

Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Wednesday, January 13, 2021 | 2pm to 4pm

Virtual Meeting via Zoom

Minutes

Committee – Voting Members ✓					
	Kristin Bryant	✓	Jaime Heberlein		Adrian Rodriguez
✓	Laurie Chadwick		Janeen Hull	✓	Julianne Sandlin
✓	Beth Fitzgerald	✓	Deb Lippoldt	✓	Cheryl Scott
✓	Ben Foster	✓	Elizabeth McGlasson	✓	Irene Seto
✓	Amanda Gallo		Poulami Mitra	✓	Stacie Williams (Chair)
✓	Farin Hajarizadeh	✓	Don Ritchie		
Committee Support – Non-Voting Members ✓					
✓	Joshua Andersen	✓	Anne Haberkern	✓	Nichole Reding
	Emily Biskey	✓	Joy Killgore	✓	Susan Watson
✓	Ann Cary	✓	Jessica Morfin		
✓	Tom Farrenkopf	✓	Nikki Patterson		
Guests					
Bonnie Altus (HIM)		Kathleen Janicki (BA)		Cara Tang (CIS)	
Tanya Batazhan (Div Dean)		Tanya Kraus (PE)		Richard Willebrand (APR)	
Kristopher Crew (AD)		Usha Ramaunjam (BA)			
Heather Griffo (BA)		Gregory Rapp (BA)			

Directions for Accessing Agenda Items in CourseLeaf: Log into [MyPCC](#), go to the Faculty tab, select the “Electronic Approval Queue” link in the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the Your Role drop-down menu.

OLD BUSINESS

Degree/Certificate Title ✓	Recommended	Recommended w/ amendments	Postponed
1. NONE – Represented by			

NEW BUSINESS

Degree/Certificate Title ✓	Recommended	Recommended w/ amendments	Postponed
1. ACERT-ASC: ADDICTION STUDIES LESS THAN ONE-YEAR CERTIFICATE – Represented by Kristopher Crew	✓		
2. NEW: ELECTV-ADD: ADDICTION STUDIES CERTIFICATE ELECTIVE LIST – Represented by Kristopher Crew	✓		
3. ACERTP-PRT: APPRENTICESHIP AND TRADES: PRE-TRADES – Represented by Richard Willebrand			✓
4. AAS-ACCT: ACCOUNTING AAS DEGREE – Represented by Heather Griffio		✓	
5. AAS-MGMT: MANAGEMENT AAS DEGREE – Represented by Heather Griffio		✓	
6. AAS-MKTG: MARKETING AAS DEGREE – Represented by Kathleen Janicki		✓	
7. ACERT-ACA: ACCELERATED ACCOUNTING LESS THAN ONE-YEAR CERTIFICATE – Represented by Heather Griffio	✓		
8. ACERT1-ACTC: ACCOUNTING CLERK ONE-YEAR CERTIFICATE – Represented by Heather Griffio		✓	
9. ACERT1-MKTG: MARKETING ONE-YEAR CERTIFICATE – Represented by Gregory Rapp	✓		
10. NEW: ACERT-NSAW: ADVANCED WINDOWS NETWORK SECURITY LESS THAN ONE-YEAR CERTIFICATE – Represented by Cara Tang		✓	
11. NEW: ACERT-NSL: NETWORK SECURITY-LINUX LESS THAN ONE-YEAR CERTIFICATE – Represented by Cara Tang		✓	
12. NEW: ACERT-NSW: NETWORK SECURITY-WINDOWS LESS THAN ONE-YEAR CERTIFICATE – Represented by Cara Tang		✓	
13. NEW: ACERT-SEC: SECURE PROGRAMMING LESS THAN ONE-YEAR CERTIFICATE – Represented by Cara Tang		✓	
14. AAS-FMAT: FACILITIES MAINTENANCE TECHNOLOGY AAS DEGREE – Represented by Richard Willebrand	✓		
15. ACERT-FMAT: FACILITIES MAINTENANCE TECHNOLOGY LESS THAN ONE-YEAR CERTIFICATE – Represented by Richard Willebrand	✓		
16. AAS-EXS: EXERCISE SCIENCE AAS DEGREE	✓		

