

Rock Creek Campus
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #14
1/24/2011

In attendance: Birgitte Ryslinge, Barbara Linn, Shannon Baird, Dorina Cornea-Hasegan, Ginger Smith, Walter Morales, Karen Sanders, Dale Hanson, Grant Bennett, Karen Maxwell, Erin Stanforth, Tsionah Novick (student), Deborah Jarcho, Gina Whitehill-Baziuk, Meryl Lipman, James Meyer, Jason Miller, & Sherry Dugan (Notes)

Chair: Dave Rule

Facilitated by: Birgitte Ryslinge

Agenda: See attached

1. Welcome and introductions
2. Approve BISC Notes (December 13, 2010)
 - Notes were approved
3. New Bond committee structure (Final)
 - a. Endorse & finalize structure (& consider co-chairs)
 - Draft copy of Rock Creek Bond Organizational Structure 2011 beyond was handed out. (See attached)
 - Each committee has chair & will have co-chair.
 - Managers will serve as Chairs
 - Co-chairs will be selected from different employee groups (i.e., AP, classified, faculty)
 - ❖ Endorsements of new structure of committees, chairs and co-chairs were approved.
 - Now that structure has been approved, an e-mail will be sent to campus sharing the information.
 - Two parallel ways will be used to announce opportunity to get involved by becoming a committee member
 - ❖ by general e-mail and target specific people
 - Suggestion was made that instead of sending e-mails maybe we could use a portal. It would be a living document that could be updated.
 - ❖ Finding a way to do that might be a problem, but bond office will look into it.
 - The bond bulletin boards on campus will also be used
 - b. Campus Programming Winter / Spring 2011 – schedule, goals and expectations
 - Opsis would like to start meeting with focus groups below very soon, probably early February.
 - i. Learning Spaces/Building 7 (focus group)
 - ii. Career Technical Programs/Building 2 (focus group)
 - iii. West Campus (West Zone focus group)
 - Other committees will start later, maybe some time in the spring.

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- c. Summer 2011 projects – what to expect
 - o No construction will be started inside the buildings
 - o Access road (2nd entrance) is planned to begin
 - o Storm water in parking lots A & C, and maintenance yard (outside bldg. 2) also planned
 - o Building 2 Code Compliance Upgrades may occur

4. Review developments since last BISC:

- a. Vetting scenarios of the hybrid program option for Buildings 5 and 7.
 - o The campus preferred hybrid scenario that emerged in December, was somewhat over budget, leading to development of further refinements.
 - o Two other scenarios were put together and are getting closer to available funding, but still slightly over what is available.
 - Fine tuning will continue to bring final option under budget.
 - There are still significant variables that need to be determined, i.e. CRC/SLC. If it is just CRC/SLC that would be fine but it could be CRC/SLC/Library.
 - ❖ How will that be decided? Conversations need to be held soon to make a decision. A district meeting will be held on Feb. 16 at SY to go over district learning which may help in coming to the decision.
- b. Outcomes from January 10 Bond Work Session
 - i. Swing space and critical path
 - ❖ Two sections in the Event Center will be used as swing space
 - ❖ Library 213 for classroom might be a possibility, depends on Library
 - ❖ After new addition is completed on bldg. 7 it can be used for swing space for departments currently located in bldg. 5.
 - ❖ Other swing space locations on the campus will be identified as needed during construction.
 - ii. Updated program assumptions
 - ❖ Please see attached: Memorandum – Program/Cost Analysis Summary provides list of assumptions
 - iii. Preferred Program Scenario 3
 - ❖ Please see attached Draft copy of Program/Cost Analysis of scenarios 3, 3₁, and 3₂ for complete descriptions.
- c. Program | Cost Analysis
 - o See attached Program | Cost Analysis spreadsheet for comparisons
- d. Variations on Preferred Program Scenario 3
 - o See attached Program | Cost Analysis spreadsheet for comparisons

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- e. Schedule Options
 - See attached Program | Cost Analysis spreadsheet for comparisons between Program Scenario 32 schedule, option A and B
 - f. Potential impacts to Building 2 and 3
 - See attached Program | Cost Analysis spreadsheet for comparisons between Program Scenario 32 schedule, option A and B
5. Open Discussion, Q&A, & Closing remarks
- February 7 BISC meeting has been cancelled
 - Next BISC meeting will be on February 21

General discussion: Liked the approach of hybrid Scenario #3. Program 13000 sq. ft. 1000 sq. ft. each classroom ratio 4:1. Have we accounted for things we need? Assumptions were made. Bldg. 7 is best example of how new building areas to be built. Some classrooms will be bigger and some will be smaller than 1000 sq. ft. If we increase instruction by 23% (which is V1.6) then an assumption is that Stu. Dev. will also need to grow by 23% too. If not tied to 27 general classrooms, but grow as needed. Balance needs, over budget right now. We will need the infrastructure too, not just classrooms.