

# Degrees & Certificates Committee

A Standing Committee of the Education Advisory Council

Monday, November 16<sup>th</sup>, 2020 | 2pm to 4pm  
Virtual Meeting via Zoom

## Minutes

<b>Committee – Voting Members ✓</b>					
✓	Kristin Bryant	✓	Jaime Heberlein	✓	Adrian Rodriguez
✓	Laurie Chadwick	✓	Janeen Hull	✓	Julianne Sandlin
✓	Beth Fitzgerald	✓	Deb Lippoldt	✓	Cheryl Scott
	Ben Foster	✓	Elizabeth McGlasson	✓	Irene Seto
✓	Amanda Gallo	✓	Poulami Mitra	✓	Stacie Williams (Chair)
✓	Farin Hajarizadeh	✓	Don Ritchie		
<b>Committee Support – Non-Voting Members ✓</b>					
✓	Joshua Andersen	✓	Anne Haberkern	✓	Nichole Reding
✓	Emily Biskey	✓	Joy Killgore	✓	Susan Watson
✓	Ann Cary	✓	Jessica Morfin		
	Tom Farrenkopf	✓	Nikki Patterson		
<b>Guests</b>					
Laraine Adams (ED)		Peter Kazarinoff (CMET)		Todd Sanders (CMET)	
Abbie Berman (VAS)		Tanya Mead (ED)		Nathan Savage (GD)	
Michael Hunter Bernstein (ED)		Beth Molenkamp (PACTEC)		Todd Schoonover (RAD)	
Ellie Bessarab (OMT)		Lewis Muche (student)		Daniel Soucy (GD)	
Christina Friedle (GEO)		Tara Nelson (CMET)		Patti Winters (RAD)	
Marc Goodman (CIS)		Zita Podany (ED)		Gayle Wright (RAD)	
Mike Guthrie (PE)		Rosa Rincon (ED)			

### Directions for Accessing CourseLeaf:

CourseLeaf can only be accessed via the MyPCC portal. Log into MyPCC, go to the Faculty tab, select the “Electronic Approval Queue” link under the Faculty Tools menu, and then select “Degrees and Certificates Committee Chair” in the drop-down menu.

<b><u>OLD BUSINESS</u></b>			
<b>Degree/Certificate Title ✓</b>	<b>Recommended</b>	<b>Recommended w/ amendments</b>	<b>Postponed</b>
1. N/A – Represented by			
<b><u>NEW BUSINESS</u></b>			
<b>Degree/Certificate Title ✓</b>	<b>Recommended</b>	<b>Recommended w/ amendments</b>	<b>Postponed</b>
1. <b>NEW: AAS-CCET: Civil &amp; Construction Engineering Technology AAS Degree</b> – Represented by Tara Nelson	✓		
2. <b>AAS-GD: Graphic Design AAS Degree</b> – Represented by Nathan Savage	✓		
3. <b>NEW: AAS-GMAT: Geomatics AAS Degree</b> – Represented by Christina Friedle	✓		
4. <b>NEW: ACERT-UAS: Geospatial UAS Specialist Less Than One-Year Certificate</b> – Represented by Christina Friedle	✓		
5. <b>NEW: AAS-WBD: Web Development and Design AAS Degree</b> – Represented by Marc Goodman	✓		
6. <b>ELECTV-WBD: Web Development and Design 2nd Year Electives</b> – Represented by Marc Goodman		✓	
7. <b>NEW: ACERT-ED: Paraprofessional Educator Less Than One-Year Certificate</b> – Represented by Tanya Mead	✓		
8. <b>NEW: ACERT-VAS: Vascular Interventional Catheterization Technology Less Than One-Year Certificate</b> – Represented by Patti Winters	✓		
9. <b>ACERT-EXYT: Yoga Teacher Less Than One-Year Career Pathway Certificate</b> – Represented by Mike Guthrie	✓		
10. <b>ACERT1-MA: Medical Assisting One-Year Certificate</b> – Represented by Amanda Gallo	✓		
11. <b>PREREQ-CCET: Civil and Construction Engineering Technology Prerequisites</b> – Represented by Tara Nelson	✓		
12. <b>PREREQ-GD01: Graphic Design Academic Prerequisites and Requirements</b> – Represented by Nathan Savage	✓		
13. <b>PREREQ-GIS01: Geographic Information Systems Academic Prerequisites and Requirements</b> – Represented by Christina Friedle	✓		
14. <b>PREREQ-CIS01: Computer Information Systems Academic Prerequisites and Requirements</b> – Represented by Marc Goodman	✓		

<b>15. PREREQ-RAD01: Medical Imaging Academic Prerequisites and Requirements</b> – Represented by Patti Winters	✓		
<b>16. PREREQ-FT01: Exercise Science Academic Prerequisites and Requirements</b> – Represented by Mike Guthrie	✓		

### CONSENT AGENDA ITEMS

These items do not require committee recommendation.  
 Select “Ready to Award - Consent” in the CourseLeaf drop-down menu.