– Represented by Tanya Kraus			
17. ACERTP-EXGF: GROUP FITNESS LEADER LESS THAN ONE-YEAR CAREER PATHWAY CERTIFICATE – Represented by Tanya Kraus	✓		
18. ACERTP-EXHO: HEALTHY OLDER ADULT FITNESS LESS THAN ONE-YEAR CAREER PATHWAY CERTIFICATE – Represented by Tanya Kraus	✓		
19. ACERTP-EXPT: PERSONAL TRAINER FITNESS LESS THAN ONE-YEAR CAREER PATHWAY CERTIFICATE – Represented by Tanya Kraus	✓		
20. ACERTP-EXYT: YOGA TEACHER LESS THAN ONE-YEAR CERTIFICATE – Represented by Tanya Kraus	✓		
21. PREREQ-HIM01: HEALTH INFORMATION MANAGEMENT ACADEMIC PREREQUISITES – Represented by Bonnie Altus	✓		

DEGREE AND CERTIFICATE INACTIVATIONS

NONE

CONSENT AGENDA ITEMS

These items do not require committee recommendation.
Select “Ready to Award - Consent” in the CourseLeaf drop-down menu.

ELECTV-ARCH01: Architectural Degree Electives
ELECTV-ARCH02: Residential Electives
ELECTV-BA01: Management Degree Electives
ELECTV-BA04: Business Program Electives
ELECTV-ED01: Education Specialization Electives
ELECTV-FT02: Exercise Science Group Fitness Leader Electives

Old Business –

NONE

New Business –

REVISION: ACERT-ASC: ADDICTION STUDIES LESS THAN ONE-YEAR CERTIFICATE

- Added HUS 106 and HUS 107 as “or” course options to HUS 102

NEW: ELECTV-ADD: ADDICTION STUDIES CERTIFICATE ELECTIVE LIST

- Aligns with ACERT-ASC: Addiction Studies Less Than One-Year Certificate

REVISION: ACERTP-PRT: APPRENTICESHIP AND TRADES: PRE-TRADES

- Postponed per SAC request

REVISION: AAS-ACCT: ACCOUNTING AAS DEGREE

- Added new BA 100 course
- Added new BA 116 and BA 216 courses to replace discontinued CAS courses

REVISION: AAS-MGMT: MANAGEMENT AAS DEGREE

- Replaced BA 280B with new BA 100 course
- Added new BA 116 and BA 216 courses to replace discontinued CAS courses

REVISION: AAS-MKTG: MARKETING AAS DEGREE

- Replaced BA 280B with new BA 100 course
- Added new BA 116 and BA 216 courses to replace discontinued CAS courses
- Listed EC 200, EC 201 and EC 202 as “or” courses

REVISION: ACERT-ACA: ACCELERATED ACCOUNTING LESS THAN ONE-YEAR CERTIFICATE

- Added new BA 100 course
- Added new BA 116 and BA 216 courses to replace discontinued CAS courses

REVISION: ACERT1-ACTC: ACCOUNTING CLERK ONE-YEAR CERTIFICATE

- Item added to the agenda at the beginning of the meeting
- Added new BA 100 course
- Added new BA 116 and BA 216 courses to replace discontinued CAS courses
- Added Outcome 6: “Work effectively in a team or group setting” to align with the AAS-ACC degree

REVISION: ACERT1-MKTG: MARKETING ONE-YEAR CERTIFICATE

- Added new BA 100 course
- Added new BA 216 course to replace discontinued CAS course

NEW: ACERT-NSAW: ADVANCED WINDOWS NETWORK SECURITY LESS THAN ONE-YEAR CERTIFICATE

- Certificate was created to meet the growing workforce demand for cybersecurity professionals
- Changed this program to limited entry

