

Rock Creek Campus
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #8
6/17/2010

In attendance: Birgitte Ryslinge, Narce Rodriguez, Linda Degman, Barbara Linn, Gina Whitehill-Baziuk, Shannon Baird, Ginger Smith, Karen Sanders, Meryl Lipman, Erin Stanforth, Karen Maxwell, Geurif Hernandez, James Meyer, Jason Miller, Victor (student) & Sherry Dugan
(Notes)

Chair: Dave Rule

Facilitated by: Birgitte Ryslinge

Agenda: See attached

1. Welcome & Meeting Notes of May 24 (Birgitte)
 - No corrections/additions to meeting notes of May 24 BISC meeting
2. Final evolution of the Guiding Principles (Birgitte)
 - During the 5/24 BISC meeting the committee approved the 5 values and the 6 supporting areas. Wordsmithing was necessary to have the document in “one voice” and was done by a Rock Creek part-time English Composition faculty. This important document is included in the Draft Rock Creek Campus Plan. Please take time to look at it.
 - The Draft Campus Plan is a living document.
3. Bond Breakfast & Community Open House Report Out (Gina/Meryl/Barb)
 - A Bond Breakfast & Community Open House were held on June 14. There were 10 guests at the breakfast, which included 3 mayors, 3 Chamber of Commerce Directors, 1 superintendent, and 1 representative from THPRD, CPO 7 and Pacific University. Unfortunately, no one representing Washington County was able to attend.
 - The open house was held from 4:30-7:30, for another opportunity for us and our campus partners; THPRD, Washington County Museum, St. Juan Diego Church and CP07, to interact with the community. It also gave us the opportunity to give a bond update but also to hear from the community any questions, concerns or comments they may have. It also gave our partners a time to talk with each other.
 - The open house was pretty well attended, a total of about 50 people which included over 25 community members, PCC employees (including campus & district) and campus partners staffing their information tables.
 - Several ways of advertising the open house was used – about 8,000 post cards were mailed, flyers were posted in several key locations and advertisements were placed in the Hillsboro Argus and Beaverton Valley Times.
 - It is important for us to keep engaging the community we serve to let them know Rock Creek Campus is here. We need to keep in mind that Washington & Columbia Counties turned down the bond. We need to keep both counties informed as much as possible on how their tax dollars are being spent and the services available to them.

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4. Building 5 Update (Barb)

- The repurposing construction on bldg. 5 is in the final stages. It is hoped by July 1 construction will be complete and equipment and furniture can start being installed.
- The addition of these classrooms has helped in the placement classes for fall term. Usually at this point in scheduling, there are 20-30 unplaced classes, this year there are only 3. Offices for Sustainability and Community Ed, and rooms for lactation and prayer are also being added.

5. Summer Bond Work possibilities (Barb)

a. Building 2 Renovations & CRC/SLC Collocation

- Prior to merge of the CRC & SLC, assessments need to be done and completion of the merge will not be possible over this summer. The plan at this point is that the merge will happen summer 2011. Consideration needs to be given to the ongoing operations during breaks in scheduling any move. There are departments that schedule regular routine projects that must happen during breaks to prepare for the next term.

b. Short term parking improvements

- Parking is such a sore subject but the situation must be addressed and look at other options. Students and faculty being late to class is not something we want happening again.
- To help with the parking problem more people need to be made aware of the parking by THPRD. Sending out an e-mail will help, but maybe we should look at putting small maps of the campus on windshields showing where the parking is located.
- A problem at Rock Creek for students to purchase parking permits the first week of term is no one from parking is available until between 11:00-12:00. Students have commented on how the other campuses have someone available at 8.
- A parking study was done during spring term. Another study should be done during fall term. In the past, parking was a problem the 1st 2 weeks of a term before things started to level off, now it's the 4th or 5th week.
- A small group will get together separately to work on some parking ideas. Anyone interested in being on the committee please contact Birgitte.

6. Draft Campus Plan Presentation (Opsis)

- Opsis handed out the Draft Campus Plan and explained the process the notebook was put together. The notebook contains comprehensive information that includes Part I: Background; Part II: Analysis of campus issues and strategies of Community, Connectivity, Experience and Sustainability; Part III: Opportunities included in synthesis and plan management and implementation; Part IV: Appendix that includes where we started with voter approved bond version 1.6a and how we got to the Draft Campus Plan.

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- All BISC members received a copy of the plan; additional copies are available in the library and on the bond web site.

7. Draft Campus Plan Discussion (group)

- Over the summer, Opsis will be working on specific details to get costs for the bond projects. Costs on projects, will include all areas that would be impacted not just the new construction.
- Other factors in addition to costs will be considered in coming to a decision on what bond build out projects will be done.
- The Draft Campus Plan will be shared with the PCC Board during the Board retreat in August.

NEXT BISC meeting:

July 15 – Originally scheduled for 9:00-11:00. We may need additional time, please keep from 9:00-1:00 blocked out for now, if possible.

Also discussed during the meeting:

- The bond update that will be presented during Rock Creek In-Service on Sept. 14 will be decided during the 2 remaining summer BISC meetings.
- It will take 6 years to complete the bond work so projects will be done in phases.
- During the fall we will start planning more specific program needs.
- Specific functions will have district standards set so they are the same district wide, i.e.: testing, admissions & registration.
- All FMS projects that happen on campus will be in coordination with Barb Linn, Bond Project Manager.
- There are several opportunities during the next month to have a PCC Rock Creek presence at:
 - a. 7/9 - Columbia County Koffee Klatch
 - b. 7/13 - We will be hosting Washington County Visitors Assn. at RC from 4-6pm
 - c. 7/14 - 7/18 Columbia County Fair – We still need help filling time shifts
 - d. 7/18 - Forest Grove Concours d'Elegance
 - e. 7/29 - 8/1 Washington County Fair – In order for Rock Creek to participate in the fair this year, someone is needed to take charge

To volunteer for any of the above events, please contact Meryl