## **Sterile Processing Program**



Restricted program, registration approval is dependent on a complete application and passing the background check and drug-screen. This program is offered twice a year, in the **summer**, around last week of June and **winter term**, around January.

<u>Step 1:</u> Submit complete Sterile Processing Application by term deadline. Incomplete applications will not be considered



<u>Step 2:</u> Complete your application to PCC, obtain a PCC email address and Student ID (Gxxxxxxxxx). Communication will come to your PCC email address.



Step 3: Applicants who pass the interview process will receive PCC email instructions to complete a background check and drug screen. Applicants must provide results by the written deadline.

**Step 4:** Applicants will be asked to confirm their participation via PCC email.



<u>Step 5:</u> Once applicants have confirmed, registration restrictions will be lifted. Applicants will receive PCC email confirmation with instructions on how to register for the course online.



**Step 6:** Applicants must arrange to make payment for their course when they register. If they have third party pay, students must inform their advisor/counselor/coach so that payment can be managed.

<u>Step 7:</u> Instructions on how to purchase required books and access to the online course materials will be sent to students via PCC email.

## **PCC-IHP Sterile Processing Program**

## **Sterile Processing Training**

Restricted program, registration approval is pending on complete application and passing the background check and drug-screen.

<u>Step 1:</u> Applicant provides a complete application by the deadline determined for each term. Deadline information can be found on the application. Required documentation is listed on the application and must be attached with the application including:

- 1. COPY of high school completion or GED certificate. A college or university degree can substitute.
- 2. Answer and submit the following: Provide your understanding of how the PCC Sterile Processing Technician program works, including program requirements and expectations.
- 3. COPY of Vaccination History:
  - Hepatitis B titre shows "Positive" or "Reactive" result
  - Influenza vaccine for current season
  - Tuberculosis testing (PPD) for current year shows negative result. If result is positive, a clear chest X-ray is required
  - MMR titer/Immunity exam result shows Immunity
  - Varicella titer/Immunity exam shows immunity (Positive)
  - Tetanus within last 10 years
- Step 2: Complete your application to PCC, obtain a PCC email address and Student ID (Gxxxxxxxxxx). Communication will come to your PCC email address.
- <u>Step 3:</u> Applicants who submitted a complete application will be asked to complete background check and drug-screen. Instructions on how to order your background check and drug-screen will be sent to students via email.
- Step 4: Applicants must provide the result pass the background check and drug-screen by a deadline for consideration to participate in the training.
- **Step 5:** Applicants will be offered a seat in the program pending on passing their background check and drug-screen.
- <u>Step 6:</u> Applicants will be asked to confirm their participation via email. Upon receiving acceptance confirmation from students, registration restriction will be lifted. Students will receive email confirmation with instructions on how to get registered for the course online.
- **Step 7:** Applicants may arrange to make payment only after they have registered for the course.
- Step 8: Instructions on how to purchase required books and access to the online course materials will be sent to students via PCC email.