course for which 58/63/65 is a pre-requisite, is now a degree requirement.

AAS-MT: Microelectronics Technology AAS Degree

- Removed MT 111 and MT 112 and added MT 111A and MT 112A.

- This makes the course content more accessible to students and amendable to dual credit.

AAS-SOL: Solar Voltaic Manufacturing Technology AAS Degree

- MT 111, 112 and 113 were split into multiple courses.
- Total credits reduced from 92 to 90.

ACERTP-SV: Solar Voltaic Manufacturing Technology: Career Pathway Certificate

- Merged some concepts from mechatronics.

AAS-OMT: Ophthalmic Medical Technology AAS Degree

- Consolidated 5 practicum courses into 4 courses.

PREREQ-OMT01: Ophthalmic Medical Technology Academic Prerequisites and Requirements

- Changed MP 135 into an academic prerequisite.

AAS-PARA: Paralegal AAS Degree

- Added 2 new elective lists to give student more flexibility towards satisfying the BA and WR requirements.

ACERT1-PL: Paralegal One-Year Certificate

- Added 2 new elective lists to give student more flexibility towards satisfying the BA and WR requirements.

ELECTV-PL04: Paralegal Accounting Elective

- New elective lists for AAS-PARA and ACERT1-PL.

ELECTV-PL05: Paralegal Computer Elective

- New elective lists for AAS-PARA and ACERT1-PL.

Inactivations –

ELECTV-BA05 : Accounting Clerk Computer Applications Electives

- Recommended for inactivation.

ELECTV-BA06 : Accounting Clerk Economics Electives

- Recommended for inactivation.

ELECTV-BA11 : Business Administration Writing Electives

- Recommended for inactivation

Consent Agenda –

- Approved

Reports –

EAC: Stacie Williams

- Robert’s Rules will be replaced in committee meetings. More to follow on what will replace them. An exploration of suitable options to replace Robert’s Rules is underway.

APS: Nikki Patterson

- The committee is still working on “incomplete” marks and trying to find an equitable solution for all students.

DAA: Ann Cary

- No report.

DOI: Cheryl Scott

- No report

Discussion –

[G303 – Granting Degrees and Certificates](#)

- The college needed official policy language to support specific, externally mandated requirements regarding how recent students’ education should be for certain CTE programs.
- Programs should also update annually their program descriptions regarding catalog rights.
- The committee recommends Proposal E to update G303.