

# Phlebotomy Program



Institute for Health  
Professionals

Restricted program, registration approval is pending on complete application, interview process and passing the background check and drug-screen. This program is being offered twice a year in **spring**, around first week of April and in the **fall**, around first week of October.

**Step 1:** Submit complete Phlebotomy Application by term deadline. Incomplete applications will not be considered



**Step 2:** Complete your application to PCC, obtain a PCC email address and Student ID (Gxxxxxxxx). Communication will come to your PCC email address.



**Step 3:** Applicants who submit a complete application and meet the requirements will be invited for an interview following the application deadline.



**Step 4:** Applicants who pass the interview process will receive PCC email instructions to complete a background check and drug screen. Applicants must provide results by the written deadline.



**Step 5:** Applicants will be asked to confirm their participation via PCC email.



**Step 6:** Once applicants have confirmed, registration restrictions will be lifted. Applicants will receive PCC email confirmation with instructions on how to register for the course online.



**Step 7:** Students must arrange to make payment for their course when they register. If they have third party pay, students must inform their advisor/counselor/coach so that payment can be managed.



**Step 8:** Required books, and information on how to purchase them, will be sent to students via PCC email.

# PCC-IHP Phlebotomy Program

## Phlebotomy Entry Training

Restricted program, registration approval is pending on complete application, interview process and passing the background check and drug-screen.

**Step 1:** Student provides a complete application by the deadline determined for each term. Deadline information can be found on the application. Required documentations are listed on the application and must be attached with the application including:

COPY of high school completion or GED certificate. A college or university degree can substitute.

Answer and submit the following:

- Provide your understanding of how the PCC Phlebotomy program works, including program requirements and expectations.

COPY of Vaccination History:

- Hepatitis B titre shows “Positive” or “Reactive” result
- Influenza vaccine for current season
- Tuberculosis testing (PPD) for current year shows negative result. If result is positive, a clear chest X-ray is required
- MMR titer/Immunity exam result shows Immunity
- Varicella titer/Immunity exam shows immunity (Positive)
- Tetanus within last 10 years

**Step 2:** Complete your application to PCC, obtain a PCC email address and Student ID (Gxxxxxxxxx). Communication will come to your PCC email address.

**Step 3:** Students who submit a complete application, and meet the requirements, will be invited for an interview following the application deadline.

**Step 4:** Students who pass the interview process will be asked to complete background and drugscreen. Instructions on how to order background check and drug screen will be sent to student via email. Students must provide the result pass the background check and drugscreen by a deadline for consideration to participate in the training.

**Step 5:** Students will be offered a seat in the program pending on passing their background check and drug-screen.

**Step 6:** Students will be asked to confirm their participation via email.

**Step 7:** Upon receiving acceptance confirmation from students, registration restriction will be lifted. Students will receive email confirmation with instructions on how to get registered for the the course online.

**Step 8:** Student may arrange to make payment only after they have registered for the course.

**Step 9:** Required books and information on how to purchase required books will be sent to students via email.