Phlebotomy Application

Program Description

IHP’s phlebotomy program is an entry-level intensive course that includes training in the skills, knowledge, and abilities critical for a career as a phlebotomist in a health clinic or medical center.

Course content includes:

• Blood collecting, handling, and transporting, and processing specimens
• Anatomy, physiology of pertinent bodysystems, and pathologic conditions
• Lab equipment use and care
• Safety precautions and quality control
• HIPAA (Health Insurance Portability and Accountability Act)

Time

2 terms, 90 hours classroom and lab work, plus 100-hour clinical in a hospital or clinic.

Tuition

$2,999.00, excluding book. Tuition is due at the time of registration, or students may set up a 6-month payment plan with the Portland Community College Business Office. For Information about the payment plan, please visit the PCC Payment Plan webpage: pcc.edu/pay.

Accomodation

PCC is committed to ensuring our courses and programs are accessible. If you experience disability related barriers, or have questions about the accommodation process, please contact Disability Services [www.pcc.edu/disability]

Note:

Once students complete the 2 terms successfully (entry into Term II is dependent upon successful completion of Term I) Institute for Health Professionals will provide the student with necessary documents to apply for the National Certification Exam through the ASCP.

Dates to Remember

Attend a Phlebotomy Free Informational Session to learn more about the program, job placement and internship opportunities.

Informational Session:

6pm on February 6th, 2020 at the PCC CLIMB Center

Applications accepted:

February 1st - February 29th, 2020.

Send Application Materials

Mail or deliver required documents and this application form to:

Attn: Phlebotomy
PCC Institute for Health Professionals
1626 SE Water Ave
Portland, OR 97214

Late or incomplete applications will not be accepted.
Phlebotomy Application Packet Checklist

Check Off Documents

We require the following documentation to be submitted for consideration into the program. Do not submit original documents.

- COPY of high school completion or GED certificate. A college or university degree can substitute.

Answer and submit the following:

- Provide your understanding of how the PCC Phlebotomy program works, including program requirements and expectations.
- You have an elderly patient who is hard of hearing and appears to be anxious about your ability to draw their blood. How would you handle the situation?

COPY of Vaccination History. ALL proof of Immunization records must be submitted with the application to participate in the clinical practicum. This requires a titer (blood test) to show immunity for each of the following:

- Hepatitis B titre/immunity exam show positive or reactive result. Or a confirmation from your medical provider stating you have immunity to protect you against Hep.B.
- Influenza vaccine for current season (Sept. 2019)
- Tuberculosis testing (PPD) for current year shows negative result. If result is positive, a clear chest X-ray is required
- MMR titer/Immunity exam result shows Immunity
- Varicella titer/Immunity exam shows immunity (Positive)
- Tetanus within last 10 years

Fill out this checklist and the registration form (pages 2-3). You must include a working email address, since you will be notified of acceptance by email.

Final Steps

Students invited to interview, and tentatively selected for the course, must pass and submit a background check within 7 days after interviewing for final course acceptance. This will cost about $68.

Please Keep in Mind

- Make sure you have included all requested materials before submitting your application. Incomplete or late applications will not be accepted.
- Submitting a registration form does not signify or guarantee that you will be registered or accepted into the Phlebotomy program.
- You must be age 18 when class begins.
# Registration Form
Non-Credit/CEU Classes

Phone: 971-722-8888, option 2
Online: pcc.edu/nc
Fax: 971-722-4988
Mail: P0 Box 19000, Portland OR 97280

## Part A: Course Registration Requests

<table>
<thead>
<tr>
<th>CRN (5-digit number)</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Part B: Student Information

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>PCC ID Number (“G Number”)</td>
<td>Student Status</td>
<td></td>
<td>Date of Birth (MM/DD/YYYY)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Last Name</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>First Name</td>
<td>Middle Initial</td>
<td>5</td>
<td>Gender</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Mailing Address</td>
<td>City</td>
<td></td>
<td>State</td>
</tr>
<tr>
<td>8</td>
<td>Email Address</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Daytime Phone Number</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Evening Phone Number</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Part C: Registration Confirmation

My enrollment with Portland Community College will signify my consent to and acceptance of all policies and procedures governing my enrollment, including financial liability. If I fail to remit payment when due, I will promise to pay to PCC all reasonable costs for collection, including collection agency fees.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature

Date (MM/DD/YYYY)