

DEGREES & CERTIFICATES COMMITTEE

A Standing Committee of the Education Advisory Council

Monday, June 8th, 2020 | 2pm to 4pm

Virtual Meeting via Zoom

MINUTES

Committee – Voting Members ✓					
	Kristin Bryant - <i>Sabbatical</i>	✓	Amanda Gallo	✓	Eriks Puris (Chair)
✓	Laurie Chadwick	✓	Farin Hajarizadeh	✓	Don Ritchie
	Dorina Cornea- Hasegan	✓	Jaime Heberlein	✓	Adrian Rodriguez
✓	Meredith Farkas	✓	Janeen Hull	✓	Julianne Sandlin
✓	Beth Fitzgerald	✓	Deb Lippoldt	✓	Cheryl Scott
	Ben Foster	✓	Elizabeth McGlasson	✓	Irene Seto
✓	Wendy Fresh	✓	Poulami Mitra	✓	Stacie Williams
Committee Support – Non-Voting Members ✓					
	Hannah Alzgal	✓	Ryan Clark	✓	Susan Watson
	Joshua Andersen	✓	Anne Haberkern		Susan Wilson
✓	Emily Biskey	✓	Joy Killgore		
✓	Kendra Cawley		Jessica Morfin		
Guests					
	Ron Bekey (CAWD)		Kandace Kling (MTH)		

OLD BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval	Recommended w/amendments	Postponed
1. N/A - Represented by			

NEW BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval	Recommended w/amendments	Postponed
1. N/A - Represented by			

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

ELECTV-MM03: Video Production Certificate Electives ✓

Notes:

Old Business

- None

New Business

Focus Awards

Asian Studies Focus Award

- PS 241 removed due to course inactivation.
- Approved.

Global Studies Focus Award

- EC 230, EC 242, HST 278, ENG 215 removed due to course inactivation.
- Added ENG 217 and PS 242 to replace ENG 215 and EC 242, respectively.
- Approved.

Consent Agenda

- Approved.

Policies

G 301 Grading Guidelines

- Ryan Clark from the APS committee presented the proposed changes and answered questions

- G 301 is being split into two policies: **G 301 Grades and Transcripts** and **G 302 Grading Guidelines – Attendance, Participation and No Shows**.
- You can review the existing policy here: <https://catalog.pcc.edu/handbook/>
- You can view the proposed policy here: <https://spaces.pcc.edu/pages/viewpage.action?spaceKey=EAC&title=June+10%2C+2020+3%3A00-5%3A00PM>
- Some Highlights
 - 1) Clarification of No Show policy.
 - 2) When students repeat courses the highest grade will be used for calculating GPA rather than the most recent grade.
 - 3) Incompletes will no longer automatically turn into Fs if they stay incomplete, rather faculty will indicate which grade a student will receive if the incomplete remains incomplete.
 - 4) Letter Grades are no longer defined in terms of relative achievement (e.g. above average) but rather in terms of achievement e.g. (excellent).
 - 5) Discussion of guidelines for determining student participation.
 - 6) Clearer delineation of student, faculty and SAC responsibilities.
 - 7) Modernization of language.
- Recommended by the committee.
- The EAC will vote on this policy change at the June 10 meeting

STANDPOL – Appendix B: Educational Advisory Council Bylaws

- Recommended by committee.

DISCUSSION ITEMS:

Update on General Education Outcomes and Institutional Student Learning Outcomes

- ELIWG’s recent recommendation to the President's Cabinet that:
 1. The new General Education Outcomes be identified as PCC’s Institutional Student Learning Outcomes and be assessed entirely within the General Education Program.
 2. Rename the current PCC College Core Outcomes as “College Core Values”.
- ELIWG’s recommendation was not accepted by the cabinet which expressed the following concerns:
 1. By placing the Institutional Student Learning Outcomes solely in General Education, the important learning which occurs outside of General Education courses is not sufficiently acknowledged.
 2. The General Education Outcomes do not encompass the full range of Institutional Learning Outcomes that are important to PCC, most notably the “enduring skills” which are important to the workforce.

- ELIWG's work was driven by the constraint that all students need to be instructed and assessed in all Institutional Learning Outcomes. The broadening of scope implied required to address the cabinet's concerns is causing ELIWG to revisit this constraint. Would it be OK for each student to only be instructed and assessed in a subset of the Institutional Learning outcomes? ELIWG developed a single rubric for evaluating each outcome. Would it be OK to have several "flavors" of each Institutional Learning Outcome with each flavor being assessed with a different rubric (e.g. a communication outcome that could be addressed using a verbal or written or visual approach each of which would have its own specific rubric for evaluation)? The path forward is still developing. As PCC's degree outcomes are based on the current PCC Core Outcomes, any change to the PCC Core Outcomes will impact PCC degree outcomes.

Religious Observation Procedures

- Currently PCC does not have a student facing religious accommodation procedure.
- The SDC developed a Religious Observation Procedures which codifies current ad hoc practices, defines terms and provides for an appeals process. The EAC will be voting on these procedure at their June meeting.
- You can view the policy here:
https://spaces.pcc.edu/display/EAC/June+10%2C+2020+3%3A00-5%3A00PM?preview=/140613716/140615620/*Final%20Religious%20Observance%20Procedures.pdf
- While these procedures do not directly impact degrees and certificates and the DAC is not part of an official workflow for these procedures, they are part of PCC's academic environment and our approach to education.
- The committee had no concerns regarding this procedure.

Committee Matters

- Membership changes:
 - Wendy Fresh, Meredith Farkas, Hanah Alzgal, Susan Wilson and Kendra Cawley will be leaving the committee. Thank you for your service!
 - Kristin Bryant will be rejoin us after her sabbatical. Welcome back!
 - Kandace Kling (MTH) will be joining the committee. Welcome!
 - DAC Chair Transition: Eriks Puris will step down and Stacie Williams will assume the committee chair role. Thank you Eriks for your committee service.
- In 2020/2021 Monday meetings: November, December and June.
- Congratulations to Kendra Cawley and Susan Wilson on their upcoming retirements. Thank you for your many years of service to the committees and the college. Kendra's deep and detailed institutional knowledge about all things curriculum will be missed.