

Functional Nutrition Application

Program Description

The Functional Nutrition program at PCC Institute for Health Professionals will provide you a solid foundation to start your professional nutrition career or practice. Our science-based curriculum teaches nutrition principles backed by verified research, and also pulls from traditional wisdom for a well-rounded perspective on nutrition.

This program uses “flipped classroom” instruction, where you prepare for each online class by reading the basic concepts of the session. Class time is then used to ensure understanding and apply your learning to real-life scenarios.

As part of the program, we prepare you for the Holistic Nutrition Credentialing Board (HNCB) certification exam.

Time

- 4 terms (1 year)
- 10-11 weeks per term
- Meets via Zoom 2 times a week, Mon. & Thurs., 6-8pm Pacific
- Expect to prep 1-3 hours per instructional hour

Tuition

- \$6,396 for the entire program, or \$1,599 per term + \$25/term fee
- Does not include books
- Includes NANP student membership (\$99 value)

Dates to Remember

For Early Consideration:

All materials must be postmarked or received by **May 12**.

Materials received after this date will be considered in order of receipt and as space allows.

All applications must be received by **September 8**.

Notified of Acceptance: Applicants will be notified on a rolling basis. Beginning on March 21, successful applicants will receive instructions about registration, payment, and preparing for the term.

Send Application Materials

Please submit your application materials and transcripts via email to

amy.evans3@pcc.edu (unofficial transcripts are acceptable).

If needed, you can mail transcripts to the address below.

Amy Evans
c/o PCC Institute for Health Professionals
1626 SE Water Ave.
Portland, OR 97214

Late or incomplete applications will not be accepted.

Functional Nutrition Application Packet Checklist

Check Off Documents

We require the following documentation to be submitted for consideration into the program.

Do not submit original documents.

- ☐ Pages 1-3 of this application, fully completed, signed, and dated
- ☐ Completed supplemental questionnaire (Page 4-5)
- ☐ Resume or Curriculum Vitae
- ☐ Copy of any applicable professional license(s)
- ☐ Copy of diploma OR official transcript for the highest education attained (college/university, a certificate-based program, or high school).

Please Keep in Mind

- Make sure you have included all requested materials before submitting your application. Incomplete or late applications will not be accepted.
- Materials to be sent directly to IHP may not be submitted as part of the application packet, but must be received by application due date. Make sure to request your necessary transcript(s) well in advance of the due date.

Note to Admissions:

Functional Nutrition Application Information Form

Student Information

Last Name			
First Name		Middle Initial	
Preferred Name		Gender <input type="radio"/> Male <input type="radio"/> Female	
Mailing Address	City	State	ZIP
Email Address			
Daytime Phone Number		Evening Phone Number	

Successful applicants will receive instructions about registration, payment, and preparing for the term by email.

Submitting this form does not guarantee that you will be accepted/registered in the course.

I understand that this is a live-streamed, online program, and that I need to have a webcam and microphone to engage in the program. I agree that prior to starting the program I will review the PCC technology videos/tutorials so I am familiar with the online, live-streaming technology.

I also agree to have my name, PCC email address, and program Certificates of Completion shared with the National Association of Nutrition Professionals (NANP) as part of establishing my NANP Student Membership, qualifying me for the HNCPB exam, and other relevant matters.

Signature

Date

Functional Nutrition Application

Supplemental Questionnaire | Part 1 of 2

Name:

- 1** The IHP Functional Nutrition Program delivery will consist of a cohort of students convened in a virtual classroom and assigned to small study/discussion/project teams to share their learning experiences. What strengths and attributes will make you a valuable member of the cohort and of your designated teams? What will you offer and what do you look to receive?

- 2** As you currently understand the nutritionist profession, what is your ultimate goal upon program completion and NANP/HNCB certification? (Remember – state laws vary regarding scope of practice. You may want to review the [current laws in your state](#) on running a nutritional practice.)

Functional Nutrition Application

Supplemental Questionnaire | Part 2 of 2

Name:

- 3** What strengths and attributes will make you a competent and valuable nutritionist? What competencies will need the most work for you to contribute optimally as an integrative healthcare team professional?

- 4** The program consists of 6 hours of virtual classroom sessions per week, for approximately 10 weeks each term (4 terms per year). As this is a college-level curriculum design, PCC encourages you to budget 2-3 hours a week for every one hour in class for study and preparation. Most adults are also committed to family, jobs, and other important life activities. What is your plan to budget your time, adequately prepare for each class, and successfully participate during the year-long program?