

Portland Community College Bond Advisory Committee Charter

Charge of the Committee

The Portland Community College Bond Advisory Committee (BAC) is a recommending body established to inform and disseminate information about capital projects funded under general obligation bond measures. Committee members gain insight to help inform the broader community and increase transparency around bond-funded projects.

Roles and Responsibilities

1. Committee Responsibilities

The BAC meets a minimum of twice yearly. During these 60-minute virtual meetings, committee members review progress on bond-funded projects.

The BAC is a recommending body. Members actively participate, review materials, and serve as liaisons by disseminating bond-related information during respective departmental, team, and campus meetings. In communications with broader communities, BAC members listen to feedback and share learned insights during committee meetings.

2. Membership

The BAC is composed of staff, faculty, and students who represent different areas of focus in the College, such as sustainability, accessibility, workforce development, and other College initiatives. When a member leaves the committee, every effort is made to replace that person with an individual from the same area of focus. Membership is aimed at representing a diversity of backgrounds, viewpoints, skill sets, and areas of expertise.

Committee Support

The Office of Planning & Capital Construction (P&CC) develops meeting agendas and presentations, convenes and facilitates meetings, and makes available presented materials on the P&CC website following each meeting. The committee is chaired by P&CC Director with support from the P&CC team.

Operating Procedures

Open and constructive dialogue is sought to ensure that potential solutions are well-tested and diverging opinions are discussed and documented. For the health of the committee, it is important that members be supportive of the committee and its recommendations. All members agree to act in good faith in all aspects of communication and deliberation. This includes refraining from any actions or undertakings that will undermine or threaten the committee's process in any manner.

Meetings are open to the College and anyone within the PCC community is welcome to attend. Further information about the committee is available on the P&CC website. Members can send requests for information to the P&CC Director via email.