

PCC Newberg Advisory Committee Meeting

Minutes: May 4, 2010

(Attendees: Leslie Dotson, Don Clements, Lynn Patrick, Michael Sherwood, Melinda Van Bossuyt, Shannon Eoff, Claudia Stewart, Mayor Bob Andrews, David Beam, Marc Shelton, Ray Simonsen, Adriana Ibarra, Doug Reimer/HEA, Kate Chester, Linda Gerber)

- Doug Reimer with Hennebery Eddy Architects gave an update on the property and eventual permanent building for the advisory committee:
 - Parking spaces will total 130.
 - Werth Blvd. will come through to Brutscher.
 - Design of the first building is meant to make it flexible, so that down the road it would have the potential to become a general purpose building (not classroom space).
 - We're on the path to Net Zero with this building. We're working with Energy Trust of Oregon to make this a reality, which hosted two eco-charrettes this month. Energy Trust is in the business of helping people build green buildings. Features of the possible Net Zero building would include stacks on the roof; shafts that go through the building for natural ventilation – “night flush”; top wind turbines; concrete floors heated geo-thermally/ground source water -- wells; sky lights; insulation; among other attributes.
 - Doug said that we're debating the cable system to be used; the “Thin Client” version is in the mix. There needs to be a fluid flow between the building, PCC and TSS (Technology Solution Services).
 - We're in discussion about LED lighting – we'll use it wherever we think we can use it. Natural spectrum lighting is also a possibility.
 - Most of the design is falling within budget; they are looking for a third party agreement to make it fly. David Beam may have a local contact for solar panels – he will forward to PCC (1.5% solar is required – looking to package it with another 1% for the other buildings).
 - The construction project will be put out to bid on Aug. 20. It will be a hard bid – one package, with the hope that construction can begin in late September/early October.
- David Beam asked how important it was to buy local; Doug responded that it is important – and it helps garner LEED points.
- Linda Gerber asked about panels over the open plaza area; Doug responded that the long sloping roof will be transparent bi-facial, all PV glass.
- Linda Gerber has shared HEA's drawings of the building internally, which have been well-received internally regarding the design.
- Kate Chester gave an update on the PCC's participation in the Old Fashioned Festival in July:
 - She'll work with PCC's marketing department to see if Smarties can be the candy distributed at the parade.
 - She'll see if she can get extra hard copies of the schedule to have available at the festival.
 - She'll work with marketing to determine other collateral materials to be available at the festival table.
 - She'll send a sign-up sheet for shifts at the festival, if advisory committee members are available.

- Kate confirmed that PCC will be co-sponsoring the Aug. 17 Tunes on Tuesday concert with Climax Portable Machine Tools and Burgerville, with tours of the Chehalem Cultural Center (during the concert intermission) of PCC's interim space there.
 - To get the word out that PCC is coming to Newberg this fall, she'll discuss with marketing possible bus signs (advertising); temporary signs at the Cultural Center; flyers; possible special insert with the *Newberg Graphic*; possible display at the Cultural Center of the permanent facility; the latest renderings on the PCC Web site, City of Newberg Web site; flyers for the high school (for use by PCC's Outreach Coordinator); local public access (Ch. 11); postcards (highlighting registration dates, testing dates, etc.); digital signage with Don Clements, with the help of local businesses, etc.
- Kate will re-send the online link to PCC's Newberg Center Web page, which highlights the classes offered in Fall 2010.
- PCC will be conducting placement testing at NHS on Friday, May 21.
- PCC should keep the private high schools (Veritas, CS Lewis, St. Paul) and Sherwood in the know, too, and send them materials.
- Future meeting schedule:
 - No advisory committee meeting in June 2010.
 - Next advisory committee meeting: Tuesday, July 13 – 7 p.m.
 - No advisory committee meeting in August 2010.
 - Advisory committee meeting set for Tuesday, Sept. 21 – 7 p.m., and a discussion about moving to a quarterly meeting schedule.

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