

Rock Creek Campus  
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #9  
8/19/2010

**In attendance:** Dave Rule, Birgitte Ryslingle, Narce Rodriguez, Barbara Linn, Shannon Baird, Ginger Smith, Karen Sanders, Karen Maxwell, Erin Stanforth, Linda Degman, Meryl Lipman, Tim Donahue, Gina Whitehill-Baziuk, Alex de Rode, Debra Jarcho, Grant Bennett, Craig Londrville, Isaac Kindblade, Isonah Novick James Meyer, Jason Miller & Sherry Dugan (Notes)

**Chair:** Dave Rule

**Agenda:** See attached

1. Introductions and meeting goals were discussed
  - Draft Campus Plan will be presented to the PCC Board on Friday, Aug. 27
  - No decision will be made about which option BISC prefers
  
2. Presentation by Opsis & Barb: Draft Campus Plan  
In preparing the Draft Campus Plan, bond v1.6 specifics had to be basis for the build out options
  - Schedule Implications of Options
    - Each campus and entire district will have a schedule of when buildings are brought on line. More information should be available in about 1 month.
    - Draft Implementation Schedule for RC Construction was handed out showing the campus timeline based on the 4 design scenario options given by Opsis.
    - We cannot make the same mistake as we did last time of having all buildings in the entire district going on-line for fall term.
    - Having all buildings open at the same time is to overwhelming on the district functions i.e. FMS & TSS, etc.
    - It would be a good idea to explain reasons why buildings brought online at different times. The faculty would appreciate it especially to understand about how the technology they need for classrooms would be impacted.
    - Staggering the on-line dates is also necessary for budget reasons.
    - Plan will include having each building completed approx. 2 months in advance of move in to provide enough time for training of employees for the new systems and requirements of each building.
    - We need to keep in mind swing space will be needed for the departments that are displaced during construction. If alternative swing space is needed (portables or temporary build out of current space), the cost will affect our campus bond budget & less will be available for permanent needs.
    - Repurposed rooms in bldg. 5 are included in total RC will get
    - Schedule of completion of bond build-out could be out between 2015 & 2016. We can't afford to bring buildings up if we can't afford to staff.

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- Rough Costing of Options
    - Preliminary Cost Estimate Summary Worksheets were handed out.
    - Worksheet included estimated costs for:
      - Direct construction costs for site work; farm area improvements, storm water management improvements, traffic signal & intersection improvements at Springville Rd., and 4 options for second campus access road and also 4 additional options for new construction and renovations of buildings 2,3 & 9.
      - Indirect construction costs for systems which included; photovoltaic (PV), geothermal, wind, & water systems
    - If we want to include the quad, options will be given. Not included in current costs
    - Details of specific locations of programs will be done after decision on building is made
    - Transition from Communities of Interest to design structure committees by November
    - In deciding which option we chose, life cycle costs should also be considered.
    - LEED Certification – We are trying for platinum but depends on % of bldg. that is renovated & if it is considered major or minor construction
  - New exit road options
    - Opsi showed 4 options of exit roads
    - Road improvements are out of our control, they are under Washington County
    - County to improvement will be up 185<sup>th</sup> to Springville Rd. only. Will not go north to Germantown Road which the cost would be between 30-40 million
    - Springville Rd. will be upgraded
    - Second exit is necessary, i.e. – 2 months ago campus was evacuated and it took 2 hours to get everyone off campus
3. Q & A on Draft Campus Plan Options
- Q: What areas are being looked at district wide?  
A: Parking, transportation, library, childcare, signage, & food services (which is collaborative across district & a food services consultant has been hired). In addition campuses are being mindful of coordination i.e. regarding standards across the district. Bond team and DOI/DOS are working close together on scheduling, seating capacity in classrooms, faculty spaces & setting standards district wide for Student Services

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- Q: What is being done for campus signage – way finding?  
A: We will need a district design committee.  
It was pointed out how there was no signage when bldg. 9 opened and it was a nightmare.
  - Q: What about costs escalation over the time of the build out  
A: Additional money has been set aside for escalation
4. Break out Groups/Report outs & discussion
- In breaking into 4 groups each of the 4 scenarios was discussed on how it fit into RC Campus Guiding Principles of:
    - Learning
    - Sustainability
    - Community  
(to rest of campus)
    - Connectivity  
(to rest of campus)
    - Health & Wellness
  - Agreement was made on which scenario all groups liked the best. One group came up with an alternate scenario that could be another option to look at in further detail.
5. Other updates & discussion
- Discuss Bond for inservice , Sept. 14 (AM)
    - Will have 45 minutes for bond presentation during morning program
    - Broad based communication
    - Explain again what COI is
    - Sharing of information
    - BISC as a whole
    - Shannon will give view on his engagement in the bond process
    - Present some sort of skit or panel – Birgitte, Ginger, Craig & Shannon will work on this
    - Encourage faculty to talk with students
    - Need campus community to look at the campus plan
    - BISC How to reach out with other campus groups
    - BISC how to reach out to Students all year
  - Bond for afternoon of inservice
    - 2:00-2:45 Open House Visuals w/Guiding Principles
    - Bond drop-in - Opsi there to answer questions

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- Discuss Bond for PT Faculty inservice (PM)
  - Start at beginning for new people & those who have not participated
  
- Parking
  - We must remember v 1.6 parking was not mentioned must come out of RC bond budget
  - Additional spaces may be required by Washington County
  - 10 new spaces have been added to parking lot C by restriping
  - May be able to add an additional 43 spaces by fall term in gravel lot by hanger that is currently being used for surplus vehicles
  - Additional spaces may be added by taking some of the islands and restriping parking lot A
  - Parking Study will be done during 2<sup>nd</sup> & 4<sup>th</sup> week of fall term on campus and in the neighborhoods
  - PCC policies contribute to problem by not having to pay for classes until 2<sup>nd</sup> week of term
  - Creates retention problem since some students drop classes because they get discouraged by parking problem
  - Suggestions given to help with parking included:
    - Temporary signs during 1<sup>st</sup> week
    - Having a “lot is full” sign
    - Encourage everyone to start looking in the THPRD lot first
    - CC Rider from Willow Creek
    - Shuttle from theatre first 3 weeks
    - Offer bus Passes
    - Consolidation of staff spaces
    - Staff parking in staff spaces first - not taking a student space
    - Carpool incentives
    - Communication strategy – e-mail, flyers giving parking tips, MyPCC
    - Park as far as possible from buildings leaving closer spaces for those arriving later so they don't have to drive all around campus looking
  - CELT transportation
  
- Building 2 code work schedule
  - Eleven classrooms are being impacted by the upgrades
  - Keeping promises to Washington County under previous bond
  - We need to bring up to current code – complete compliance, - work to done is currently out to bid
    - Benefit - allows more flexible use of mall & builds positive relationships on small projects with inspectors & plan examiners