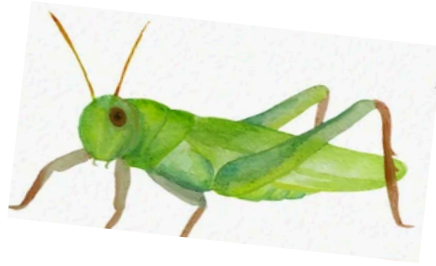


## ***Welcome to Grasshopper Classroom!***



### **Dear Family and Friends,**

Welcome to the **Grasshopper** Classroom at the PCC Child Development Center - Lab School!

We are the younger toddler classroom of children between 1 to 2 years of age.

In this letter we have included important lab school information that we hope will be helpful to you, making the transition into Grasshopper classroom as enjoyable and smooth as possible.

We look forward to sharing this special time with you during your child's early development.

### **Teaching Team**

The teaching team in Grasshopper classroom includes two Child Development Specialists with teaching degrees in Early Childhood Education:

Senior Child Development Specialist - Mentor Teacher Elva Osorio  
and Child Development Specialist MJ Larraguivel

Our classroom is also staffed with a regular third floater teacher, maintaining a 4:1 child-to-teacher ratio.

## Important Information:

**1. PCC Child Development Center Lab School operating hours are 7:30am-4:00pm, Monday thru Friday.**

**The Center opens at 7:30am and closes promptly at 4:00pm.**

### **End of Day Pick-up Instructions:**

***\*Important:*** Please plan to pick up **at least 15 minutes** before closing, to have time to check-in with teachers, gather belongings, & sign out.

- All lab school classrooms close at 4:00pm & classroom teachers leave at 4pm.

***In case of late pickup or emergency: it is necessary to contact us in advance if you are going to be late, so we can arrange additional care.***

**2. Masks are not required at PCC currently, but are welcome.**

We continue to follow & maintain all Oregon Early Learning Division safety & cleaning guidelines, as well as Oregon Health Authority public health protocols.

**3. Wash Hands upon classroom entry.**

Enter through the washroom main door entrance of the Grasshopper classroom and wash hands at the sinks provided.

All children and adults wash their hands upon entry.

**\*WASHING HANDS:** Hand washing is one of the best ways to help keep our community healthy, and reduce the spread of germs & illness. We ask that all persons entering our center classrooms wash hands with soap & water at the sinks provided.

**4. Sign In/Out.** You are required to sign your child in & out of the classroom each day.

Our classroom Sign-In/Out sheet is located on top of the student cubbies.

\*Sign-in sheet daily requirements:

- **Provide a phone number to be reached at. (This is a daily safety requirement, so we can reach you quickly in case of an emergency).**
- **At drop off you must check-in with a Grasshopper teacher before you leave.**

#### **5. We provide morning & afternoon snacks.**

The center snack menu is posted on our classroom information bulletin board (located by the classroom door entrance), as well as sent out to families in monthly emails.

#### **6. You will need to provide lunch for your child.**

**Check the school Allergy list (included in this packet).**

**All lunch items must be labeled with the child's name:** Utensils, containers, lunch boxes, bags, bottles, etc. (We recommend using tape for this). Include an ice pack for foods that must be kept cold.

**Bring From home : Sippy or straw cup of their preference (we also have some extra ones if needed).**

#### **7. Please bring diapers labeled with the child's name on the package.**

We provide baby wipes.

If you would like us to use **diaper cream, please bring it to the classroom** labeled with the child's name, and we have a form for you to fill out for the diaper cream.

#### **8. Please bring spare clothes, in case a change of clothes is needed.**

Bringing clothing items kept in a bag labeled with the child's name is recommended.

**9. Cots, sheets, and blankets are provided for rest time and are laundered daily.**

Your child may also bring a snuggly comfort item, such as a blanket, pacifier or stuffed animal for naptime, if they wish.

**10. Daily Reports -**

Each day a daily report paper will be filled out by teachers and given to you at pick up. It will include:

- How much your child ate at each meal.
- Time of each diaper change.
- Time the child napped.
- We will also include other necessary daily information & reminders on the form.

**11. Accident reports** - In case of an accident, we will inform you and fill out a detailed report that will be signed by the teacher, parent and director.

**Celebrating Families**

Our goal is that all children and families feel safe, welcomed, valued, and represented in our classroom.

We would love for you to bring in **family photos** that we can display on our classroom family-wall, to celebrate your family & to help your child feel comforted when they miss you. We can also take a photo at the beginning of the term of you and your child, if you'd like.

We would like to know about the languages you speak at home. And we would love for you to share some phrases with us to use in the classroom.

**We encourage families to share their culture with us!**

We value family as the child's first teacher, and respect family & family-culture as the foundation of each child's growth & development. Meeting with you helps us get to know your child better and to plan for their individual needs.

When we meet we work together, in partnership with families & children, as a team, to build a supportive community school environment. We welcome and encourage your input, comments,

questions, and concerns. Please let us know how we can best serve you & your family.

### **Communication**

We value open communication between the center and families. Feel free to contact us with questions or concerns that you may have. We have an open door policy, families are welcome to visit at any time. We would love your participation in any way that is convenient for you. Some examples are: Visiting for lunch, reading a book or sharing something special from your home culture. There are so many wonderful ways to connect with your child at the Lab school.

We welcome you here!

### **Important Phone Numbers & Emails:**

Grasshopper Classroom phone number: (971) 722-8163

Teacher Elva-

[elva.osorioarmendariz@pcc.edu](mailto:elva.osorioarmendariz@pcc.edu)

Teacher MJ-

[maria.jassolarraguivel@pcc.edu](mailto:maria.jassolarraguivel@pcc.edu)

Child Development Center Main Office: (971) 722-4424

***We are looking forward to a great term exploring, growing, and Learning together!***

***~ Elva & MJ***