

**PCC Newberg Advisory Committee  
February 17, 2009 Minutes**

**Attendees:** Claudia Stewart (Chehalem Cultural Ctr), Lynn Patrick (Community Coalition and Chehalem Parks and Rec), Joni George (Climax Portable Machine Tools, Inc.), Don Clements (Chehalem Parks and Rec), Michael Sherwood (Chehalem Valley Chamber of Commerce), Paula Radich (Newberg School District), Melinda Van Bossuyt (Newberg School District), David Beam (City of Newberg), Linda Gerber (PCC), Barb VanAmerongen (PCC), Linda Degman (PCC), Kate Chester (PCC), Kurt Simonds (PCC).

1. **Welcome and introductions:** Membership list was distributed and revisions made as needed.
2. **Advisory Committee Role:** Reviewed statement about the advisory role of the committee which focuses on providing suggestions and feedback regarding the design process and the design of the building. (Charge attached.)
3. **Overview of Process:** Reviewed the anticipated timeline for the construction; noted that the building opening has been moved to September 2010 because the college does not plan to occupy the building until fall term 2010 and does not want it sitting vacant over the summer. Joni George suggested that we involve Climax's lean process manager who is a nationally recognized lean "guru." The PCC internal bond team will discuss this idea. The timeline is a work in progress and will be updated and refined. (Timeline attached. Look for new one at March meeting.)
4. **Sustainability and Green Technology:** Linda Degman is the project manager for the PCC Willow Creek Building which the architects anticipate will be a LEED Platinum building. Discussed an aspiration to meet LEED Gold or Platinum in the Newberg building. Committee members discussed what they would like to see in terms of sustainability: light pollution containment, sustainable water systems (perhaps hooking into Newberg's water reclamation and re-use system near Corral Creek Rd.), solar energy production, HVAC system with minimum noise and vibration (issue w/vibrations carrying to distant residences). Discussed Newberg public transportation system for which the contract is currently being re-let. It was decided that we should have transportation as a future agenda topic – should there be a direct service to campus? Better communication regarding transportation options is needed. Paula can connect us with a transportation company. David Beam described the permitting process for City of Newberg and Yamhill County.
5. **Educational Programming for the Center:** Barb VanAmerongen described some current PCC/Newberg initiatives: dual credit for high school students; Climax internship effort; credit courses offered at high school. She also discussed surveying the community to determine specific courses and programs to offer in the center. Some ideas that emerged from the discussion were siting a community garden or learning garden on the grounds in concert with a landscape technology program, having high school students shadow the architects as they design, community meeting space (available to rent), health care, gerontology/re-careering, hospitality/viticulture, paraeducation. Linda and Barb suggested that we send the current Winter Catalogue to advisory committee members.
6. **Other:** Need a student on the committee; should do focus groups with middle and high school students to get their ideas on what they want in the building; should set up tour of SE Center because the acreage is about the same as what PCC is looking for in Newberg and the facility is recently built. Don Chambers offered Park and Rec van to transport members, but suggested making arrangements early as van gets lots of use.
7. **Next meeting:** March 17, 7-8:30 p.m.  
**Tentative Topics:**
  - a. Tour of SE Center
  - b. Transportation
  - c. Emerging Technology
  - d. Update on land acquisition
  - e. Dialogue on design issues
  - f. Educational needs survey

**Portland Community College Newberg Center  
Community Advisory Committee**

**Key Dates (Tentative)  
February 17, 2009**

**To be updated for/at March 17 meeting**

**2008**

November 4 Voters pass PCC construction bond, authorizing building to serve Newberg/Dundee area.

**2009**

February 1 to ? Land acquisition process

**February 17 First meeting of PCC Newberg Center Community Advisory Cmte (NCCAC)**

February 19 Architectural and Engineering (A&E) service proposals due

February 26 Committee begins reads and assesses A&E proposals (including one NCCAC)

March 3 Committee interviews A&E companies (including one NCCAC member)

March 19 A&E contract goes to Board for approval

**March 17 Second NCCAC meeting: dialogue about design issues**

April 1 Educational Programming Committee provides architect w/ detailed information about instructional needs.

**April 21 Third NCCAC meeting: view and react to preliminary architectural sketches.**

**May 19 Fourth NCCAC meeting: review detailed drawing; discuss process for selection of contractor; review results of community survey on specific educational needs.**

**June 16 Fifth NCCAC meeting: final committee feedback before building design plans are finalized.**

August-Oct. Site preparation (tentative)

October-Nov. Building begins (tentative)

**2010**

**September Grand opening**

## **Portland Community College Newberg Center Advisory Committee**

February 17, 2009

In November of this year, the voters within the Portland Community College district approved a \$374 million dollar bond for capital projects for the college. The bond will help us maintain our current investment in facilities and equipment and expand our capacity to meet future needs in the district. One important need that will be addressed by the bond is in the Newberg/Dundee area. Your community has expressed its commitment to support a PCC Center which will house a variety of classes and programs. You have been selected to represent an important constituent group on the task force – the **Portland Community College Newberg Center Advisory Committee**. Your role will be to advise the College in this important endeavor.

The over-arching purpose of the committee is to ensure that the community has the opportunity to provide input and advice as PCC plans the Center and that the outcome – when finished – is consistent the vision the community has for itself. It is important, however, that I convey to you that the college will holds the authority to make all decisions related to the center's location, design, building timeline, etc.

The estimated time commitment will vary, but will average approximately 5 hours per month from January 2009 to June 2010 unless you accept a special assignment.



