

Rock Creek Campus
Bond Internal Steering Committee (BISC) Meeting Notes – Meeting #11
11/1/2010

In attendance: Dave Rule, Birgitte Ryslingle, Narce Rodriguez, Barbara Linn, Brenda Ivelisse, Shannon Baird, Ginger Smith, Walter Morales, Dale Hanson, Karen Sanders, Karen Maxwell, Meryl Lipman, Deborah Jarcho, Grant Bennett, Isaac Kindblade (student), Tsionah Novick (student), James Meyer, Jason Miller, & Sherry Dugan (Notes)

Chair: Dave Rule

Agenda: See attached

1. Welcome & Introductions
2. Approve BISC Notes of October 4th meeting
 - No corrections/additions to meeting notes
3. Quick Review of External Outreach
 - Presentation was made to CPO 7 at their Oct. 25 meeting
 - Presentation at EAC has also been made
 - November 8 events:
 - Community Leaders' Breakfast:
Invitations were sent to Mayors, Superintendents, County Commissioners, and Chamber of Commerce Presidents from Washington and Columbia Counties and a few other community leaders. We have received 10 RSVPs to attend plus an additional 7 internal attendees.
 - Open House will be from 5:30-7:30. Several ways were used to inform the community of this event; flyers, media, Facebook, chambers, listservs, & newspapers. No mailers were sent this time. The mailers were very expensive & only about 20 people attended. Although attendance was low, it was helpful with the input received and the opportunity to discuss any concerns the attendees had.
4. Review of Rock Creek outreach & engagement on the 4 building options
 - Birgitte went over a spreadsheet which was an analysis of themes from feedback received at the 9 COI & Rock Creek meetings held the weeks of Oct. 4, Oct. 11 & Oct, 17 (which were the comments of 116 individuals). There are overall themes that apply no matter which option we choose. In addition each of the 4 options had perceived advantages, perceived concerns, alignment with guiding principles and suggestions to enhance. See attached spreadsheet for more details.
 - From comments received the base option was least liked
 - Options A & B would be better fit than base, but concerns about the "footprint" – creating another mega building
 - Option C was the option the majority participants liked the most

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5. Opsis update, refinements to planning

- Copies of the Budget Reconciliation Memo, RC Program Study, PCC RC Implementation Schedules, and Evaluation Summary were handed out and discussed. Each form gave specific comparisons for all 4 new construction options. For specific details, see attached forms.

6. What have we learned from this engagement?

- We need to come to a decision on which option to take forward. After all the information & input we have gathered, do we feel comfortable to make the decision now?
 - Overwhelming, BISC members decided to go forward with Option “C”. Since BISC has the responsibility to make recommendation to district, Dave will contact Linda Degman and advise her of the decision.

7. Next Steps

- Transitional planning structure needed from current COI structure, with intermediary steps: from preferred option to building programming with users will be set. Some examples of how the decisions will be made:
 - Interviews with architects, managers, and other stakeholders i.e. students, instruction, etc.
 - Couple days of focused work sessions; come up with a options.
 - All day stakeholders meetings with district offices, enrollment services, etc.
 - What will be going into building? Child care, division dean, food services, administrative offices? Adjacency piece will be considered in making decision about what will be packaged together.
 - Subcommittees needed? i.e. separate bldg. 7 group.
 - Birgitte and Barb will prepare a draft transition plan – including membership, timelines, and goals – for the next BISC meeting.
- Concerns to keep in mind
 - Make sure we don't lose what was started with COIs to get ideas from outside.
 - Make it clear that we are going to be including new & repurposed building space.
 - Pull people in as stakeholders as we move forward. People have a hard time stepping out of their area.
 - As part of communicating this information out, people should know that decisions could include current functions being moved. Current structure/location should not make decisions.
 - Student Leadership needs enough time to get student input. Keep in mind it takes longer for students to respond.
- Since the decision has been made on what option has been made, other big picture discussions (farm, road, renovations, etc.) will also need to be made.