

DEGREES & CERTIFICATES COMMITTEE

A Standing Committee of the Education Advisory Committee

Wednesday, May 13th, 2020 | 2pm to 4pm

Virtual Meeting via Zoom

MINUTES

Committee – Voting Members ✓					
	Kristin Bryant - <i>Sabbatical</i>	✓	Amanda Gallo	✓	Eriks Puris (Chair)
✓	Laurie Chadwick	✓	Farin Hajarizadeh	✓	Don Ritchie
✓	Dorina Cornea- Hasegan	✓	Jaime Heberlein	✓	Adrian Rodriguez
✓	Meredith Farkas	✓	Janeen Hull	✓	Julianne Sandlin
✓	Beth Fitzgerald	✓	Deb Lippoldt	✓	Cheryl Scott
✓	Ben Foster	✓	Elizabeth McGlasson	✓	Irene Seto
	Wendy Fresh	✓	Poulami Mitra	✓	Stacie Williams
Committee Support – Non-Voting Members ✓					
✓	Hannah Alzgal		Ryan Clark		Jessica Morfin
✓	Joshua Andersen	✓	Anne Haberkern	✓	Susan Watson
✓	Emily Biskey	✓	Joy Killgore	✓	Susan Wilson
	Kendra Cawley				
Guests					
	Dawn Coakes (RAD)		Patti Winters (RAD)		Mish Ktejik (DFST)

OLD BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval	Recommended w/amendments	Postponed
1. N/A – Represented by			

NEW BUSINESS:

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

Degree/Certificate Title ✓	Recommended for approval	Recommended w/amendments	Postponed
1. NEW: ACERT1-DFST: Deaf Cultural Studies One-Year Certificate – Represented by Mish Ktejik	✓		
2. NEW: ELECTV-DFST: Deaf Studies Electives – Represented by Mish Ktejik	✓		
3. AAS-MKTG: Marketing AAS degree – Represented by Irene Seto	✓		
4. AAS-RAD: Radiography AAS degree – Represented by Patti Winters	✓		

CONSENT AGENDA ITEMS:

These items do not require committee recommendation.

All items can be viewed in CourseLeaf, which can be accessed through your MyPCC account.

N/A

Notes:

Old Business –

- N/A

New Business –

NEW: ACERT1-DFST: Deaf Cultural Studies One-Year Certificate

- This certificate is intended to replace the Deaf Studies One-Year Certificate.
- Learning outcomes have been substantially revised.
- Total credit hours reduced to 46 credits, which is more attainable for students.

NEW: ELECTV-DFST: Deaf Studies Electives

- A wide range of courses from various subjects are offered to appeal to students studying in different areas.

REVISION: AAS-MKTG: Marketing AAS degree

- BA 234 is now a required course, not an “OR” course.

REVISION: AAS-RAD: Radiography AAS degree

- Increased lab time to give students more hands-on practice positioning patients. This increased the credits for RAD 101/2/3 from 3.0 to 3.5.
- These course revisions were initially run as experimental 199 courses and the additional 0.5 credits of hands on instruction per course was found to improve student outcomes.
- Total credits hours increased from 102.5 to 104 credits.

Policies –**STANDPOL-Appendix B: Educational Advisory Council By-Laws**

- DAC chair approved the policy to move it along in the workflow due to the time-sensitive nature of the policy.
- The new by-laws govern how remote EAC meetings shall be conducted during the extenuating circumstances of the COVID-19 pandemic.

Degree and Certificate Inactivations –

- CAWD degrees and certificates will be formally inactivated next academic year to allow time for the full teach-out to students to happen.
- Some CAWD courses that are required by other degrees (MS Word, Excel, etc.) will still be offered through next spring term.
- A small work group is looking at which courses will still have to be offered by the college after CAWD inactivations.

Academic Prerequisites and Requirements –

- N/A

Focus Awards –

- N/A

Consent Agenda –

- N/A

Reports –**GEARS:** Stacie Williams

- N/A

ELIWG: Kendra Cawley

- N/A

Handbook: Kendra Cawley

- N/A

Guided Pathways: Eriks Puris

- N/A

EAC Report: Eriks Puris

- N/A

APS: Ryan Clark

- N/A

DOI Report: Cheryl Scott

- N/A

Style Guide:

- N/A

DISCUSSION ITEMS:

ELIWG recommendation regarding Institutional Learning Outcomes

- Delayed to next meeting.

Revising P/NP Policy during the COVID disruption? – Hannah Alzgal, student representative

- National discussion about how to grade and use of grades during the COVID disruption, some institutions are switching to pass/no pass grading instead of letter grading, how would this impact PCC students?
 1. The P/NP deadline could be extended to the end of the term at PCC.
 2. P/NP grades are disregarded when computing GPA. Student motivations may vary with GPA. Students with high GPAs may elect to take a class P/NP to preserve a high GPA. Students with low GPAs may feel compelled to choose a letter grade option so that they can improve their GPA.
- Current PCC policy A 106-Associate Degrees-Comprehensive Requirements: *“A maximum of 24 credits of “P” (Pass) grades may be applied to a degree. Specific AAS degrees that deviate from this maximum will state the maximum in the degree requirements for the specific AAS degree.”*
 1. There could be a temporary lift to the 24 credit limit for students.
 2. There are some limits to this policy in CTE programs where state certification/licensure controls the number of credits, not PCC.
 3. Differences in limits set by PCC and state agencies should be carefully considered with an academic advisor or counselor.
 4. Students are *currently* allowed to appeal the 24 credit limit for unique situations.
 - Many students do not even know a petition process exists.
 - How does PCC make sure that all groups of students, especially historically underserved and 1st generation students, feel comfortable asking about the petition process?

- Clear communication about the appeals/petition process and how to address unique credit/GPA situations should be sent out to students by the administration but also by faculty. Students are much more likely to take the message more seriously when it comes from a faculty member.