# Welcome to the Dragonfly room

## We are glad that you are here...

We would like to extend a warm welcome to all families. The Dragonfly Room staff is really excited about spring term and about getting to know our new children, families, and welcoming our returning children. We are so excited to be back in person! We want to provide some information to make the transition as enjoyable and smooth as possible.

#### Introductions

As you may already know, PCC CDC is a lab school. The staff in the room includes the mentor teacher Homa Miazad, Child development specialists Emily Hardiman & Rafat Ghotrati. Jennifer Vernon will be the faculty supervising instructor this term that will be in the classroom observing practicum students at varying times. Each term we will have practicum students in the lab throughout the week.

#### Classroom Information

We will have a copy of our daily schedule to give you an idea of how our day will flow. We keep a routine so that children have consistency but it is flexible and will not always follow exact times. There are many learning opportunities for us at PCC and we will be participating in lots of campus activities. We will keep you updated as to our plans! If you ever arrive to pick up your child while we are out and about, we will post a sign on the classroom door as to our whereabouts as well as the classroom cell number, so that you can reach us.

#### **Additional Information**

- 1. We open at 7:30am and close at 4:00pm Monday Friday.
- Please sign your child in and out each day and include a <u>contact number</u> where you can be reached.
- 3. We provide a morning breakfast and afternoon snack. Menu is posted on the parent information board.
- 4. You will need to provide lunch for your child. Please label <u>every item</u> with your child's name.
- 5. Please bring spare clothes and label them with your child's name.
- 6. We will need the orange/pink information sheet along with the yellow emergency contact form before your child begins school.
- 7. We provide cots, sheets and blankets for your child during rest time.
- 8. State licensing requires that children have a rest period. Some children no longer require an afternoon nap but will have 20-30 minutes of quiet time on their mats.

As part of our accreditation, you will be asked to complete an ASQ survey to be filled out at home with your child. Enjoy this time to get to know your child better.

**WASHING HANDS**: Hand washing is one of the best ways to help keep our community healthy, and reduce illness. We ask that all persons entering our center wash hands with soap and water. To support this effort, we sterilize all toys, bedding, and dress up items. We also store the children's bedding separately.

**Birthdays:** If you would like to bring something special for your child's birthday please let us know ahead of time and we can make a plan together. We might have some children with food restrictions and want everyone to feel included. We also practice healthy eating habits and encourage you to support us by making healthy choices.

### Communication

We value open communication between the center and families. Please feel free to contact us at any time with questions or concerns that you may have. We have an open door policy and welcome parents to come visit at any time. You do not need to let us know ahead of time. We would love your participation in any way that is convenient for you. Visiting for lunch, reading a book or sharing something special from your home culture are some wonderful ways to connect with your child at school.

PHONE- Classroom number- (971) 722-8183

Center Main Office- (971) 722-4424

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