Registration is not restricted in the first term. Students must have graduated High School or obtained a GED. It is recommended that students complete the Medical Terminology course prior to enrolling in the Patient Access Specialist Course. This program is offered twice a year in the fall (approximately first week of October) and spring (approximately first week of April).

**Step 1:** Complete your application to PCC, obtain a PCC email address and Student ID (Gxxxxxxxx). Communication will come to your PCC email address.

**Step 2:** Register for the Patient Access Specialist (PAS) I course.

**Step 3:** Students will be contacted via PCC email with required book information and how/where to purchase books.

**Step 4:** Students will receive a welcome letter from the course instructor with directions on how to get access to course online.

**Step 5:** Students will be contacted via PCC email, granting access to register for PAS II dependent on passing the PAS I Course.
Patient Access Specialist:

Registration is not restricted in the first term. Students must have graduated High School or obtained a GED. Students are recommended to Medical Terminology course prior to enrolling in the Patient Access Specialist Course.

**Step 1:** Complete your application to PCC, obtain a PCC email address and Student ID (Gxxxxxxxx). Communication will come to your PCC email address.

**Step 2:** Register for PAS I course.

**Step 3:** Students will be contacted via PCC email with required book information and how/where to purchase books.

**Step 4:** Students will receive a welcome letter from the course instructor with directions on how to get access to course online

**Step 5:** Students will be contacted via PCC email, granting access to register for PAS II dependent on passing the PAS I Course.