NEW: ACERT-NSL: NETWORK SECURITY-LINUX LESS THAN ONE-YEAR CERTIFICATE

- Certificate was created to meet the growing workforce demand for cybersecurity professionals
- Changed this program to limited entry

NEW: ACERT-NSW: NETWORK SECURITY-WINDOWS LESS THAN ONE-YEAR CERTIFICATE

- Certificate was created to meet the growing workforce demand for cybersecurity professionals
- Changed this program to limited entry

NEW: ACERT-SEC: SECURE PROGRAMMING LESS THAN ONE-YEAR CERTIFICATE

- Certificate was created to meet the growing workforce demand for cybersecurity professionals
- Changed this program to limited entry

REVISION: AAS-FMAT: FACILITIES MAINTENANCE TECHNOLOGY AAS DEGREE

- Replaced CAS 133 with new FMT 177 course

REVISION: ACERT-FMAT: FACILITIES MAINTENANCE TECHNOLOGY LESS THAN ONE-YEAR CERTIFICATE

- Replaced CAS 133 with new FMT 177 course

REVISION: AAS-EXS: EXERCISE SCIENCE AAS DEGREE

- Added new FT 280C course as an “or” course to FT 280 and FT 280B
- Added new FT 280P course as an “or” course to FT 280L and FT 280T

REVISION: ACERTP-EXGF: GROUP FITNESS LEADER LESS THAN ONE-YEAR CAREER PATHWAY CERTIFICATE

- Added new FT 280C course as an “or” course to FT 280
- Added new FT 280P course as an “or” course to FT 280T

REVISION: ACERTP-EXHO: HEALTHY OLDER ADULT FITNESS LESS THAN ONE-YEAR CAREER PATHWAY CERTIFICATE

- Added new FT 280C course as an “or” course to FT 280

REVISION: ACERTP-EXPT: PERSONAL TRAINER FITNESS LESS THAN ONE-YEAR CAREER PATHWAY CERTIFICATE

- Added new FT 280C course as an “or” course to FT 280

REVISION: ACERTP-EXYT: YOGA TEACHER LESS THAN ONE-YEAR CERTIFICATE

- Item added to the agenda at the beginning of the meeting
- Added HUS 106 and HUS 107 as “or” course options to HUS 102
- Added new FT 280P course as an “or” course to FT 280Y

Policies –

[G303 – Granting Degrees and Certificates](#)

- The policy issue under discussion is whether or not to keep the 1 credit minimum per term to maintain continuous enrollment and guarantee of catalog rights.
- Nikki Patterson in the Registrar’s office drafted 5 proposals:
 - i. Retain the 1 credit per term minimum but add language that better clarifies what catalog rights are
 - ii. Remove the 1 credit per term minimum
 - iii. Add language that more clearly defines CTE programs and specific state licensure standards and how that may or may not impact student catalog rights
 - iv. Retain the 1 credit per term minimum but add language that better clarifies what catalog rights are and CTE program definitions
 - v. Remove the 1 credit per term minimum but add language that better clarifies what catalog rights are and CTE program definitions
- The committee will review the proposals and reconvene at the next meeting to discuss them.

Focus Awards –

NONE

Degree and Certificate Inactivations –

NONE

Academic Prerequisites and Requirements –

PREREQ-HIM01: HEALTH INFORMATION MANAGEMENT ACADEMIC PREREQUISITES

- Added CIS 120 and CIS 121 or similar course to replace the discontinued CAS 133.

Consent Agenda –

- Approved

Reports –

EAC: Stacie Williams

- Katy Ho and Heather Lang will present at the next EAC meeting on the new reorg positions.

APS: Elizabeth McGlasson

- The conversation on “incomplete” marks and the timeline for grade changes is ongoing.

DAA: Ann Cary

- No report

DOI: Cheryl Scott

- No report