



# SERVICE-TO-COMMUNITY SCHOLARSHIP AGREEMENT & LIABILITY RELEASE

*The Service-to-Community Scholarship Agreement & Liability Release is designed to clarify expectations, communicate learning objectives, promote safety, and foster communication. The Community-Based Learning Program at PCC is committed to building communities and enhancing students' learning.*

*Please visit our website at [www.pcc.edu/cbl](http://www.pcc.edu/cbl).*

STUDENT

Student Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Personal Learning Objectives for this Experience (What do you hope to gain from volunteering? Please list specific, measurable, and attainable objectives):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

COMMUNITY PARTNER

Organization \_\_\_\_\_ Phone \_\_\_\_\_

Supervisor \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Please describe the community partner mission and who/what they serve in the community:

**PLEASE DESCRIBE THE THE DUTIES, RESPONSIBILITIES, AND EXPECTATIONS OF THE STUDENT:**

**Community Partner Will:**

1. Provide position descriptions and outline expectations.
2. Provide orientation to the agency and to the issues and populations it serves, as well as provide appropriate training for the position (when necessary).
3. Provide necessary space, equipment, and materials for the student to function effectively in the position.
4. Have clear risk-management and personnel policies and procedures in place, and include these in student training.
5. Provide a supervisor to guide and evaluate the student. Clarify procedures for the student to report problems, to get assistance, to make suggestions, and evaluate the student's performance.
6. Notify the student and/or the Community-Based Learning Program of any concerns or changes.

**Student Will:**

1. Be responsible for the agreed service hours. Call ahead if they will be late or unable to attend a scheduled service shift.
2. Follow all policies of the site, including health and safety precautions and confidentiality. Do not go beyond the scope of assigned responsibilities. Use your judgment, and refuse risky or inappropriate requests and situations.
  - Do not work in a room alone with a child or other client, or transport a child or other client, unless screened and cleared by the site to do so.
  - Follow all confidentiality and reporting policies at the site.
  - We recommend that students carry health, accident, and auto insurance, as they are not covered under any college insurance policy
3. Inform the site supervisor of personal learning objectives for this experience, in order to be placed in a service experience that connects with the objectives and meets the requirement of the scholarship.
4. Notify the supervisor and/or the Community-Based Learning Program of any concerns or changes.

**PLEASE READ AGREEMENT BEFORE SIGNING. SITE SUPERVISOR PLEASE KEEP A COPY.**

**STUDENT**

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ON-SITE SUPERVISOR**

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**COMMUNITY-BASED LEARNING COORDINATOR**

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**As a PCC Student, I HAVE CHOSEN TO PARTICIPATE IN A PHYSICAL OR SERVICE ACTIVITY (Activity) sponsored by Portland Community College (PCC).** I AGREE and understand that if I choose to participate in this Activity I may be exposed to a variety of hazards and risks of injury, foreseen or unforeseen, which cannot be eliminated due to the nature of the Activity. These inherent risks include, but are not limited to serious injury to virtually all bones, joints, ligaments, muscles, tendons and other aspects of the muscular-skeletal system and serious injury or impairment to other aspects of the body, health and well-being, including death. I also understand that the dangers and risks of engaging in this Activity may result not only in serious injury, but in a serious impairment of future abilities to earn a living, and/or to engage in business, social and recreational activities and generally to enjoy life.

PCC has not tried to contradict or minimize my understanding of these risks. I understand that risks of such Injuries and Damages are involved in this kind of Activity. I acknowledge that I must exercise extra care for my own person and for others around me in the face of such hazards. I further understand that while participating in this Activity there may not be immediate rescue or medical facilities or expertise necessary to deal with the Injuries and Damages to which I may be exposed.

In consideration for my acceptance as a participant in this Activity, I confirm my Agreement and Understanding that:

- I have read the rules and conditions applicable to this Activity made available to me; I will pay any required costs and fees for the Activity, and I acknowledge that my participation is at the discretion of the Instructor.
- The Activity officially begins and ends at the designated location(s) by the Instructor, and may not include carpooling, transportation, or transit to and from the location(s).
- I am personally responsible for all risks associated with this Activity.
- If I decide to leave early and not complete the Activity as planned, I assume all risks inherent in my decision to leave and I waive all liability against PCC arising from that decision. Likewise, if the Activity is cancelled, and I decide to go forward without the Instructor, I assume all risks inherent in my decision to go forward and I waive all liability against PCC arising from that decision.
- This Agreement is intended to be as broad and inclusive as is permitted by law. If any provision or any part of any provision of this Agreement is held to be invalid or legally unenforceable for any reason, the remainder of this Agreement shall not be affected thereby and shall remain valid and fully enforceable.
- To the fullest extent allowed by law, I voluntarily agree to Waive and Discharge All Claims of Whatever Nature, and Release from Liability, fully and finally, now and forever, for myself, my estate, my heirs, my administrators, my executors, my assignees, my successors, and for all members of my family, and to release, exonerate, discharge and Hold Harmless Portland Community College, its Board of Directors, the individual members thereof, and all officers, agents, employees, volunteers, and representatives from any and all liability, claims, causes of action or demands arising out of any injuries to me or to my property or losses of any kind which may result from or in connection with my participation in the below named Activity.
- I have read this Agreement in its entirety and I freely and voluntarily assume all risks of such Injuries and Damages and notwithstanding such risks, I agree to participate in this Activity.

**STUDENT** Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_