**ELECTV-CJA02: Justice Studies Electives**

**ELECTV-GIS01: Geographic Information Systems Certificate GIS Electives**

**NONACAPREREQ-CCET: Civil and Construction Engineering Technology Non-Academic Prerequisites and Requirements**

**NONACAPREREQ-FT01: Exercise Science Non-Academic Prerequisites and Requirements**

**NONACAPREREQ-GIS01: Geographic Information Systems Non-Academic Prerequisites and Requirements**

**NONACAPREREQ-RAD01: Medical Imaging Non-Academic Prerequisites and Requirements**

***Old Business –***

- N/A

***New Business –***

**NEW: AAS-CCET: Civil & Construction Engineering Technology AAS Degree**

- Recommended for Approval

**REVISION: AAS-GD: Graphic Design AAS Degree**

- Recommended for Approval

**NEW: AAS-GMAT: Geomatics AAS Degree**

- Recommended for Approval

**NEW: ACERT-UAS: Geospatial UAS Specialist Less Than One-Year Certificate**

- Recommended for Approval

**NEW: AAS-WBD: Web Development and Design AAS Degree**

- Recommended for Approval

**NEW: ELECTV-WBD: Web Development and Design 2nd Year Electives**

- Implementation date changed to Fall 2021
- Recommended for Approval

**NEW: ACERT-ED: Paraprofessional Educator Less Than One-Year Certificate**

- Recommended for Approval

**NEW: ACERT-VAS: Vascular Interventional Catheterization Technology Less Than One-Year Certificate**

- Recommended for Approval

**REVISION: ACERT-EXYT: Yoga Teacher Less Than One-Year Career Pathway Certificate**

- Recommended for Approval

**REVISION: ACERT1-MA: Medical Assisting One-Year Certificate**

- Recommended for Approval

***Academic Prerequisites and Requirements –***

**REVISION: PREREQ-CCET: Civil and Construction Engineering Technology Prerequisites**

- Recommended for Approval

**REVISION: PREREQ-GD01: Graphic Design Academic Prerequisites and Requirements**

- Recommended for Approval

**REVISION: PREREQ-GIS01: Geographic Information Systems Academic Prerequisites and Requirements**

- Recommended for Approval

**REVISION: PREREQ-CIS01: Computer Information Systems Academic Prerequisites and Requirements**

- Recommended for Approval

**REVISION: PREREQ-RAD01: Medical Imaging Academic Prerequisites and Requirements**

- Recommended for Approval

**REVISION: PREREQ-FT01: Exercise Science Academic Prerequisites and Requirements**

- Recommended for Approval

## *Policies –*

### G303 – Granting Degrees and Certificates

- Students must earn at least 1 credit per term to meet the requirements of their original catalog year. Does this policy serve students best? Should PCC revise it to something similar to PSU's policy, which does not stipulate a 1 credit minimum per term but instead allows students to meet the requirements of a previous catalog year no older than 6 years?
- The committee provided feedback via a survey and will revisit this issue at a future meeting.

## *Focus Awards –*

- N/A

## *Consent Agenda –*

- Approved

## *Reports –*

### **EAC:** Stacie Williams

- Currently, the group is looking at the use cameras for remote learning and the issues this has brought up for students.
- Committee use of Robert's Rules of Order is under review and a growing consensus is emerging that favors abandoning Robert's Rules and establishing new rules of committee etiquette.
- Check the [EAC's Spaces page](#) for current discussion items.

### **APS:** Elizabeth McGlasson

- [G301](#) & [G302](#), specifically grading guidelines and the deadline for an incomplete, are being reviewed. A new mark is being considered to address special situations students face due to the COVID-19 pandemic, but could also be used in the post-COVID future.
- [S701](#) is also under review.

### **DAA:** Ann Cary

- Work is still underway to determine how the Gen Ed process moves forward after this first assessment review by GEARS is complete.
- The challenge is that Gen Ed lies in between curriculum and assessment, so which office(s) will own the gen ed process in the future is unclear at this point.
- What role might the DSACs have?

### **DOI:** Cheryl Scott

- Focused on developing the positions identified in the reorg and their reporting structure.